



**Special
Downtown Development Authority
Board of Directors Meeting**

**Monday, April 23rd, 2018
12:00 p.m.
Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. Call the meeting to order. Pledge of Allegiance.

Clerk issues Oath of office to Sally Howland.

2. ROLL CALL:	Mayor Gerald Hall	_____
	Bernie Beier	_____
	Sam Gebhardt	_____
	Todd Vriesenga	_____
	Kevin Marcus	_____
	Rose Ellen Powell	_____
	Dave Ringler, Vice Chairperson	_____
	Sally Howland	_____
	Perry Hopkins, Chairperson	_____

3. PUBLIC COMMENTS.

4. APPROVAL OF AGENDA.

5. CONSENT AGENDA.

A. Motion to approve the minutes of the January 29th, 2018 Meeting.

6. UNFINISHED BUSINESS.

7. NEW BUSINESS.

- A. 2018 DDA Tax Capture-\$15,743.73
 - a. Creation of Budget Document
 - i. Creation of Off-Street Parking Lots
 - ii. Alley Improvements
 - iii. Acquisition and Construction of Buildings, Structures & Property
 - iv. Improvements to and Renovation of Existing Buildings
 - v. Construction of Parks
 - vi. Improvements to White Pine Trail
 - vii. Improve Accessibility to Downtown Area from White Pine Trail
 - viii. Commercial Business and Building Development and Redevelopment
 - ix. Municipal Buildings
 - x. Development of cohesive standardized city-wide signage standard
 - xi. Pedestrian/Bicycle Improvements

- xii. Business and Downtown Development and marketing
 - xiii. Establish Downtown Recreation and Annual Signature Events
 - b. \$848.80 transfer of leftover 2017-2018 DDA budget approved at February 8, 2018 City Council meeting
 - c. DDA priorities?
 - i. 1) Parking/Parking Signs 2) Bike Racks 3) Street Signs.
- B. Snow Removal Budget
 - a. 2017-2018 \$10,000 allocated by City Council to DDA for snow removal
 - b. 2017-2018 \$4,537.42 spent on snow removal
 - c. Motion to request the City Council allocate the remaining \$5,462,58 towards the DDA 2018-2019 snow removal budget
 - d. Future snow removal?
- C. 2018-2019 Budget
 - a. $\$15,743.73 + \$5,462.58 + \$848.80 = \$22,055.11$ total
 - b. Budget funds allocation.

8. CITY MANAGER/DDA DIRECTOR'S REPORT.

9. TRUSTEE COMMENTS.

10. ADJOURNMENT.

The next DDA meeting is Monday, July 30th, 2018 at 12 p.m.