



**REGULAR MEETING
CEDAR SPRINGS CITY COUNCIL
AGENDA**

Thursday, January 14, 2016

6:15 p.m. Workshop

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

Members Present: Dan Clark, Perry Hopkins, Rose Ellen Powell, Robert Truesdale, Pam Conley, Gerald Hall.

Member not Present: Molly Nixon

Also Present: Interim City Manager Linda Christensen, Fire Chief Marty Fraser, Finance Director Deb Brunett, DPW Director Tom Stressman, Deputy Finance Director Carrie Rodwell, KCSD Sergeant Jason Kelley.

The Interim City Manager reviewed agenda items with Councilmembers.

7:00p.m. Meeting

1. The meeting was called to Order by Mayor Gerald Hall at 7:00 p.m.
The Pledge of Allegiance was recited.

2. **ROLL CALL:**

Mr. Daniel Clark	Present
Mr. Perry Hopkins	Present
Mrs. Molly Nixon	Excused
Mrs. Rose Ellen Powell	Present
Mr. Robert Truesdale	Present
Mrs. Pamela Conley, Mayor Pro Tem	Present
Mr. Gerald Hall, Mayor	Present

Motion by Conley, supported by Hopkins to excuse Molly Nixon from tonight's council meeting.

VOTE

6-0

Motion Carried

3. **PUBLIC FORUM.**

Danielle Phillips with the Library Board, made comments about the PUD.

Curt Mabie, C.B.D.T said they purchased more property for the Community Building totaling approximately 10 acres. The Community Building was approved by their Board.

Eric Pippenger with the Wolverine Skyhawks gave the Council club members contact numbers and stated they appreciate everyone support.

Sue Wolfe stated her gratitude towards the Council for changing the community in wonderful ways.

4. **Motion by Conley, supported by Hopkins** to open a public hearing on the conditional transfer of property from Solon Township to the jurisdiction of the City of City Springs.

Parcel Address: 14100 White Creek Ave.

Parcel Number: 41-02-25-300-026

VOTE: 6-0 Motion Carried

Bob Ellick from Solon Township said this is a good opportunity and that he is happy about the property transfer.

Roger Morgan, CEO of Rockford ambulance, said they will be building a substation on the mentioned property. The building size will be approximately 2600 square feet.

Motion by Conley, supported by Truesdale to close the Public Hearing,

VOTE 6-0 Motion Carried

5. **Motion by Clark, supported by Hopkins** for the Approval of Agenda on the terms to change Item D under New Business to "First Reading"

VOTE 6-0 Motion Carried

- 6 **Motion by Pamela Conley, supported by Perry Hopkins** to approve the Consent Agenda consisting of the following:

A. Approval of the minutes of the Regular Meeting of December 10, 2015 and the Special Meeting of December 17, 2015.

B. Approval of the Checks Paid Prior #s 38362 - 38455 totaling \$1,141,280.43; the January Accounts Payable #s 38456 - 38468 totaling \$27,627.18 and Electronic Transfers totaling \$509.03. The total of all checks and transfers is \$1,169,416.64.

- C. Approval of Resolution No. 2016 – 01, a resolution to collect 100 % of the Grand Rapids Community College School District Property Tax in the Summer of 2016 as requested pursuant to Section 144 of the Community College Act of 1966, as amended, and Part 26 of the School Code of 1978, as amended.
- D. Approval of Resolution No.2016 – 02, a resolution to collect 100% of the Cedar Springs Public School’s Imposed Summer Property Tax Levy for 2016.

VOTE: 6-0 Motion Carried

7. Correspondence included:

- A. Charter Communications Letter dated December 15, 2015 and The Charter Communicator Newsletter.
- B. Right Place Newsletter.
- C. Kent County Preservation Newsletter
- D. Kent County Report Newsletter.
- E. Grand Valley Metro Council Weekly Update.
- F. DTE Public Notice.

8. **UNFINISHED BUSINESS.**

- A. **Fifth Consideration:** Council Action on second amendment with Wolverine Skyhawk’s Model Club.

Motion by Clark, supported by Conley for the Council to take no action at this time.

VOTE: 6-0 Motion Carried

2nd Motion by Clark, supported by Conley to have the Interim City Manager ask the City Assessor, Jason Rozenweig for a list of all City properties added to the City Tax Roll and the property’s value tax amount. Also the Council would like to request Jason to be present at the February Council Meeting.

VOTE: 6-0 Motion Carried

- B. All Council members agreed not to put snowmobile parking designation signs on Maple and second streets at this time.
- C. **Motion by Conley, supported by Robert Truesdale** to approve a working holiday for Martin Luther King Day January 18, 2016.

VOTE: 6-0 Motion Carried

D. Mayoral Business Matters:

1. Gerald Hall presented a “You Make a Difference Award” to the “Cedar Springs Historical Museum.”
2. **Motion by Conley, supported by Clark** to approve the following Mayoral Appointments:

DDA: (four-year appointment)

Kevin Marcus

Board of Review: (two-year appointments)

Art Probst

Joe Jernigan

Shirley Merlington, alternate

Planning Commission: (three-year appointments)

Gerald Hall

Mark Laws

Industrial Facilities Tax Advisory Committee: (one-year appointments)

Gerald Hall

Kathy Bremmer

Local Officer’s Compensation Board: (five-year appointments)

Larry Young

Art Tiethoff

CS Area Parks and Recreation Board: (one-year appointments)

Deb Brunette

Rick Knapp

VOTE: 6-0 Motion Carried

9. NEW BUSINESS.

- A. **Motion by Conley, supported by Hopkins** to waive Policy No. 12 to act on a Permitting, Inspection and Enforcement Services Agreement at first consideration.

VOTE: 6-0 Motion Carried

1. **Motion by Hopkins, supported by Clark** to approve a Permitting, Inspection and Enforcement Services Agreement with Imperial Municipal Services and authorize the Mayor to sign on behalf of the City.

VOTE: 6-0 Motion Carried

- B. **Motion by Clark, supported by Truesdale** to waive Policy No. 12 to act on Resolution No. 2016 – 03, a resolution to amend the 2015-2016 Annual Budget at first consideration.

VOTE: 6-0 Motion Carried

1. **Motion by Hopkins, supported by Powell** to approve Resolution No. 2016 – 03, a resolution to amend the 2015-2016 Annual Budget.

VOTE: 6-0 Motion Carried

- C. **Motion by Clark, supported by Hopkins** to waive Policy No. 12 to act on the conditional transfer of property from Solon Township to the jurisdiction of the City of Cedar Springs at first consideration.

VOTE: 6-0 Motion Carried

1. **Motion by Clark, supported by Conley** to approve Resolution 2016 – 04, a resolution approving City water and sanitary sewer service to and affecting the conditional transfer of certain real property from the jurisdiction of Solon Township to the jurisdiction of the City pursuant to the Development Cooperation Agreement between the City and the Township dated as of December 30, 1999.
Parcel Address: 14100 White Creek Ave.
Parcel Number: 41-02-25-300-026

VOTE: 6-0 Motion Carried

- D. **First Reading** to discuss the rezoning of parcels B-3, Highway Business/Planned Unit Development conditional upon the following: that the property ownership to be under the single control of the Community Building Development Team and a waiver is granted to allow a minimum three-foot building setback from Right of Way.

129 W. Maple St.	(41-02-25-426-014)
180 N. Fifth St.	(41-02-25-426-020)
116 N. Fifth St.	(41-02-25-426-010)
69 W. Maple St.	(41-02-25-427-017)
65 W. Maple St.	(41-02-25-427-019)
107 N. Main St.	(41-02-25-427-016)
113 N. Main St.	(41-02-25-427-015)
125 N. Main St.	(41-02-25-427-014)
139 N. Main St.	(41-02-25-427-013)
157 N. Main St.	(41-02-25-427-012)
37 W. Maple St.	(41-02-25-427-007)

- E. **Motion by Clark, supported by Hopkins** to waive Policy No. 12 to act on a Generator Service Agreement at first consideration.

VOTE: 6-0 Motion Carried

1. **Motion by Hopkins, supported by Powell** to approve a Generator Service Agreement with Michigan Cat for an amount not-to-exceed \$3,125.00 per year.

VOTE: 6-0 Motion Carried

- F. **Motion by Hopkins, supported by Clark** to waive Policy No. 12 to act on striking 2010 delinquent personal property taxes from the tax roll at first consideration.

VOTE: 6-0 Motion Carried

1. **Motion by Hopkins, supported by Powell** to approve striking 2010 delinquent personal property taxes from the tax roll.

VOTE: 6-0 Motion Carried

- G. Presentation by DPW Director regarding the contingency funds from the water and sewer projects.

- Motion by Conley, supported by Hopkins** to use the USDA remaining Loan money for the improvement/ repairs to the WWTP with updates to the Council.

VOTE: 5-1 (Clark) Motion Carried

- H. Discussion regarding re-lighting Main Street “street lights” as requested by Councilmember Powell. This discussion was tabled. Powell would like to research possible discounts.

10. CITY MANAGER’S REPORT.

A. General Information and Special Projects.

B. Monthly Department Reports.

1. Department of Public Works.
 - a. Infrastructure Alternative’s operational and maintenance report.
2. Police Department
3. Fire Department.
4. City Clerk.
5. Finance Director/Treasurer.
 - a. Cash Summary Report.
 - b. Revenue/Expenditure Report.
6. Professional Code Inspections.
7. Code Enforcement Report.
8. Board and Commission Minutes:
 - a. Minutes of the January 5, 2016 Planning Commission Meeting.

11. COUNCIL COMMENTS.

Hopkins- Thank you to all the City Department Heads and to everyone for showing up to tonight's meeting.

Truesdale- It's past my bedtime. Have a good night.

Clark- Thanks to Eric, Rick and Gene from the "Skyhawk's and Bob Ellick from Solon Township for attending tonight's meeting.

Powell- Thanks and Happy New Year to everyone. I'm excited about the future new Community Building and Library Building.

Conley- Thanks to the DPW and the Fire Dept. for all their hard work.

Hall- A reminder that January 27, 2016 is the MML meeting. January 21, 2016 is the CBDT meeting. Thanks to all our city employees.

12. The Meeting adjourned at 9:24

Carrie Rodwell
Deputy Finance Director

Gerald Hall, Mayor