



*The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.*

*Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record.*

- A. **Donna Clark** stated that the library is coming along. She stated that she recently asked local business for donations for the summer reading program. Meijer donated a \$500 gift card, Perry Hopkins donated a foot detox, and many others. Bricks are selling fast and only have a handful left. Cedar Springs Museum is donating 40 Steelcase chairs to the library. Council is invited to get a picture with the donation Wednesday at 11:30 a.m. The wife of the Sky Hawk's organizer passed away and he has asked in lieu of flowers to make a donation to the Library. The Cedar Springs Rotary has also donated \$8,000.
- B. **Kurt Mabie** stated that the hole near the library is going to be for the clock tower. He reported that the clock tower was donated by Dan Larson and has saved approximately \$200,000 from donations/doing much of the work. Fred Gunnel has donated stone to place in the retention pond.

#### 4. PUBLIC HEARINGS.

No public hearings were scheduled.

#### 5. ADOPTION OF AGENDA.

Motion by **Conley** supported by **Clark** to approve the agenda with the addition of 8H  
Motion to approve the purchase of a LUCAS machine from the General Fund not to exceed \$500.

**Voice Vote**

**6-0**

**Motion Passed.**

#### 6. CONSENT AGENDA.

*Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.*

A. Approval of the minutes of the Regular Meeting of November 17, 2016.

|  |                       |
|--|-----------------------|
| B. Approval of the Checks Paid Prior #s 39633-339716 | totaling \$464,155.25 |
| ; the January Accounts Payable #s 339717-39726       | totaling \$21,921.51  |
| and Electronic Transfers                             | totaling \$1,221.78   |
| The total of all checks and transfers is             | \$487,298.54.         |

C. Mayoral Appointments

- a. Board of Review (Alternate) - Shandell Napieralski
- b. Election Commission (Resident)- Shandell Napieralski

Motion by **Clark** supported by **Hopkins** to approve the Consent Agenda with the revision of approving the Minutes of February 9, 2017 with one change from Kutzi to Kutzli.

**Roll Call**

**6-0**

**Motion Passed.**

7. DISCUSSION ITEMS:

A. Library Building Lease Contract

**Womack** reported reviewing the lease at length with the Library Director and is working on ironing out the final details, but this is a good starting point.

B. Heart of Cedar Springs License and Development License amendment-Vegetation maintenance and walking path development

**Womack** is working to make the change to allow the removal of vegetation.

C. Request from Cedar Springs Free Methodist church (The Springs) to place directional signs in the public right of way

**Womack** discussed the possibility of designing a standard City sign to be used or to only allow the sign during the operating hours. **Hopkins** reported that this not a new problem and that the City has had many request in the past. **Hall** wants to make sure that there is clear vision in that area. **Nixon** reported that the City is being going through major revisions right now and that a sandwich board sign would be ok, but would like to see a motion for the next meeting.

D. Cedar Springs Renaissance Faire Community Event Application for May 19th to May 21<sup>st</sup>

**Hopkins** reported that this is the 4<sup>th</sup> year of the Renaissance Faire. They expect 20-25 Vendors and approximately 500-700 attendees. The committee would like the Mayor or Mayor Pro Tem to make speak briefly at the Royal Dinner from 4-8pm

E. Walking Park Name subcommittee report

- a. Motion to name the park dedicated by Resolution 2016 – 32, now known as parcel 41-03-30-329-022 as “\_\_\_\_\_”

**Conley** reported that they subcommittee narrowed the list down to several names and favored Legacy Park.

Motion by **Hopkins** supported by **Gross** to name the City designated Walking Park parcel 41-03-30-329-022 as Legacy Park.

**Roll Call Vote**

**6-0**

**Motion Passed.**

F. Paid time off and four day ten hour work week schedule personnel policies



Motion by **Hopkins** supported by **Nixon** to approve the rezoning of The Brook Retirement Facility, 4170 Solon Rd. NE Cedar Springs, MI 49319, Parcel Number 41-02-25-300-048 to R-3.

**Roll Call Vote**                      **6-0**                      **Motion Passed.**

E. Motion to approve Cedar Springs IFT guidelines policy

Motion by **Conley** supported by **Hopkins** to approve the Cedar Springs IFT Guidelines Policy.

**Roll Call Vote**                      **6-0**                      **Motion Passed.**

F. Second Reading and vote of the Humane Pet Acquisition Ordinance

**Nixon** stated that rabbits are still included in the ordinance which would prevent TSC/Family Farm and Home selling rabbits. **Gross** said that TSC/Family Farm and Home do not raise the animals on site. **Womack** stated removing the language raised on site would make the ordinance gutless. **Hopkins** said he thought there were already too many ordinances and that the people should put it to a vote if necessary. **Womack** reported that this is a moral ordinance and has worked well in the communities that have adopted similar ordinances. **Clark** said he contacted TSC and Family Farm and Home. TSC does not sell rabbits, but Family Farm and Home does. Hethinks it is an indirect way to stop the bad breeders and does not want to limit possible commerce. He also thinks that the public should vote on the topic.

Motion by **Nixon** supported by **Conley** to pass the Humane Pet Acquisition Ordinance and to strike rabbits from the ordinance.

**No: Clark, Gross, and Hopkins**  
**Yes: Conley, Nixon, Hall**

**Roll Call Vote**                      **3-3**                      **Motion Failed.**

G. Second Reading and vote of the Farmer's Market Ordinance

Motion by **Clark** supported by **Hopkins** to adopt the Farmer's Market Ordinance.

**Roll Call Vote**                      **6-0**                      **Motion Passed.**

H. Motion to approve the purchase of a LUCAS machine and use an amount not to exceed \$500 from the General Fund.

**Chief Fraser** stated that he raised approximately \$14,500 in donations. He stated that the Big Boy Fundraiser was a huge success. He stated that the department raised \$455 alone the "boot" donation jar. He also stated that they received a \$10,000 anonymous donation in the memory of Elwood Larson. Fraser thanked the public for the support of this life saving machine.

Motion by to approve the purchase of a LUCAS machine and use an amount not to exceed \$500 from the General Fund.

**Rolle Call Vote**                      **6-0**                      **Motion Passed.**

9. COMMUNICATIONS:

- A. REGIS will be sending a refund in the amount of \$877.33. This is a result of running an insurance based system and they are refunding excess to local municipalities that are members. The average refund is 15-17% of membership dues.
- B. GVMC Update 2-24-2017
- C. Kent County Report Newsletter MAR2017
- D. GVMC Weekly Update 3-3-2017
- E. Library funding report from Solon Twp.

10. DEPARTMENT REPORTS:

- A. City Manager welcomed the new Deputy Finance Director Ryan Smitt.
- B. Department of Public Works superintendent reported that he will be retiring in August of 2017 after 28 years of working for the City.
  - a. Infrastructure Alternative's operational and maintenance report.
- C. Police Department
- F. Fire Department Chief thanked the Gross Family for their dedication and many years of service.
  - a. February Monthly Report Sheet
  - b. February Summary Sheet
- E. City Clerk.
  - a. ES&S
  - b. Hart Intercivic
  - c. Dominion
- F. Finance Director/Treasurer.
  - a. Cash Summary Report.
  - b. Revenue/Expenditure Report.
- G. Code Enforcement.
- H. Building Inspection.
- I. Board and Commission Minutes:
  - a. CBDT Meeting Minutes January 17, 2017
  - b. Parks and Recreation January 2, 2017
  - c. Library Board Minutes January 23, 2017

11. COUNCIL COMMENTS.

**Clark** stated that this is a good time and it is a pleasure to serve.

**Conley** thanked the Fire Department and the Council for all the hard work they do.

**Gross** reported that he enjoyed the Frankenmuth training he recently attended. He thanked everyone for the recognition of his family.

**Hopkins** sent kudos to past and current Fire Department/Rescue teams.

**Hall** thanked everyone for all the great things that are happening.

12. ADJOURNMENT.

**Hall** adjourned the meeting at 8:51 p.m.

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Rebecca Newland, City Clerk

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Gerald Hall, Mayor