



**REGULAR MEETING
CEDAR SPRINGS CITY COUNCIL
MINUTES**

Thursday, October 11, 2018

7:00 p.m. Meeting

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. Mayor Hall called the meeting to order at 7pm. The Pledge of Allegiance was led by the Cubscouts.

2. <u>ROLL CALL:</u>	Mrs. Lisa Atchison	<u>Present</u>
	Ms. Pamela Conley, Mayor Pro Tem	<u>Present</u>
	Mr. Jerry Gross Sr.	<u>Present</u>
	Mr. Perry Hopkins	<u>Present</u>
	Mrs. Molly Nixon	<u>Present</u>
	Ms. Rose Powell	<u>Present</u>
	Mr. Gerald Hall, Mayor	<u>Present</u>

3. PUBLIC COMMENTS.

The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record if you would like.

Betty Townes – stated that she thought that apartments should have a meter for each dwelling. She requested that she receive two meters instead of just one.

Renee Coap – stated that she was interested in renovating 76 E Muskegon. She stated that according to the State of Michigan a Mobile Home is considered a single family home. The home may have been abandoned, but that the intent is to bring it up to code. She has letters from proposed contractors and the Health Commission that the home can be brought up to code.

Vredeveld Haefner LLC Auditors Present 2017-2018 Audit

Doug Vredeveld – reported that the audit was clean and there were no weaknesses identified. He stated there was a minor infraction because the sewer budget was over budget, but that the state would not take any action because it was under the 10% threshold.

CBDT presentation on North Country Trail

Kurt Mabie – showed the City Council a potential map for the North Country trail. They discussed future possible routes and sidewalks to complete the trail. He also mentioned that he is waiting from Jake Patin on some information on replacing the bridge on Cedar Creek. He hoped that the bridge on Maple and Main could be coordinated when Main Street is redone. He also reported that he would be bringing City Council proposed plans for the Veteran Memorial. He also expected that the base would be poured for the amphitheater and sculpture by the end of the month.

4. PUBLIC HEARINGS.

A. None

5. ADOPTION OF AGENDA.

Motion by **Conley** seconded by **Nixon** to adopt the agenda with the following changes: Remove Item 6H Motion to appoint Ryanne Donahue to DDA board for the remaining Term 2016-2019, to move item 6I to 7C Motion to approve Resolution 2018-28 A Resolution To Award The Bid For The Extrication Equipment to MI Rescue Resources LLC in an amount not to exceed \$28,978.50, and to modify item 6H Motion to approve Policy number 18 Tree Removal Policy at the Second Reading from “City Manager or their agent” to “City Manager or designee”.

Roll Call Vote

7-0

Motion Carried.

6. CONSENT AGENDA.

Roll Call Vote

7-0

Motion Carried.

7. ACTION ITEMS:

A. Oath of Office Code Enforcement– Deb DeGroot

The City Clerk issued the oath of office to Deb Degroot.

B. Michigan Winter Fest Community Event Applications-Second reading

Gross suggested that due to the past history that he should have to provide a surety bond for future events. **Hall** stated that there has been equipment stored on the property and dirt had been moved without permission from the city.

Motion by **Hopkins** seconded by **Conley** to table the Michigan Winter Fest Community Event Applications until event planner was present at a council meeting.

Yes: Hopkins, Gross and Conley

No: Nixon, Powell, Atchison and Hall

Roll Call Vote

3-4

Motion Failed.

Motion by **Nixon** seconded by **Gross** to deny the Michigan Winter Fest Community Event Applications –second reading.

Yes: Nixon, Atchison, Hall, and Powell.

No: Hopkins, Gross and Conley

Roll Call Vote

4-3

Motion Carried.

C. Motion to approve Resolution 2018-28 A Resolution To Award The Bid For The Extrication Equipment to MI Rescue Resources LLC in an amount not to exceed \$28,978.50

Motion by **Conley** seconded by **Atchison** to approve Resolution 2018-28 A Resolution To Award The Bid For The Extrication Equipment to MI Rescue Resources LLC in an amount not to exceed \$28,978.50

Roll Call Vote

7-0

Motion Carried.

8. DISCUSSION ITEMS:

A. EDA Grant Application for West Street Utility Extension

Motion by **Conley** seconded by **Hopkins** to approve FTC&H to complete the Preliminary Engineering report for the West street utility extension in an amount not to exceed \$5,000.

Roll Call Vote

7-0

Motion Carried.

9. COMMUNICATIONS:

- A. Proposed Vacant/Abandoned Property Ordinance
- B. Insect Monitoring 10-20-18, 9am-1pm
- C. GVMC October Agenda
- D. Adopt a Pot-Collaboration of the DDA and Chamber of Commerce
- E. Citizen Survey Results

10. DEPARTMENT REPORTS:

- A. City Manager.
- B. Department of Public Works.
 - a. Infrastructure Alternative's operational and maintenance report.
- C. Police Department
- D. Fire Department.
- E. City Clerk.
- F. Finance Director/Treasurer.
 - a. Cash Summary Report.
 - b. Revenue/Expenditure Report.
 - c. Balance Sheet
- G. Code Enforcement.
- H. Building Inspection.
- I. Board and Commission Minutes:
 - a. Library Minutes August 27, 2018
 - b. CSAPR Minutes July 9, 2018
 - c. CSAPR Minutes September 4, 2018

11. COUNCIL COMMENTS.

Atchison appreciated the pamphlet on the proposed fire station and hopes that everyone is getting the information they need.

Powell wished Sherriff Stellma a happy retirement and thought it was the highlight of Red Flannel Day that he was in the parade.

Conley thanked everyone for their hard work and participation during Red Flannel Day.

Gross thanked the Finance Director for a fantastic audit report. He also thanked Perry Hopkins for his time on City Council.

Hopkins stated that he was impressed with the Department of Public Works on their work at the Vets Park.

Hall thanked Perry for his time on City Council. He stated that the city is growing and moving in the right direction.

12. ADJOURNMENT.

The Mayor adjourned the meeting at 8:29pm

Rebecca Johnson, City Clerk

Gerald Hall, Mayor