



**SPECIAL MEETING  
CEDAR SPRINGS CITY COUNCIL**

**AGENDA**

**Thursday, March 21<sup>st</sup>, 2019**

**6:00 p.m. Meeting**

**Cedar Springs City Hall  
66 S. Main St.  
Cedar Springs, Michigan**

1. Mayor **Hall** called the meeting to order at 6:02pm. The Pledge of Allegiance was recited.

2. <u>ROLL CALL:</u>	Ms. Lisa Atchison	<u>6:48pm</u>
	Mrs. Pamela Conley, Mayor Pro Tem	<u>Present</u>
	Mr. Jerry Gross Sr.	<u>Present</u>
	Mrs. Molly Nixon	<u>Present</u>
	Ms. Rose Powell	<u>Present</u>
	Mrs. Renee Race	<u>Present</u>
	Mr. Gerald Hall, Mayor	<u>Present</u>

3. PUBLIC COMMENTS.

*The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.*

*Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record if you would like.*

None.

4. PUBLIC HEARINGS.

None.

5. ADOPTION OF AGENDA.

Motion by **Conley** seconded by **Powell** to approve the agenda as presented.

**Voice Vote**

**6-0**

**Motion Carried.**

6. CONSENT AGENDA.

*Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.*

None.

7. ACTION ITEMS:

- A. Motion to approve Resolution 2019-11 A Resolution To Establish A Request For Funding, Designate An Agent, Attest To The Existence Of Funds And Commit To Implementing A Maintenance Program For The West Street Extension Project Funded By The Transportation Economic Development Fund Category B Program

Motion by **Conley** seconded by **Powell** to approve Resolution 2019-11 A Resolution To Establish A Request For Funding, Designate An Agent, Attest To The Existence Of Funds And Commit To Implementing A Maintenance Program For The West Street Extension Project Funded By The Transportation Economic Development Fund Category B Program.

**Roll Call Vote**

**6-0**

**Motion Carried.**

8. DISCUSSION ITEMS:

- A. Budget Workshop 2019/2020

**Falcon** reviewed the budget documents provided.

- City Operating Millage has been the same since at least 2013
- Auditing services will need to be bided out because the contract ended June 2018.
- IT- purchase of new windows 10 computers
- Police- potential to increase annually up to 4%
- Code Enforcement- adding a training budget

Atchison arrived  
6:48pm

- Street Lights- cost to lease street lights in the city. This excludes the decorative lights on Main Street. Residents please report street light outages to <https://old.consumersenergy.com/Apps/StreetLight/StreetLightRepair.aspx?mobile=yes>
- Parks and Recreation- The council would like to earmark the remaining funds from improvements at the June Council Meeting from year to year to begin replacing larger items. **Gross** reported that he would like to see some funding to help improve Skinner Field. **Womack** requested in depth financial records.
- Major Street- get funding from gas and weight tax and can only be spent on streets. Estimated cost to replace road is \$100,000 for every 3 blocks. **Race** stated that General Fund tax dollars can be transferred into this fund for additional funding.
- Local Street- Estimated cost to replace road is \$100,000 for every 4 blocks. Council discussed if they should pursue a dedicated road millage. *The board decided to use Local Street fund balance to balance the budget in an amount of \$70,323.*
- Rubbish-Approved millage up to 2 mills. Currently collecting .5 mills The brush and leaf pickup will have to be amended at the May City Council Meeting because it is currently over budget. Services will have to be cut or millage rate will have to go up. After discussion the Council would like the Millage rate set at .5
- Sewer-Falcon estimated that there would likely need to be a budget amendment completed at an estimated \$10,000. The board may consider an automatic rate of inflation increase every year. **Womack** stated he did some math regarding rate increases and a 3% increase would only increase revenue by about \$3,000. He is currently working on an ordinance to automatically increase water and sewer rates with the rate of inflation. Currently the SAW grant is covering the rate study for the Sewer department. CIP was missing for the Sewer Department. *Use Sewer Fund Balance to balance the budget in an amount of \$105,075.*
- Water Department- The last study was completed for what funds that are needed for improvements today and did not project into the future. **Gross** questioned if a reliability study would be needed in the future for an additional water tower.
- Equipment Fund- Currently out of balance as presented. The MDOT rental rates are not currently covering the cost to run the equipment. Discussion regarding the purchase of a new tractor and if it could be done next year. Council suggested that the General Fund may have to begin budgeting \$10,000 to put into the equipment fund. *The board decided to use \$48,210 from Equipment Fund Balance to balance the budget.*

General discussion regarding \$48,000 excess. **Womack** stated that he would like to budget \$18,000 for the Council Chamber AV system, \$200 Summer Reading Program, and the remainder to the parking lot on 2<sup>nd</sup> and Maple. **Conley** stated that she wanted to focus on sidewalks and roads. **Gross** supported the parking lot. **Powell** stated she wanted to focus on sidewalks and parking lots. **Conley** expressed interest in having the General Fund contribute to a sidewalk matching program like in the past.

9. COMMUNICATIONS:

None.

10. DEPARTMENT REPORTS:

None.

11. COUNCIL COMMENTS.

**Atchison** apologized for missing the last meeting and for being late today.

**Powell** thanked Darla for her hard work on the budget. She stated the MML conference went well.

**Conley** stated that she has been through 9 budget review sessions and that this was the best one.

**Gross** thanked everyone for their hard work and for a productive meeting. He reminded everyone the need to be aware of how residents currently perceive the millage rate.

**Race** stated that this was her first budget meeting and she thanked Darla for explaining and answering her questions along the way.

**Nixon** thanked everyone for their hard work and reminded the board to see her for the cliff notes of the City Manager contract

**Hall** stated that we can pay now or pay more later.

12. ADJOURNMENT.

**Hall** adjourned the meeting at 8:15pm

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Rebecca Johnson, City Clerk

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Gerald Hall, Mayor