



**Cedar Springs Planning Commission Meeting**

**MINUTES**

**Tuesday, June 04, 2019**

**7:00 p.m.**

**Cedar Springs City Hall  
66 S. Main St.  
Cedar Springs, Michigan**

1. **C. Owens** called the meeting to order at 7pm. The Pledge of Allegiance was recited.

2. ROLL CALL:

Mr. Dale Bray	<u>Present</u>
Mrs. Kathy Bremmer	<u>Present</u>
Mr. Clint Conley, Vice-Chairperson	<u>Present</u>
Mr. Jerry Hall	<u>Present</u>
Mr. Daniel McGrath	<u>Present</u>
Ms. Shandell Napieralski	<u>Present</u>
Mr. John Nixon	<u>Present</u>
Mr. Harrison Owens	<u>Present</u>
Mr. Craig Owens, Chairperson	<u>Present</u>

3. Recognition of planning officials, engineering or legal representation.

Womack (City Manager) and R. Johnson (City Clerk)

4. Motion to approve the minutes of the Regular Meeting May 14, 2019.

Motion by **Bremmer** seconded by **H. Owens** to approve the minutes of the Regular Meeting May 14, 2019 as presented.

**Voice Vote.**

**9-0**

**Motion Carried.**

5. APPROVAL OF AGENDA.

Motion by **Hall** seconded by **Bray** to approve the agenda as presented.

6. PUBLIC COMMENTS.

*Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the meeting that citizens are allowed to address the Planning Commission. Please state your name and address for the record if you would like*

**Rose Powell** reported that she appreciated the flowers in the boxes and the hanging baskets on Main Street. She thanked Laura Ensley and the DDA for their hard work.

7. CONFLICTS OF INTEREST AND EX-PARTE COMMUNICATION INQUIRY

None.

8. SCHEDULED PUBLIC HEARINGS.

## A. Waste Receptacles (Dumpster) Ordinance

**C. Owens** opened the public hearing at 7:03pm.

Public Comments: **Rose Powell** expressed concern that there is a multifamily rental that has the dumpster under/next to the house. She suggested adding a required minimum distance from the home/business due to the smell, potential vermin, and fire hazards.

**C. Owens** closed the public hearing at 7:04pm.

9. NEW BUSINESS.

## A. Discussion on sign ordinance, permit requirement for changing sign insert/face.

**Womack** reported that the new sign ordinance does not permit box signs. He has been requiring businesses to submit and pay for the sign permit to replace the plastic inserts on the existing box signs, but has not approved any new box signs. He would like the board's opinion if replacement inserts should require a sign permit. **H. Owens** reported that if they were just replacing the insert there shouldn't be a need to regulate replacement inserts. The board reached a consensus that a business should not have to fill out and pay for a sign permit if they were only replacing or changing the insert.

## B. Discussion on Second and Maple parking lot design.

**Womack** reported that the design meets most of the zoning ordinances. **Bremmer** inquired what the cost difference would be if it were to be an impervious material. **C. Owens** questioned what the timeline for the project would be. **Womack** reported that the city may seek a dual bid to determine if gravel or an impervious material will be best. He will need to clarify if the engineering plans would have to be revised if an impervious material were to be used. He reported that the timeline for the project should be completed prior to the second Saturday in October.

10. OLD BUSINESS.

- A. Motion to recommend the City Council adopt this ordinance updating Waste Receptacles (Dumpster) ordinance for the City of Cedar Springs.
- (d) Waste receptacles and enclosures shall be located in the rear yard, not closer than three feet from the rear lot line, or nonrequired side yard, unless otherwise approved by the planning commission and shall be as ~~far as~~ distant from the lot line as practical. If practical, The waste receptacle enclosure should be placed a minimum 20 feet from all residential ~~districts~~ uses.

Motion by **C. Owens** seconded by **McGrath** to recommend the city council adopt the ordinance with the changes presented.

**Voice Vote.**

**9-0**

**Motion Carried.**

**11. OPEN DISCUSSION FOR ISSUES NOT ON THE AGENDA.**

- A. Correspondence
  - i. Zoning Map Ordinance – First Reading on 06-13-2019
- B. Staff Comments.
  - i. City Manager
  - ii. City Clerk
- C. Planning Commission Members.

**12. REPORT OF THE CITY COUNCIL REPRESENTATIVE.**

**Hall** reported that he appreciates the hard work of the board. He updated the board that the DDA is working to beautify downtown, amphitheater should be completed by June 21<sup>st</sup>, and that they are working towards final draft prints for the Fire Station.

**13. REPORT OF THE PLANNING CONSULTANT.**

None.

**14. ADJOURNMENT.**

Motion by **Bremmer** seconded by **H. Owens** to adjourned the meeting at 7:33 p.m.

**Voice Vote**

**8-0**

**Motion Carried.**

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Rebecca Johnson, City Clerk

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Craig Owens, Chairperson