



**REGULAR MEETING
CEDAR SPRINGS CITY COUNCIL
AGENDA**

Thursday, October 13, 2016

**6:15 p.m. Workshop
7:00 p.m. Meeting**

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. Call to Order and Pledge of Allegiance.

2. ROLL CALL:

Mr. Daniel Clark	_____
Mr. Perry Hopkins	_____
Mrs. Molly Nixon	_____
Mrs. Rose Ellen Powell	_____
Mr. Jerry Gross	_____
Mrs. Pamela Conley, Mayor Pro Tem	_____
Mr. Gerald Hall, Mayor	_____

3. PUBLIC COMMENTS.

The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state you name and address for the record.

4. PUBLIC HEARINGS.

5. ADOPTION OF AGENDA.

6. CONSENT AGENDA.

Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.

A. Approval of the minutes of the Regular Meeting of September 8, 2016.

B. Approval of the Checks Paid Prior #s 39179-39272 totaling \$1,451,912.68 ; the September Accounts Payable #s 39273-39281 totaling \$ 2,957.93 and Electronic Transfers totaling \$ 1,160.43. The total of all checks and transfers is \$ 1,456,031.04 .

C.

D.

7. DISCUSSION ITEMS:

A. Recording Council Meetings Policy-Requested by Rose Powell

B. OMA, FOIA and Robert's Rules mini-seminar

C. WWTP USDA improvements City Council tour October 21st, 10 a.m.

D. Hotel Feasibility Study/ Americinn Meeting October 25th, 2016

E. 2013 SAW Wastewater Grant and Stormwater Grant

a. Motion to pursue appeal of unawarded Stormwater Grant

F. Election workers appointment by Election Commission

G. New Treasurer/Finance Director hired

H. Cedar Springs Halloween Spooktacular October 31st 3-9 p.m. put on by Chamber of Commerce in Downtown.

a. City Trick or Treating hours?

b. Use of community promotion money to purchase Trick or Treat candy.

I. Mingle with Kris Kringle Community Event Application

J. Discuss Motion to approve Resolution 2016 - 29 Brooks property transfer

K. Suspension or modification of City's Policy #12

8. ACTION ITEMS:

- A. Motion to approve IT Right service contract and direct the city manager to execute any and all documents or take any actions required to approve said contract on behalf of the City.
- B. Motion to approve Election Coordinator contract and direct the city manager to execute any and all documents or take any actions required to approve said contract on behalf of the City.
- C. Motion to approve Resolution 2016-28, a Resolution in support of the Kent County 911 surcharge fee.
- D. Motion to approve Prairie Run Preliminary Site Plan subject to review and approval by Planning Commission, City Planner, City Attorney and City Manager.
- E. Motion to approve pursuing DNR grant for the Heart of Cedar Springs Boardwalk and direct the city manager to execute any and all documents or take any actions required to pursue said grant on behalf of the City.
- F. Motion to approve partnering with Kent County to repair North Main Street and direct the city manager to execute any and all documents or take any actions required on behalf of the City.
- G. Accept Earla Alber Library Board Resignation
- H. Motion to add Darla Falcon, City Treasurer/Finance Director to all City bank accounts.

9. CORRESPONDENCE:

- A. Kent County Administrator Daryl Delabbio announces June 2017 Retirement after 40 Years of Distinguished Public Service.
- B. Medical Marihuana Facilities Licensing Act memo from City Attorney
- C. CBDT Report regarding DNR Grant/Boardwalk
- D.
- E.

10. DEPARTMENT REPORTS:

- A. City Manager. Non-discrimination plan February 24, 2014, City Manager out of town October 24th-29th, Lew Bender early March, in discussions with Scott Slavin of DNR regarding White Pine Trail placement and permission, Non-discrimination plan already in place since 2014, just not easy to find on website, spoke at Women's League Luncheon
- B. Department of Public Works.

a. Infrastructure Alternative's operational and maintenance report.

C. Sheriff's Department-September 2016 Report

D. Fire Department.

E. City Clerk.

F. Finance Director/Treasurer.

a. Cash Summary Report.

b. Revenue/Expenditure Report.

G. Code Enforcement.

H. Building Inspection.

I. Board and Commission Minutes:

a. Library Board Minutes from 7-16, 8-2-16, 8-22-16, and 9-10-16

b.

c.

11. COUNCIL COMMENTS.

12. ADJOURNMENT.