



**REGULAR MEETING
CEDAR SPRINGS CITY COUNCIL
AGENDA**

Thursday, December 14, 2017

7:00 p.m. Meeting

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. Call to Order and Pledge of Allegiance.

2. <u>ROLL CALL:</u>	Mrs. Lisa Atchison	_____
	Mrs. Pamela Conley, Mayor Pro Tem	_____
	Mr. Jerry Gross Sr.	_____
	Mr. Perry Hopkins	_____
	Mrs. Molly Nixon	_____
	Ms. Rose Powell	_____
	Mr. Gerald Hall, Mayor	_____

Deans Excavating Recognition Award Presentation
 North Kent Mechanical Recognition Award Presentation
 Cedar Springs High School Machining Woods Class-Little Library Presentation

3. PUBLIC COMMENTS.

The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record.

4. PUBLIC HEARINGS.

- A. Amended And Restated 2017 Tax Increment Financing Plan And Development Plan For The Downtown Development District City Of Cedar Springs, Michigan 2017-2036
- B. Public Hearing Notice City of Cedar Springs Community Development Block Grant (CBDG) City of Cedar Springs, Cedar Springs, MI, to consider potential projects for which funding may be applied under the CBDG Small Cities Program for Program Year 2017-2018.
- C. 425 Agreement Regarding Transfer Of 4042 17 Mile Rd (41-02-30-100-044) And 13900 White Creek Ave (41-02-36-100-035) From Solon Township To The City Of Cedar Springs.

5. ADOPTION OF AGENDA.

6. CONSENT AGENDA.

Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.

A. Approval of the minutes of the Regular Meeting of November 9, 2017.

B. Approval of the Checks Paid Prior #s 40259-40459	totaling \$654,485.47
and Electronic Transfers	totaling \$3,140.87
The total of all checks and transfers is	\$657,626.34

C. Motion to approve the following Mayoral Appointments:

- a. Local Government Liaison Committee
 - i. Mayor Gerald Hall (2018)
 - ii. Mayor Pro Tem Pamela Conley (2018)
 - iii. City Manager Mike Womack (2018)
- b. Zoning Board of Appeals
 - i. Linda Nead (2018-2020)
 - ii. Steven Schmitz (2018-2020)
- c. DDA Board of Directors/Brownfield Committee
 - i. Sally Howland (2018-2021)
 - ii. Todd Vriesenga (2018-2020)
- d. Board of Review (One year term requested by Assessor to get everyone on the same term)
 - i. Joe Jernigan (2018)
 - ii. Shandell Naperiaralski (Alternative) (2018)
 - iii. Art Probst (2018)
- e. Planning Commission
 - i. Daniel McGrath (2018-2020)
 - ii. Clint Conley (2018-2020)
 - iii. John Nixon (2018-2020)
 - iv. Craig Owens (2018-2020)
- f. Construction Board of Appeals

- i. Pat Ensley (2018-2019)
 - ii. Keith Williams (2018-2019)
 - g. IFT Advisory Committee
 - i. Mayor Gerald Hall (2018)
 - ii. Kathy Bremmer (2018)
 - iii. City Assessor Brian Jager (2018)
 - iv. City Manager Mike Womack (2018)
 - v. City Finance Director Darla Falcon (2018)
 - vi. Lisa Atchison (2018)
 - h. Local Officer's Compensation Board
 - i. Joe Jernigan (2018-2022)
 - ii. Mark Laws (2018-2020)
 - i. Cedar Springs Area Parks and Recreation Board
 - i. Allen Rasor (2018)
 - ii. Darla Falcon (2018)
 - j. Grand Valley Metro Council
 - i. Mike Womack (2018)
 - k. REGIS Board of Directors
 - i. Mike Womack (2018)
 - ii. David Ducat-Alternate (2018)
 - l. GVMC Policy Transportation Committee
 - i. Mike Womack (2018)
 - ii. David Ducat-Alternate (2018)
 - m. Election Commission
 - i. Shandell Naperiaralski (2018)
 - ii. Rebecca Newland (2018)
 - iii. Stacey Velting (2018)
 - n. West Michigan Regional Planning Commission
 - i. Mike Womack (2018)
 - o. GVMC Transportation Technical Committee
 - i. Mike Berrevoets (2018)
 - ii. David Ducat (2018)
 - p. Library Board
 - i. Remove Amy Hall (2015-2020)
 - ii. Appoint Lissa Weidenfeller (2015-2020)
- D. Motion to approve Resolution 2017-24 A Resolution To Approve Policy & Guidelines For Use By The Board Of Review For Granting Poverty Exemptions For Tax Year 2018
- E. Motion to approve paying for City Manager Womack's membership with the Michigan State Bar Association
- F. Motion to approve Resolution 2017-25 A Resolution To Approve Regular Meeting Dates Of The City Council From January 2018 Through December 2018
- G. Motion to approve Dispatch Agreement Amendment dated 11-28-2017 and direct the City Manager to execute the agreement.
- H. Motion to approve water sampling and analysis for \$2,000

- I. Motion to approve revision to Personnel Policy to allow DPW Staff \$150 Uniform Allowance yearly and allow DPW to carry over up to \$150 into the next year and not to exceed \$300.

7. ACTION ITEMS:

- A. Motion to adopt Ordinance 200 An Ordinance To Approve The 2017 Development And Tax Increment Finance Plan Proposed By The Downtown Development Authority Of The City Of Cedar Springs And To Provide For The Collection Of Tax Increment Revenues As Second Reading.
- B. Motion to adopt Resolution 2017- 26 To Approve Community Development Block Grant Funding Application For ADA Compliant Sidewalks
 - a. Recommendation Report
 - b. Application Draft
- C. Motion To Approve Resolution 2017 – 27 A Resolution Approving City Water And Sanitary Sewer Service To And Affecting The Conditional Transfer Of Certain Real Property From The Jurisdiction Of Solon Township To The Jurisdiction Of The City Pursuant To The Development Cooperation Agreement Between The City And The Township Dated As Of December 30, 1999.
- D. Motion to approve Verizon One Talk and authorize the City Clerk to execute any agreements necessary for the change in services.
 - a. Abilita
 - i. Long Distance Abilita Recommendation
 - ii. Fusion Recommendation
 - b. Verizon One Talk
- E. Motion to approve Chassis Bid from Truck and Trailer Specialties for the 2018 Peterbuilt Truck in the amount of \$87,297.00
- F. Motion to Approve Purchase of Orion Dual Star Meter for the Waste Water Treatment Plant in the amount of \$1849.50
- G. Motion to approve of the interpretation of Ordinance 193.

8. DISCUSSION ITEMS:

- A. Business Licenses
- B. Medical Marijuana
 - a. **Grower**-A licensee that is a commercial entity located in this State that cultivates, dries, trims, or cures and packages marihuana for sale to a processor or provisioning center
 - i. Class A-500 plants
 - ii. Class B-1000 plants
 - iii. Class C 1500 plants

- b. **Processor**-A licensee that is a commercial entity located in this State that purchases marihuana from a grower and that extracts resin from the marihuana or creates a marihuana infused product for sale and transfer in packaged form to a provisioning center.
- c. **Provisioning Center**-A licensee that is a commercial entity located in this State that purchases marihuana from a grower or processor and sells, supplies, or provides marihuana to registered qualifying patients, directly or through their registered primary caregivers.
- d. **Secure Transporter**-A licensee that is a commercial entity located in this State that stores marihuana and transports it between marihuana facilities for a fee.
- e. **Safety Compliance Facility**-A licensee that is a commercial entity that receives marihuana from a marihuana facility or registered primary caregiver, tests it for contaminants and for tetrahydrocannabinol (THC) and other cannabinoids, returns the test results, and may return the marihuana to the facility

9. COMMUNICATIONS:

- A. Cedar Springs Library Board 2018 Meeting Schedule
- B. Cedar Springs Parks and Recreation 2018 Meeting Schedule
- C. MIIAMP Monthly Newsletter
- D. ZBA Public Hearing Sign Variance for Perrin Construction on behalf of The Brook scheduled for December 28th, 2017 at 6pm.
- E. City Council Special Workshop Meeting scheduled for January 25th, 2017 at 7pm.
- F. Kent County Administrator/Controller Flyer

10. DEPARTMENT REPORTS:

- A. City Manager.
- B. Department of Public Works.
 - a. Infrastructure Alternative's operational and maintenance report.
- C. Police Department
- D. Fire Department.
- E. City Clerk.
 - a. MML Elected Officials Academy Weekender February 23rd-24th Frankenmuth, MI
 - b. MML Elected Officials Advanced Weekender February 23rd-24th Frankenmuth, MI
- F. Finance Director/Treasurer.

- a. Cash Summary Report.
- b. Revenue/Expenditure Report.
- c. Balance Sheet
- d. 2017 CVRTS Report for City of Cedar Springs

G. Code Enforcement.

H. Building Inspection.

I. Board and Commission Minutes:

- a. Library Board Meeting Minutes 10-23-2017
- b. CSPR Minutes November 6th, 2017

11. COUNCIL COMMENTS.

12. ADJOURNMENT.