



**REGULAR MEETING  
CEDAR SPRINGS CITY COUNCIL**

**AGENDA**

**Thursday, May 09, 2019**

**7:00 p.m. Meeting**

**Cedar Springs City Hall  
66 S. Main St.  
Cedar Springs, Michigan**

1. Call to order and Pledge of Allegiance.

2. <u>ROLL CALL:</u>	Ms. Lisa Atchison	_____
	Mrs. Pamela Conley, Mayor Pro Tem	_____
	Mr. Jerry Gross Sr.	_____
	Mrs. Molly Nixon	_____
	Ms. Rose Powell	_____
	Mrs. Renee Race	_____
	Mr. Gerald Hall, Mayor	_____

3. PUBLIC COMMENTS.

*The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.*

*Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record if you would like.*

Cedar Springs American Legion Auxiliary Poppy Presentation

4. PUBLIC HEARINGS.

A. 2019-2020 Budget

5. ADOPTION OF AGENDA.

6. CONSENT AGENDA.

*Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.*

A. Approval of the minutes of the Regular Meeting April 11, 2019.

B. Approval of the Checks Paid Prior #s 41935 thru 42010 totaling \$700,527.96 and Electronic Transfers totaling \$4,011.65. The total of all checks and transfers is \$704,539.61

C. Motion To Approve Resolution 2019- 14 A Resolution To Adopt The City Of Cedar Springs' 2019-2020 Annual Budget

a. 2019-2020 Cedar Springs Budget Document

D. Motion To Approve Resolution 2019-15 A Resolution To Establish The Millage Rate For Real And Personal Property In The City Of Cedar Springs For The Fiscal Year 2019 – 2020

E. Motion To Approve Resolution 2019-16 A Resolution To Adopt The 2019 Fees And Charges For Municipal Services.

F. Motion to approve the MML Liability & Property Pool coverage proposal in the amount not to exceed \$39,656 and the MML Worker's Comp coverage proposal for a price not to exceed \$7,169.

G. Motion to approve and authorize the City Clerk to begin Archive Social for the remainder of the fiscal in an amount not to exceed \$318.34 and to authorize the Clerk to enter into the yearly price after the current fiscal year not to exceed \$2,388 annually.

H. Motion to approve the Chamber of Commerce Summer Celebration June 15<sup>th</sup>-19<sup>th</sup> Community Event Application at the second reading.

a. Garden Club request

- I. Motion to approve the Library Summer Reading Kickoff June 17th Community Event Application at the second reading.
  - a. Circus act addition
- J. Motion to approve the Grand Rapids Amateur Radio Association Community Event Application at the second reading.
- K. Motion to approve CDBT Outdoor Concert & Gala June 21<sup>st</sup> Community Event Application at the second reading.
- L. End of Summer Reading Celebration Park Party Community Event Application July 31, 2019, first reading.
  - a. Pavilion Rental
- M. Motion to approve Resolution 2019-17 A Resolution To Dissolve The Local Development Financial Authority.
- N. Motion to approve Resolution 2019-18 A Resolution To Approve The Submission Of The Economic Development Administration Grant For The West Street Business Park.
- O. Motion to approve of the DDA purchase and the installation of street-light wayfaring signs at **2)** Business District / <3 of Cedar Springs / City Hall - west facing, located at W Muskegon and Second St. **3)** Identical as Site 2 - east facing, located at E. Muskegon and First St.. **5)** <3 of Cedar Springs - north & south facing (two sided sign, on pole, located at Maple and Main\* **6)** Senior Center - north & south facing (two sided sign) on telephone pole, located at **8)** Police - north & south facing (two sided sign), located at Ash & Main in an amount not to exceed \$721.00
- P. Motion to approve the 2019-2022 City Manager Employment Agreement as presented and authorize the Mayor to execute the agreement on behalf of the City Council.

## 7. ACTION ITEMS:

- A. Motion to approve Ordinance 216 An Ordinance To Amend Chapter 40-Zoning, Sec. 40-2, Sec. 40-6 Sec. 40-176, Sec. 40-177, Sec. 40-178, Sec. 40-200, Sec. 40-201, Sec. 40-202, Sec. 40-223, Sec. 40-224, Sec. 40-225, Sec. 40-246, Sec. 40-247, Sec. 40-248, Sec. 40-316, Sec. 40-317, Sec. 40-318, Sec. 40-292, Sec. 40-293, Sec. 40-294, Sec. 40-340, Sec. 40-341, Sec. 40-342, Sec. 40-363, Sec. 40-364, Sec. 40-365, Sec. 40-385, Sec. 40-386, Sec. 40-387 OF The City Code Of Ordinances at the third reading.

- B. Motion to approve seeking bids for the construction of a gravel OR paved parking lot at the southwest corner of Second and Maple St.
  - a. Paved Estimate- \$83,000
  - b. Gravel Estimate-\$56,500
  - c. Finance Director Memo
  
- C. Motion to approve the purchase of six benches and two stock tanks for the City Hall Pocket Park for a price not to exceed \$2638.90.

8. DISCUSSION ITEMS:

- A. 2019 Personnel Policy for the City of Cedar Springs Employees
  - a. Employee Paid Time Off Losses
    - i. Motion to pay full-time City staff 50% of the value of their lost paid time off, one time only, after their 2018-2019 work anniversary date.
  
  - b. Dating Relationship Policy
  
- B. Muskegon/WPT Pedestrian Safety Island
  - a. Delineator safety island cost estimate \$1622
  
- C. Ordinances in the Consent Agenda
  
- D. Community Event Application modification
  - a. Draft 2019 Community Event Application

9. COMMUNICATIONS:

- A. Parks and Recreation April 8, 2019 Agenda
  
- B. MML/CMU Tuition Letter
  
- C. Friends of Skinner Field Lease Agreement-September 11, 2014 through September 11, 2019
  - a. Friends of Skinner Field bylaws
  
- D. Drain Commissioner Open House May 30<sup>th</sup> 4-6pm

10. DEPARTMENT REPORTS:

- A. City Manager.

- B. Department of Public Works.
  - a. Infrastructure Alternative's operational and maintenance report.
- C. Police Department
- D. Fire Department.
- E. City Clerk.
- F. Finance Director/Treasurer.
  - a. Cash Summary Report.
  - b. Revenue/Expenditure Report.
  - c. Balance Sheet
- G. Code Enforcement.
- H. Building Inspection.
- I. Board and Commission Minutes:
  - a. Parks and Recreation March 4, 2019
  - b. Library Board March 25, 2019

11. COUNCIL COMMENTS.

12. ADJOURNMENT.