



**REGULAR MEETING
CEDAR SPRINGS CITY COUNCIL**

AGENDA

Thursday, December 09, 2021

7:00 p.m. Meeting

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. Call to order and Pledge of Allegiance.

2. <u>ROLL CALL:</u>	Ms. Lisa Atchison	_____
	Mr. Jerry Gross Sr.	_____
	Ms. Ashley Hamel	_____
	Mrs. Molly Nixon, Mayor Pro Tem	_____
	Ms. Rose Powell	_____
	Mrs. Renee Race	_____
	Mrs. Pamela Conley, Mayor	_____

3. PUBLIC COMMENTS.

The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record if you would like.

4. PUBLIC HEARINGS.

A.

5. ADOPTION OF AGENDA.

6. CONSENT AGENDA.

Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.

A. Approval of the minutes of the Regular Meeting November 11, 2021.

B. Approval of the Checks Paid Prior #s 45767 thru 45866 and Electronic Transfers totaling \$245,236.45.

C. Motion to approve the following Mayoral Appointments:

- a. Planning Commission
 - i. Gerald Hall (2022-2024)
 - ii. Ashley Hamel (2022-2024)
- b. DDA Board of Directors/Brownfield Committee
 - i. Pamela Conley (2022) (Mayor Established by statute & local bylaws)
 - ii. Sally Howland (2022-2025)
 - iii. Todd Vriesenga (2022-2025)
- c. Zoning Board of Review
 - i. Joe Jernigan (2020-2022)
- d. Election Commission
 - i. City Clerk Rebecca Johnson (2022)
 - ii. Nancy Fraser (2022)
 - iii. Stacey Velting (2022)
- e. IFT Advisory Committee
 - i. Gerald Hall (2022)
 - ii. Kathy Bremmer (2022)
 - iii. City Assessor Bryan Jager (2022)
 - iv. City Manager Mike Womack (2022)
 - v. City Finance Director Darla Falcon (2022)
 - vi. Lisa Atchison (2022)
- f. Construction Board of Appeals
 - i. Dale Larson (2022-2023)
 - ii. Keith Williams (2022-2023)
 - iii. VACANT (2022-2023)
- g. North Kent Community Enrichment Board

- i. Darla Falcon (2022)
 - h. Cedar Springs Library Board
 - i. Becky Powell (2022-2026)
 - i. Local Government Liaison Committee
 - i. Mayor Pamela Conley (2022)
 - ii. Mayor Pro Tem Moly Nixon (2022)
 - iii. City Manager Mike Womack (2022)
 - j. Grand Valley Metro Council
 - i. City Manager Mike Womack (2022)
 - k. REGIS Board of Directors
 - i. City Manager Mike Womack (2022)
 - ii. DPW Supervisor Bill LaRose-Alternate (2022)
 - l. GVMC Policy Transportation Committee
 - i. City Manager Mike Womack (2022)
 - ii. DPW Supervisor Bill LaRose-Alternate (2022)
 - m. West Michigan Regional Planning Commission
 - i. City Manager Mike Womack (2022)
 - n. GVMC Transportation Technical Committee
 - i. Tanya Baker (2022)
 - ii. DPW Supervisor Bill LaRose (2022)
- D. Motion to approve Resolution 2021-23 A Resolution To Approve Regular Meeting Dates Of The City Council From January 2022 Through December 2022.
- E. Motion to approve Resolution 2021-24 A Resolution To Approve Policy & Guidelines For Use By The Board Of Review For Granting Poverty Exemptions For Tax Year 2022

7. ACTION ITEMS:

- A. Motion to approve of the Planning Commission Bylaw modifications
- B. Motion to approve of the Release of Drain Easement and Damages document and authorize the City Manager to sign it on behalf of the City.

8. DISCUSSION ITEMS:

- A. Public/Staff Zoom Participation (ends December 2021)
- B. Discussion on Marihuana Caregiver Fee Schedule
- C. Discussion on 5-year Rec Plan
 - a. Heart of Cedar Springs Conceptual Master Plan
 - b. Master Plan enlarged
 - c. 5-Year Rec Plan Public Notice

- D. Discussion on Agenda Creation Policy
- E. Discussion of proposed Planning Commission City E-mail addresses
 - a. 7 new City e-mail addresses for \$896 and \$336 yearly.
 - b. May wish to also add a new Fire Department City e-mail address for \$128 and \$48 yearly.
- F. Discussion on Sidewalk Policy
 - a. Policies of other communities
 - b. City Manager memo

9. COMMUNICATIONS:

- A. Community Event Calendar
- B. Old Fire Barn Inspection Report
- C. Open Meetings Act Handbook
- D. 2021 Board Meetings Calendar

10. DEPARTMENT REPORTS:

- A. City Manager.
- B. Department of Public Works.
 - a. Infrastructure Alternative's operational and maintenance report.
- C. Police Department
- D. Fire Department.
- E. City Clerk.
- F. Finance Director/Treasurer.
 - a. Cash Summary Report.
 - b. Revenue/Expenditure Report.
 - c. Balance Sheet
- G. Code Enforcement.
- H. Building Inspection.
- I. Board and Commission Minutes:
 - a. 10-26-21 Library Board Minutes

11. COUNCIL COMMENTS.

12. Proposed 2021 Code Recodification

13. CLOSED SESSION

A. Motion to go into closed session to consider material exempt from discussion or disclosure by state or federal statute MCL 15.243(1)(g)

14. OPEN SESSION

A. Motion to return to open session

B. Any motions or discussions related to the closed session.

12. ADJOURNMENT.