



**REGULAR MEETING  
CEDAR SPRINGS CITY COUNCIL**

**AGENDA**

**Thursday, September 08, 2022**

**7:00 p.m. Meeting**

**Cedar Springs City Hall  
66 S. Main St.  
Cedar Springs, Michigan**

1. Call to order and Pledge of Allegiance.

2. ROLL CALL:

Ms. Lisa Atchison	_____
Mr. Jerry Gross Sr.	_____
Ms. Ashley Hamel	_____
Mrs. Molly Nixon, Mayor Pro Tem	_____
Ms. Rose Powell	_____
Mrs. Renee Race	_____
Mrs. Pamela Conley, Mayor	_____

3. PUBLIC COMMENTS.

*The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.*

*Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record if you would like.*

4. PUBLIC HEARINGS.

A.

5. ADOPTION OF AGENDA.

6. CONSENT AGENDA.

*Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.*

- A. Approval of the minutes of the Regular Meeting July 14, 2022 and the Regular Meeting August 11, 2022.
- B. Approval of the Checks Paid Prior #s 46597 thru 46726 and Electronic Transfers totaling \$916,864.20.
- C. Motion to Approve Budget Amendments as presented.
- D. Motion to approve modifying the City's RAP grant request down to \$212,500 from the original request of \$250,000.
  - i. RAP Award Public Notice
- E. Motion to approve of the Covenant of Purpose, Use, and Ownership ("Covenant") and authorize the City Manager to record the Covenant against the EDA project properties.

7. ACTION ITEMS:

- A. Motion to accept the Community Building Development Team Land Donation of 74 N 2<sup>nd</sup> Street Cedar Springs, MI 49319, commit up to \$20,000 to the demolition of the existing building on the 74 N. 2<sup>nd</sup> property and authorize the City Manager to undertake all actions necessary to effectuate these tasks.
- B. Motion to authorize the Cedar Springs Fire Department to pursue bidding on the auction of the Cannon Township 1993 International 4900 Ambulance
- C. Motion to approve of the Scott's Music Community Event Application for "Open Mic Friday's" through November 15<sup>th</sup>, 2022
  - i. September 24<sup>th</sup> collaboration with O'Flynn's Art Gallery
- D. Motion to approve of the CBDT's Community "Clean-Up and Celebration" community event application for October 15<sup>th</sup>, 2022.

8. DISCUSSION ITEMS:

- A. Discussion regarding the Zoning Administrator's work plan for moving forward with the multi-family non-conforming properties.
  - i. Multi-family issue explanatory letter
  - ii. Draft Affidavit of Legal Non-Conforming Property
- B. Discussion on updating the 2018 Staff Salary Pay Range
  - i. 2022 Proposed Staff Pay Range Adjustment
  - ii. Proposed Clerk Election pay memo
- C. City Manager Personnel Evaluation proposed for October Council meeting
  - i. Draft New Evaluation Form
  - ii. Old Evaluation Form (2012)
- D. Discussion on memo regarding ordinances affecting driveways
- E. Discussion on the Main St. streetscape and vegetation.

9. COMMUNICATIONS:

- A. Community Event Calendar
- B. 2022 Calendar
- C. MML Dividend Property & Liability Return – \$4,740
- D. Municipality Determination Letter -Six12 Ventures State License Approved
- E. Louise King Library Board Resignation
- F. Approved Cedar Springs Area Chamber of Commerce "A Cedar Springs Christmas-Carriage Rides" December 1<sup>st</sup>, 8<sup>th</sup>, and 15<sup>th</sup> 4pm-9pm
- G. Approved American Legion Car Show August 31 3pm-8pm
- H. Bridge Project Meeting Minutes 8-15-2022
- I. Cedar Springs Library Summer Reading Memo
- J. COVID-19 Wastewater Surveillance findings 09-06-22
- K. Updated CDBG sidewalk grant proposal
- L. West St. Pump House

10. DEPARTMENT REPORTS:

- A. City Manager.
  - B. Department of Public Works.
    - i. Infrastructure Alternative's operational and maintenance report.
  - C. Police Department.
  - D. Fire Department.
  - E. City Clerk.
  - F. Finance Director/Treasurer.
    - i. Cash Summary Report.
    - ii. Revenue/Expenditure Report.
    - iii. Balance Sheet
  - G. Code Enforcement.
  - H. Building Inspection.
  - I. Board and Commission Minutes:
    - i.
11. COUNCIL COMMENTS.
12. ADJOURNMENT.