



**Regular
Downtown Development Authority
Board of Directors Meeting**

**Monday, November 26, 2018
12:00 p.m.
Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. Call the meeting to order. Pledge of Allegiance.

Issue Oath of Office: Laura Ensley 2016-2019

2. ROLL CALL:

Bernie Beier	_____
Laura Ensley	_____
Sam Gebhardt	_____
Gerald Hall, Mayor	_____
Sally Howland	_____
Rose Ellen Powell	_____
Dave Ringler, Vice Chairperson	_____
Todd Vriesenga	_____
Perry Hopkins, Chairperson	_____

3. PUBLIC COMMENTS.

4. APPROVAL OF AGENDA.

5. CONSENT AGENDA.

A. Motion to approve the minutes of the September 10th, 2018 Meeting and October 22, 2018 Meeting.

B. Motion to approve Resolution 2018-01 to set the regular dates for the 2019 DDA Meetings.

6. UNFINISHED BUSINESS.

- A. Signs

- a. Parking Signs
- b. Welcome Sign
 - i. Business District
- c. Wayfinding
 - i. Example from Sally Howland

- B. Bike Racks
 - a. Preferred Mount: _____
 - b. Suggested Locations

C. City Flag

7. NEW BUSINESS.

A. 2004 DDA Bylaws

- a. Attendance policy: Motion by **Ringler** supported by **Powell** to enact an attendance policy that board members must notify prior to the meeting if they will absent for a meeting for an excused absence. If you have more than two unexcused absences per year the member may be asked to be removed from board.
- b. Addition of Budget Public Hearing?

B. Light fixture retrofit to add second bulb.

- a. Ark Electric quote (\$2199)

8. CITY MANAGER/DDA DIRECTOR'S REPORT.

9. TRUSTEE COMMENTS.

10. ADJOURNMENT.

The next DDA meeting is Monday, January 28, 2019 at 12 p.m.