



**Regular
Downtown Development Authority
Board of Directors Meeting**

**Monday, April 29th, 2019
12:00 p.m.**

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. Call the meeting to order. Pledge of Allegiance.
2. ROLL CALL:

Bernie Beier	_____
Laura Ensley	_____
Sam Gebhardt	_____
Gerald Hall, Mayor	_____
Perry Hopkins, Vice Chairperson	_____
Sally Howland	_____
Rose Ellen Powell	_____
Todd Vriesenga	_____
Dave Ringler, Chairperson	_____

3. PUBLIC COMMENTS.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the meeting that citizens are allowed to address the Downtown Development Authority. Please state your name and address for the record if you would like

4. CONFLICTS OF INTEREST AND EX-PARTE COMMUNICATION INQUIRY

5. APPROVAL OF AGENDA

6. CONSENT AGENDA.

- A. Motion to approve the minutes of the Special Meeting of March 27, 2019.
- B. Motion to accept and file the financial report.

7. UNFINISHED BUSINESS.

- A) Motion to recommend to the City Council the purchase and the installation of street-light wayfaring signs at **2)** Business District / <3 of Cedar Springs / City Hall - west facing, located at W Muskegon and Second St. **3)** Identical as Site 2 - east facing, located at E. Muskegon and First St.. **5)** <3 of Cedar Springs - north & south facing (two sided sign,

on pole, located at Maple and Main* 6) Senior Center - north & south facing (two sided sign) on telephone pole, located at 8) Police - north & south facing (two sided sign), located at Ash & Main in an amount not to exceed \$721.00

- a. Street Light Wayfinding Sign Purchase and Installation Quote
- b. Wayfaring sign location map
- c. Wayfaring design options

B Welcome Sign Designs

- a. Size

8. NEW BUSINESS.

A. Remaining 2018/2019 Budget

- a. DDA Approved Expenditures Memo

B. DDA Letterhead

C. Flower quote

- a. Petunias for boxes, 33 Flats at \$8 each
- b. Dipladenia \$29.99 each 30 light poles plus \$12.99 per hanger
 - i. May have to hire contractor to install/water

9. CORRESPONDENCE.

A) City Council- Motion to approve Resolution 2019-12 Resolution Approving Amendment to the City of Cedar Springs Redevelopment Authority Brownfield Plan for the City of Cedar Springs Ventures LLC Redevelopment Project. - **Passed**

B) City Council- Motion to approve resolution 2019-13 A Resolution Approving A Pass Through Agreement For the Proposed Redevelopment of 18-20 N Main St. - **Passed**

C) City Council- Motion to approve that the DDA purchase 7 Double Sided Parking Signs, with the galvanized posts, install at the proposed locations: 2 signs at 1st/Cherry, 2 signs at 2nd/Ash, 1 sign on the south end of the Alleyway parking between Ash and the Post office and 2 signs for the City Hall parking lot, and approve the expense to install in an amount not to exceed a total of \$2,965.24 - **Passed**

D) Street Light Retrofit Update

E) East Lansing Downtown Development Authority Façade Improvement Program

F) 2006 Cedar Springs DDA Façade Improvement excerpt P. 23-30

10. CITY MANAGER/DDA DIRECTOR'S REPORT.

11. TRUSTEE COMMENTS.

12. ADJOURNMENT.

The next DDA meeting is Monday, May 20, 2019 at 12 p.m.