



**Informational
Downtown Development Authority
Board of Directors Meeting**

**Monday, March 30, 2020
12:00 p.m.**

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. Call the Informational DDA meeting to order. Pledge of Allegiance.
2. ROLL CALL:

Bernie Beier	_____
Laura Ensley	_____
Sam Gebhardt	_____
Gerald Hall, Mayor	_____
Perry Hopkins	_____
Sally Howland	_____
Rose Ellen Powell	_____
Dave Ringler	_____
Todd Vriesenga	_____

3. PUBLIC COMMENTS.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the meeting that citizens are allowed to address the Downtown Development Authority. Please state your name and address for the record if you would like.

4. INFORMATIONAL PRESENTATION

- A. Presentation- City Manager Michael Womack
 - a. Informational Meeting: I. Creation of New Off-Street Parking Lots
 - b. # Parking spots in the City
 - c. Sample Parking Map
 - d. Ash/Second lot resurfacing estimate \$25,000-30,000
 - e. HOCS Parking, West of White Pine Trail

B. Public Question & Answer

5. ADJOURNMENT.



**Regular
Downtown Development Authority
Board of Directors Meeting**

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4. CONFLICTS OF INTEREST AND EX-PARTE COMMUNICATION INQUIRY

5. APPROVAL OF AGENDA

6. CONSENT AGENDA.

- A. Motion to approve the minutes of the Regular Meeting February 24, 2020.
- B. Motion to accept and file the financial report.

7. UNFINISHED BUSINESS.

- A. Motion to approve and recommend the 2020-2021 DDA Budget to the City Council
 - a. \$500 Portable Restrooms
 - b. Community Event Sponsorship (Concerts \$1000, Bike Race \$1000)
 - c. \$500 Signs
 - d. \$5000 Parking Lots W/Signs
 - e. \$5000 Benches/Garbage Cans
 - f. \$5000 Public Art (Mural/Sculptures/Banners)
 - g. \$1500 Flower Box Expense
 - h. \$200 Printing and Publishing
 - i. \$100 Water Utility Expense
 - j. \$2500 Wages
 - k. \$1000 Equipment Rental Expense
 - l. \$1000 Material Expense
 - m. \$600Budget=\$24,900

B. Mural Update

C.

8. NEW BUSINESS.

9. CORRESPONDENCE.

- A. Sign Committee Pictures of needed Parking Signs
 - i. City Hall
 - ii. Frame Shop
 - iii. Legion Parking
 - iv. Library Parking
 - v. Museum
 - vi. Nail Shop
 - vii. Skinner Field
 - viii. Staging Area
 - ix. New Parking Lot
 - x. Wayfaring Map
- A. Northern Lights Sale

10. CITY MANAGER/DDA DIRECTOR'S REPORT.

11. TRUSTEE COMMENTS.

12. ADJOURNMENT.

The next DDA meeting is Monday, April 27, 2020 at 12 p.m.