



**Regular  
Downtown Development Authority  
Board of Directors Meeting**

**Monday, June 29, 2020  
12:00 p.m.**

**Cedar Springs City Hall  
66 S. Main St.  
Cedar Springs, Michigan**

1. Call the meeting to order. Pledge of Allegiance.
2. ROLL CALL:

|                    |       |
|--------------------|-------|
| Bernie Beier       | _____ |
| Laura Ensley       | _____ |
| Sam Gebhardt       | _____ |
| Gerald Hall, Mayor | _____ |
| Perry Hopkins      | _____ |
| Sally Howland      | _____ |
| Rose Ellen Powell  | _____ |
| Dave Ringler       | _____ |
| Todd Vriesenga     | _____ |

3. PUBLIC COMMENTS.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the meeting that citizens are allowed to address the Downtown Development Authority. Please state your name and address for the record if you would like.

4. CONFLICTS OF INTEREST AND EX-PARTE COMMUNICATION INQUIRY

5. APPROVAL OF AGENDA

6. CONSENT AGENDA.

- A. Motion to approve the minutes of the Regular Meeting March 30, 2020 and the Informational Meeting March 30, 2020.
- B. Motion to accept and file the financial report.
  - a. 19/20 Budget activity as of 6-23-2020
  - b. 20/21 Approved Budget
- C. Motion to earmark 19/20 funds for approved and ongoing projects
  - a. Mural at 71 N. Main St-\$5000

D. Motion to approve purchase and reimbursement for \$694.21 of flowers and other materials for installation and planting in the downtown flowerboxes

7. UNFINISHED BUSINESS.

A. Motion to approve Mural Artist Agreement and direct the City Manager to sign on behalf of the DDA

8. NEW BUSINESS.

A. Discussion of 20-21 budget priorities

- a. \$500 Portable Restrooms  
Community Event Sponsorship (Concerts \$1000, Bike Race \$1000)  
\$500 Signs  
\$5000 Parking Lots W/Signs  
\$5000 Benches/Garbage Cans  
\$5000 Public Art (Mural/Sculptures/Banners)  
\$1500 Flower Box Expense  
\$200 Printing and Publishing  
\$100 Water Utility Expense  
\$2500 Wages  
\$1000 Equipment Rental Expense  
\$1000 Material Expense  
\$600  
Budget=\$24,900

- b. Downtown Parking Map
- c. Update Downtown Business Map (at Staging Area Bathroom)
- d. Asphalt Mural

9. CORRESPONDENCE.

- A. Marihuana Update
- B. DDA ZOOM Public Notice

10. CITY MANAGER/DDA DIRECTOR'S REPORT.

11. TRUSTEE COMMENTS.

12. ADJOURNMENT.

**The next DDA meeting is Monday, July 27, 2020 at 12 p.m.**