



**Informational
Downtown Development Authority
Board of Directors Meeting**

**Monday, March 29, 2021
12:00 p.m.**

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. Call the Informational DDA meeting to order. Pledge of Allegiance.
2. ROLL CALL:

Jody Arp	_____
Bernie Beier	_____
Laura Ensley	_____
Gerald Hall, Mayor	_____
Sally Howland	_____
Rose Ellen Powell	_____
Todd Vriesenga, Vice Chairperson	_____
Tom Wilkes	_____
Dave Ringler, Chairperson	_____

3. PUBLIC COMMENTS.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the meeting that citizens are allowed to address the Downtown Development Authority. Please state your name and address for the record if you would like.

4. INFORMATIONAL PRESENTATION

- A. Presentation- City Manager Michael Womack
 - a. Creation of New Off-Street Parking Lots
- B. Public Question & Answer

5. ADJOURNMENT.



**Regular
Downtown Development Authority
Board of Directors Meeting**

**Monday, March 30, 2021
12:00 p.m.**

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. Call the meeting to order. Pledge of Allegiance.
2. ROLL CALL:

Jody Arp	_____
Bernie Beier	_____
Laura Ensley	_____
Gerald Hall, Mayor	_____
Sally Howland	_____
Rose Ellen Powell	_____
Todd Vriesenga, Vice Chairperson	_____
Tom Wilkes	_____
Dave Ringler, Chairperson	_____

3. PUBLIC COMMENTS.

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4. CONFLICTS OF INTEREST AND EX-PARTE COMMUNICATION INQUIRY

5. APPROVAL OF AGENDA

6. CONSENT AGENDA.

- A. Motion to approve the minutes of the Regular Meeting February 22, 2021.
- B. Motion to accept and file the financial report.
 - a. Balance Sheet
 - b. Revenues and Expenses

7. UNFINISHED BUSINESS.

- A. Motion to approve and recommend the 2021-2022 DDA Budget to the City Council as presented

21/22 Budget

- a) \$500 Portable Restrooms
- b) \$2000 Community Event Sponsorship (Concerts \$1000, Bike Race \$1000)
- c) \$1000 Signs (social district)
- d) \$5000 Parking Lots and Parking Lot signage/improvements
- e) \$6000 Seasonal Employee
- f) \$3000 Public Art (Mural/Sculptures/Banners)
- g) \$6000 Welcome Sign Mural
- h) \$1500 Flower Box Expense
- i) \$1500 for Winter Holiday Lights Display
- j) \$300 Printing and Publishing
- k) \$100 Water Utility Expense
- l) \$500 Electric Utility Expense
- m) \$1000 Wages
- n) \$1000 Equipment Rental Expense
- o) \$1000 Material Expense
- p) \$7,000 Winter Snow Removal
- q) **\$930 Training**

Budget=\$ 38,330

- B. Motion to recommend to the City Council that they approve of the Social District plan.

- C. Motion to approve the Elm Street Garage Mural of _____ size for a price not to exceed _____

- a. 9.5 feet by 46.5 feet for \$5,750
- b. 6 feet by 30 feet for \$2,850

8. NEW BUSINESS.

- A. Discussion on Main Street sidewalk snow removal
 - a. Preferred Landscaping quote

9. CORRESPONDENCE.

A.

10. CITY MANAGER/DDA DIRECTOR'S REPORT.

11. TRUSTEE COMMENTS.

12. ADJOURNMENT.

The next DDA meeting is Monday, April 26, 2021 at 12 p.m.