

Motion by **Hall** seconded by **Powell** to approve the minutes of the July 30, 2018 Meeting as presented.

Voice Vote

7-0

Motion Carried.

6. UNFINISHED BUSINESS.

A. Street Signs

- a. Revised Design
- b. Red Vinyl samples
- c. Cost for DPW to install

Sign	\$45.00
Brackets 2@\$5.30ea	\$10.60
Labor per Hour	\$45.78
Equipment	\$20.82
Total per Sign	\$122.20 x Total # signs 12=\$1466.40

This does not include North South East West at Cherry St that would be \$267.80 additional.

Motion by **Ringler** seconded by **Powell** to recommend to the City Council to adopt and approve the purchase 12 street signs not to exceed \$1,466.40.

Roll Call Vote

7-0

Motion Carried.

B. Parking Lots

- a. Second and Maple parking lot
- b. Second and Ash parking lot

Womack reported that the DPW supervisor is working on drawing up the 2nd and Maple parking lot. He reported that the project requires a site plan and a special land use approval from the Planning Commission.

C. Wayfinding

- a. Sally's Example
- b. Street sign at the staging area?

Womack would like to see a sign at the "Business District" sign at the White Pine Trail and Maple he will bring back options to the next meeting. **Ringler** would like to see signs at 17 and 18 Mile at the city limits. **Hopkins** suggested working with KC Cones to possibly place a Wayfinding sign at their business.

D. Bike Racks

- a. How many?
- b. Location

Vriesenga suggested one bike rack in the middle of each block. **Powell** suggested placement at The Gun, Dave's Valet Cards, City Hall, Library, and Cedar Springs Brewery. **Womack** reported that he would look at possible locations and the preferred type of mount.

E. Portable Flower Boxes/Buckets

- a. Price?
- b. How many?

Womack will work with the Chamber to utilize 10 of the original flower boxes for this year and explore the option of purchasing new ones next year if the event is successful.

7. NEW BUSINESS.

A. Discussion on North Country Trail (As requested by Perry Hopkins)

Hopkins stated that the CBDT would like feedback from the DDA if they would like to be a part of some of their upcoming projects. **Womack** reminded the DDA that any projects that they work on must fall within the DDA plan. **Ringler** would be open to assisting if the CBDT brought a specific project to the board that falls within the goals of the board.

B. City Flag

Ringler offered the red and white Lozenge style for a possible option for a city flag. **Womack** reported that the city council would want to get community buy in before choosing a flag.

8. CITY MANAGER/DDA DIRECTOR'S REPORT.

Womack suggested a special meeting for October.

The board set a special meeting for October 22, 2018 at noon.

9. TRUSTEE COMMENTS.

Howland stated that she was glad that everyone could make it and that she is excited to see some bike racks come into town.

Powell reported that there was a fundraiser for Solon Township coming up. She is also looking forward to Red Flannel Day.

Ringler was happy that the board is beginning to work on some new projects.

Hall stated that The Gun is moving forward and that the Hotel is breaking ground soon.

Hopkins Thanked everyone for coming. He is looking forward to trying out the planter boxes with the community. He also reported that his business celebrated their 10 year anniversary.

10. ADJOURNMENT.

Motion by **Ringler** supported by **Hall** to adjourn at 1:33pm.

Rebecca Johnson, City Clerk

Perry Hopkins, DDA Chairperson