



**Regular  
Downtown Development Authority  
Board of Directors Meeting**

**MINUTES**

**Monday, June 27, 2022  
12:00 p.m.**

**Cedar Springs City Hall  
66 S. Main St.  
Cedar Springs, Michigan**

1. **Ringler** called the meeting to order at 12 pm. The Pledge of Allegiance was recited.
2. ROLL CALL:

Jody Arp	<u>Excused</u>
Bernie Beier	<u>Present</u>
Laura Ensley	<u>Present</u>
Pamela Conley, Mayor	<u>Present</u>
Sally Howland	<u>Present</u>
Rose Ellen Powell	<u>Excused</u>
Dave Ringler	<u>Present</u>
Todd Vriesenga	<u>Present</u>
Tom Wilkes	<u>Excused</u>

3. PUBLIC COMMENTS.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the meeting that citizens are allowed to address the Downtown Development Authority. Please state your name and address for the record if you would like.

None.

4. CONFLICTS OF INTEREST AND EX-PARTE COMMUNICATION INQUIRY.

None.

5. APPROVAL OF AGENDA.

Motion by **Conley** seconded by **Vriesenga** to approve the agenda as presented.

**Voice Vote** **5-0** **Motion Carried.**

6. CONSENT AGENDA.

A. Motion to approve the minutes of the Special Meeting May 16, 2022.

B. Motion to accept and file the financial report.

Motion by **Vriesenga** seconded by **Ensley** to approve the consent agenda.

**Voice Vote** **5-0** **Motion Carried.**

7. UNFINISHED BUSINESS.

A. None.

8. NEW BUSINESS.

A. Motion to approve paying Geoff Clark \$550 for the installation of GFI outlet covers as part of the Winter Holiday Lights Display

Motion by **Conley** seconded by **Ensley** to approve paying Geoff Clark in an amount not to exceed \$550 for the installation of GFI outlet covers as part of the Winter Holiday Lights Display.

**Roll Call Vote** **5-0** **Motion Carried.**

B. Motion to authorize the City Manager to pay ongoing bills related to the installation of the Winter Holiday Lights Display in an amount not to exceed \$8000

Motion by **Conley** seconded by **Howland** to authorize the City Manager to pay ongoing bills related to the installation of the Winter Holiday Lights Display in an amount not to exceed \$8000

C. Discussion regarding a strategic planning session for the DDA

D. Discussion regarding social district

- a. July 2<sup>nd</sup> Patriot Motor event
- b. July 2<sup>nd</sup>, 12N-5pm Social District Authorization
- c. July 2<sup>nd</sup> Road Closure Map

9. CORRESPONDENCE.

A. 2022 Calendar

B. Music in the Heart

C. Comedies at the Kent

- a. Attendance: Beetlejuice=55+ persons  
Meet the Parents=30+ persons  
Happy Gilmore= 65 persons

D. 2022 DDA Budget

10. CITY MANAGER/DDA DIRECTOR'S REPORT.

11. TRUSTEE COMMENTS.

12. ADJOURNMENT.