



MINUTES

Election Commission

Monday, October 7, 2019
4:00 P.M.

Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan

1. **Johnson** called the meeting to order at 4:00 p.m.

2. Roll Call:	Ms. Rebecca Johnson	<u>Present</u>
	Ms. Nancy Fraser	<u>Present</u>
	Mrs. Stacey Velting	<u>Present</u>

3. NEW BUSINESS.

A. Motion to approve the Minutes of the October 1, 2018 Election Commission.

Motion by **Johnson** seconded by **Velting** to approve the Minutes of the October 1, 2018 Election Commission.

Voice Vote	3-0	Motion Carried.
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B. Motion to allow Clerk to make emergency appointments if necessary.

Motion by **Velting** seconded by **Johnson** to allow Clerk to make emergency appointments if necessary.

Voice Vote	3-0	Motion Carried.
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C. Motion to have Clerk conduct preliminary testing of voting equipment with one authorized staff person.

Motion by **Johnson** seconded by **Velting** to have Clerk conduct preliminary testing of voting equipment with one authorized staff person.

Voice Vote	3-0	Motion Carried.
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D. Motion to approve the City Clerk to create test deck chart and for the Clerk to mark the test deck for the Public Accuracy Test.

Motion by **Fraser** seconded by **Velting** to approve the City Clerk to create test deck chart and for the Clerk to mark the test deck for the Public Accuracy Test.

Voice Vote

3-0

Motion Carried.

E. Set date for public accuracy test Monday, October 21, 2019 at 4 p.m.

Motion by **Johnson** seconded by **Velting** to set date for public accuracy test Monday, October 21, 2019 at 4 p.m.

Voice Vote

3-0

Motion Carried.

F. Motion to approve election inspectors for the November 5, 2019 General Election.

Election Inspectors

Jill Owens

Nancy Fraser

Stacey Velting

Ginger Mastaw

Receiving board

Kathy Bremmer

Kim McIntyre

Motion by **Johnson** seconded by **Velting** to approve election inspectors for the November 5, 2019 General Election as presented.

Voice Vote

3-0

Motion Carried.

4. Any other business.

Johnson reported that there were some small changes to the Voting Assist Terminal in how voter cards will be administered. She also noted that the machine will automatically be set by the county for Daylight Savings time so the time listed on the Public Accuracy testing will be off by one hour.

5. Adjournment.

Johnson adjourned the meeting at 4:06 p.m.

Rebecca Johnson, Commission Chair

Stacey Velting, Election Inspector Chair