

City of Cedar Springs

Minutes of the Regular Meeting of the Cedar Springs City Council

Thursday, January 9, 2014

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

**Finance Committee Meeting
6:00 p.m.**

Members Present: Mark Fankhauser, Patricia Troost, Robert Truesdale.

Also Present: Finance Director Debra Brunett, City Manager Thad Taylor.

Members reviewed bills with the Finance Director.

**Workshop
6:15 p.m.**

Members Present: Ken Benham, Ashley Bremmer, Dan Clark, Jerry Hall, Robert Truesdale, Patricia Troost, Mark Fankhauser.

Also Present: City Manager Thad Taylor, City Clerk Linda Christensen, Finance Director Debra Brunett, Police Chief Roger Parent, Fire Chief Marty Fraser, DPW Director Tom Stressman.

Members reviewed agenda items with the City Manager. Also discussed were the elimination of the Personnel and Compensation Committee and Finance Committee. It was the consensus of the Council to suspend the committees for three months to see how things work during that time frame.

The City Manager also suggested a change to the public forum section of the agenda to allow citizens the opportunity to comment on agenda items and not just on non agenda items as is currently being done. A time limit for comments was also suggested.

Mayor Fankhauser provided members with a copy of the City Manager's performance evaluation done last summer.

**Meeting
7:00 p.m.**

1. The Meeting was Called to Order by Mayor **Mark Fankhauser** at 7:00 p.m. The Pledge of Allegiance was recited.

2. <u>ROLL CALL:</u>	Mr. Ken Benham	Present
	Mrs. Ashley Bremmer	Present
	Mr. Daniel Clark	Present
	Mr. Gerald Hall	Present
	Mr. Robert Truesdale	Present
	Mayor Pro Tem Mrs. Patricia Troost	Present
	Mayor Mr. Mark Fankhauser	Present

3. PUBLIC FORUM.

- A. **Kurt Mabie**, provided an update on activities of the Community Development Building Team. The group had been out looking at facilities, working on the footprint of the building, writing bylaws and had met with representatives from Trout Unlimited.

4. PUBLIC HEARINGS.

- A. **Motion by Troost, supported by Clark, to open a public hearing on a Notice of Intent to apply for a USDA Rural Development Community Facility Grant for the purchase of a police car.**

VOTE: 7 – 0, Motion Carried.

The Public Hearing opened at 7:06 p.m.

- B. Police Chief **Roger Parent** stated that part of the requirements for applying for the USDA Rural Development Community Facility Grant for the purchase of a new police car was to hold a public meeting on the proposed project. Rich Pajak, administrative aide will be applying for this grant in the coming weeks. Holding the public hearing is one of several steps the City must take before the full application can be submitted to Rural Development. There were no public comments.

- C. **Motion by Benham, supported by Bremmer, to close the public hearing.**

VOTE: 7 – 0, Motion Carried.

The Public Hearing closed at 7:08 p.m.

- D. **Motion by Troost, supported by Benham, to open a public hearing on proposed Ordinance No. 186, an ordinance to amend Chapter 22, Article II, Section 22-26 and Chapter 22, Article V, Section 22-97 of the City Code of the City of Cedar Springs.**

VOTE: 7 – 0, Motion Carried.

The Public Hearing opened at 7:09 p.m.

- E. City Manager **Thad Taylor** stated this had to do with minor language changes dealing with pan handling and keeping the City's ordinances current with state law. There were no public comments.

F. Motion by Troost, supported by Clark, to close the public hearing.

VOTE: 7 – 0, Motion Carried.

The Public Hearing closed at 7:10 p.m.

- 5. Motion by Troost, supported by Benham, to approve the agenda with the addition of Item E under New Business - a motion to approve a bid from Dean's Landscaping & Excavating for Main Street snow removal in the amount of \$3,700.00 .**

VOTE: 7 – 0, Motion Carried.

- 6. Motion by Bremmer, supported by Benham, to approve the Consent Agenda consisting of the following:**

- A. approval of the minutes of the Regular Meeting of December 12, 2013.**
- B. approval of the Checks Paid Prior #s 36082 – 36143 totaling \$95,471.40; the January Accounts Payable #s 36144 – 36168 totaling \$20,680.87 and electronic transfers totaling \$3,310.29. The total of all checks and transfers was \$119,462.56.**
- C. Resolution No. 2014 – 01, a resolution to collect 100% of the Grand Rapids Community College school district property tax in the summer of 2014 as requested, pursuant to Section 144 of the Community College Act of 1966, as amended, and Part 26 of the School Code of 1976, as amended.**
- D. Resolution No. 2014 – 02, a resolution approving Amendment No. 38 in the Articles of Incorporation of the Grand Valley Metropolitan Council, approving the addition of Lowell Township.**

VOTE: 7 – 0, Motion Carried.

- 7. Correspondence from Charter Communication depicting its annual report to the Michigan Public Service Commission was offered.**

- 8. UNFINISHED BUSINESS.**

- A. Motion by Hall, supported by Troost, to approve the following Mayoral appointments to City Boards and Commissions:**
Planning Commission: Joe Jernigan, Dale Bray.
Zoning Board of Appeals: Steven Schmitz.
Review Board alternate: Shirley Merlington.

VOTE: 7 – 0, Motion Carried.

Fankhauser reported on the performance evaluation of the City Manager done the previous summer. On a scale of 1 to 5 with 5 being outstanding, Taylor received an overall performance score of 4.67.

- B. Motion by Troost, supported by Clark, to approve Ordinance No. 173, an ordinance to amend Section 40-444, Temporary Uses and adding Section 40-469, Outdoor Seating in Front of Businesses, of the City of Cedar Springs, Michigan, Code of Ordinances, as a second reading.

VOTE: 7 – 0, Motion Carried.

- C. Motion by Troost, supported by Bremmer, to approve Ordinance No. 184, an ordinance to amend Section 40-133, Table of Uses of the City of Cedar Springs, Michigan, Code of Ordinances, as a second reading.

VOTE: 7 – 0, Motion Carried.

- D. Motion by Troost, supported by Bremmer, to approve Ordinance No. 185, an ordinance to amend Article II, Administration and Enforcement, Section 40-479, Membership of the City of Cedar Springs, Michigan, Code of Ordinances, as a second reading.

VOTE: 7 – 0, Motion Carried.

9. NEW BUSINESS.

- A. Motion by Hall, supported by Bremmer, to approve the Cedar Springs Fire Department personnel to fabricate and install equipment cargo cabinets in the new light rescue unit.

VOTE: 7 – 0, Motion Carried.

- B. Motion by Troost, supported by Bremmer, to approve Ordinance No. 186, an ordinance to amend Chapter 22, Article II, Section 22-26 and Chapter 22, Article V, Section 22-97 of the City Code of the City of Cedar Springs, as a first reading.

VOTE: 7 – 0, Motion Carried.

- C. Motion by Troost, supported by Hall, to approve Resolution No. 2014 – 03, a resolution to amend the City of Cedar Springs' 2013 – 2014 annual budget.

VOTE: 7 – 0, Motion Carried.

- D. Motion by Troost, supported by Hall, to approve the purchase of a 60” snow plow blade for the Kubota tractor from Robinson Equipment in the amount of \$1,630.12.

VOTE: 7 – 0, Motion Carried.

- E. Motion by Benham, supported by Bremmer, to approve a bid from Dean's Landscaping & Excavating for Main Street snow removal in the amount of \$3,700.00.

VOTE: 7 – 0, Motion Carried.

10. CITY MANAGER'S REPORT.

- A. General Information and Special Projects discussed included the following:
- Personnel and Compensation Committee and Finance Committee.
By consensus at the workshop, both committees will be put on hold for three months and then be re-evaluated.
 - Revision to the Public Forum Section of the Council Agenda.
By consensus at the workshop, citizens will have a designated spot on the agenda to comment on agenda items and a time limit will be put in place.
 - Building permit report for 2013.
 - Additional server space was installed on the City's server so that email may be archived and City Councilors will be able to access City email.
 - He is receiving quotes on the City stationery needs.
 - City staff is working on cataloguing all City policies and updating them as necessary.
- B. Monthly department reports were offered by the following:
1. Department of Public Works.
 - a. Infrastructure Alternative's operational & maintenance report.
 2. Police Department.
 3. Fire Department.
 4. City Clerk.
 5. Finance Officer/Treasurer.
 - a. Cash Summary Report.
 - b. Revenue/Expenditure Report.
 6. Professional Code Inspections.
 - a. Rental Registration Report.

11. COUNCIL COMMENTS.

Troost – Happy New Year and hopes everyone had a good holiday season. She had a complaint with the DPW that with their excellent snow plowing in the City, it gave her a false sense of security when she traveled outside the City limits and found the roads outside the City were in terrible shape.

Hall – Happy New Year; he looks forward to a good year.

Fankhauser – thanked everyone who comes to meetings; he looked forward to taking care of and moving the City forward and to a positive New Year.

12. The Meeting adjourned at 7:45 p.m.

Linda Christensen, City Clerk

Mark Fankhauser, Mayor