



**REGULAR MEETING
CEDAR SPRINGS CITY COUNCIL
AGENDA**

Thursday, May 12, 2016

6:15 p.m. Workshop

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

Members present: Dan Clark, Perry Hopkins, Rose Powell, Robert Truesdale, Pam Conley, Molly Nixon, Gerald Hall

Also Present: Interim City Manager Linda Christensen, Fire Chief Marty Fraser, Finance Director Deb Brunett, DPW Director Tom Stressman, Deputy Finance Director Carrie Rodwell, KCSD Sergeant Jason Kelley

Interim City Manager reviewed agenda items with Councilmembers.

7:00 p.m. Meeting

1. The meeting was called to order by Mayor Gerald Hall. The Pledge of Allegiance was recited.

2. <u>ROLL CALL:</u>	Mr. Daniel Clark	Present
	Mr. Perry Hopkins	Present
	Mrs. Molly Nixon	Present
	Mrs. Rose Ellen Powell	Present
	Mr. Robert Truesdale	Present
	Mrs. Pamela Conley, Mayor Pro Tem	Present
	Mr. Gerald Hall, Mayor	Present

3. PUBLIC COMMENTS:

Donna Clark -8 N. Grant St.- said that she is excited about the “Summer Reading Program. She handed out a 2016 program which included an events calendar.

Kurt Mabie-CBDT- said he wanted to clarify the new Library’s name. This will be “Cedar Springs Community Library”.

David Anderson-Senator MacGregor Representative-said he was just checking in to see what's going on in the City of Cedar Springs. He also asked if there is anything the council would like relayed to Lansing.

4. PUBLIC HEARING:

A. Motion by Hopkins, supported by Truesdale to open a Public Hearing on the 2016 – 17 Fiscal Year Budget

VOTE: 7-0

Motion Carried

The Public Hearing opened at 7:10 p.m.

B. Staff Comments.

Deb Brunett- stated that this is the budget the council previously reviewed at the budget workshop and asked if there were any questions she could answer.

Molly Nixon--asked about the City Manager's salary.

Deb Brunett- stated the City Manager's salary is allocated throughout several departments equaling \$70,000

Gerald Hall- said if the salary for the new City Manager is more than budgeted, the council will make a budget amendment at that time.

Deb Brunett-stated the previous City Manager didn't take our health insurance. If the new City Manager does, that also would have to be a budget amendment.

C. There were no Public Comments.

D. Motion by Hopkins, supported by Truesdale to close the Public Hearing.

VOTE: 7-0

Motion Carried

5. Motion by Conley, supported by Hopkins to approve ADOPTION OF AGENDA with the addition to "Action Items" (K) to contact the MML for additional candidates for City Manager.

6. Motion by Hopkins supported by Clark to approve the CONSENT AGENDA consisting of the following:

A. Approval of the minutes of the Regular Meeting of April 14, 2016 and the Special Meeting of April 19, 2016.

C. Approval of the Checks Paid Prior #s 38749 - 38818 totaling \$165,255.31; the May Accounts Payable #s 38819 – 38831 totaling \$20,533.18 and Electronic Transfers totaling \$702.24. The total of all checks and transfers is \$186,490.73.

VOTE: 7-0

Motion Carried

7. DISCUSSION ITEMS:

A. Visiting Municipal Facilities Policy. Mayor Hall asked the councilmembers to submit drafts to review.

B. Tax Tribunal. Mayor Hall was advised by council to contact the city attorney.

C. DDA recommendation for all crosswalks to be painted from Beech St. to Maple St. and to have pedestrian crossing signs at all intersections. Council would like lines painted.

D. First Right of Refusal on Kent County foreclosed properties within City of Cedar Springs. The council stated they do not want to purchase these properties.

8. ACTION ITEMS:

A. Motion by Conley, supported by Hopkins to approve Resolution No. 2016 – 10, to adopt the 2016– 17 Annual Budget.

VOTE:7-0 Motion Carried

B. Motion by Clark, supported by Nixon to approve Resolution No. 2016 – 11, to establish the millage rate for real and personal property in the City of Cedar Springs for the fiscal year 2016 – 2017.

VOTE:7-0 Motion Carried

C. Motion by Powell, supported by Clark to approve the Fee Schedule for the 2016 – 2017 Fiscal Year.

VOTE: 7-0 Motion Carried

D. Motion by Conley, supported by Clark to approve the Technology Use and Electronic Records Policy.

D. Motion Powell, supported by Conley to approve the amended Recording Public Meetings Policy.

VOTE: 7-0 Motion Carried

E. Motion by Hopkins, supported by Nixon to approve the amended Planning Commission bylaws.

VOTE: 7-0 Motion Carried

G. Motion by Hopkins, supported by Nixon to approve the renaming of the Cedar Springs Public Library to the Cedar Springs Community Library as requested by the Community Building Development Team.

VOTE: 7-0 Motion Carried

H. Motion by Conley, supported by Hopkins to approve the purchase of a water pressure pump for the Wastewater Treatment Plant from CDW Drives in an amount not-to-exceed \$2,312.00.

VOTE: 7-0

Motion Carried

I. Motion by Conley, supported by Hopkins to approve the purchase of new cabinets for the Wastewater Treatment Plant lab from Stonecreek in an amount not-to-exceed \$11,932.00.

Vote: 7-0

Motion Carried

J. Motion by Hopkins, supported by Clark to approve the purchase of LED lights for the basement of the Wastewater Treatment Plant from Rockford Electric in an amount not-to-exceed \$3,890.00.

VOTE: 7-0

Motion Carried

K. Motion by Conley, supported by Hopkins to contact the MML for a new panel of candidates for the City Manager position.

VOTE: 7-0

Motion Carried

9. COMMUNICATIONS:

A. Right Place Newsletter.

B. April 29, 2016 & May 6, 2016 GVMC Weekly Updates.

C. Agribusiness Annual Report.

D. March 15, 2016 & April 19, 2016 CBDT Minutes.

E. Historical Society Note.

10. DEPARTMENT REPORTS.

A. City Manager.

B. Department of Public Works.

a. Infrastructure Alternative's operational and maintenance report.

C. Police Department

D. Fire Department.

E. City Clerk.

F. Finance Director/Treasurer.

a. Cash Summary Report.

b. Revenue/Expenditure Report.

G. Code Enforcement.

H. Building Inspection.

I. Board and Commission Minutes:

a. April 25, 2016 DDA Minutes.

b. March 28, 2016 CS Library Board Minutes.

c. March 29, 2016 CSAP&R Board Minutes and May Director's Report.

11. COUNCIL COMMENTS.

Powell- said White Pine Trail Patrol volunteers are needed in Kent County.

Conley- said thank you to the city staff for all their hard work.

Hopkins- said thanks to the city staff and to everyone who volunteers their time to our community.

Truesdale- said he would like to wish everyone a very Merry Christmas and a prosperous New Year.

Nixon- said thanks to the city staff for their amazing work, also our thoughts and prayers go out to a family in our community that lost their child recently.

Hall- said it is a tragedy to lose a young life in our community also thanks to the council for a long day of interviews.

Clark- said he was looking at all the smiling faces of the city staff.

12. The meeting adjourned at 9:08 p.m.