



**Minutes of the Regular Meeting of the
Cedar Springs City Council**

Thursday, June 9, 2016

**66 S. Main St.
Cedar Springs, Michigan**

**Workshop
6:15 p.m.**

Members Present: Perry Hopkins, Rose Ellen Powell, Robert Truesdale, Pamela Conley, Gerald Hall, Interim City Manager Barb VanDuren, City Clerk Linda Christensen, Finance Director Deb Brunett, DPW Director Tom Stressman, Fire Chief Marty Fraser.

Members Absent: Dan Clark, Molly Nixon.

The Interim City Manager reviewed agenda items with councilmembers.

**Meeting
7:00 p.m.**

1. The Meeting was Called to Order by Mayor **Gerald Hall** at 7:00 p.m. The Pledge of Allegiance was recited.

2. <u>ROLL CALL:</u>	Mr. Daniel Clark	Excused
	Mr. Perry Hopkins	Present
	Mrs. Molly Nixon	Arrived 7:14 p.m.
	Mrs. Rose Ellen Powell	Present
	Mr. Robert Truesdale	Present
	Mrs. Pamela Conley, Mayor Pro Tem	Present
	Mr. Gerald Hall, Mayor	Present

Motion by Conley, supported by Hopkins, to excuse Clark's absence.

VOTE: 5 – 0, Motion Carried.

Motion by Conley, supported by Hopkins, to excuse Nixon's absence in the event she doesn't make the meeting.

VOTE: 5 – 0, Motion Carried.

3. PUBLIC COMMENTS.

Theresa Hathaway, director Alpha Women's Center, provided information on the agency's Life Walk.

Sarah Cunningham, owner of Simply Creative, introduced herself and her business.

4. There were no public hearings.

5. **Motion by Conley, supported by Hopkins, to approve the agenda with the addition of Item E under the Consent Agenda and Items E and F under New Business.**

VOTE: 6 – 0, Motion Carried.

6. **Motion by Hopkins, supported by Conley, to approve the Consent Agenda consisting of the following:**

A. approval of the minutes of the Regular Meeting of May 12, 2016 and the Special Meetings of May 9, 2016 and May 26, 2016.

B. approval of the Checks Paid Prior #s 38832 – 389 totaling \$170,503.89; the June Accounts Payable #s 38901 – 38909 totaling \$15,750.10 and Electronic Transfers totaling \$771.14. The total of all checks and transfers was \$187,025.13.

C. approval of Resolution No. 2016 – 16, a resolution to add delinquent water and sewer accounts to the 2016 Summer Tax Roll.

D. approval of Resolution No. 2016 – 15, a resolution to add unpaid invoices to the 2016 Summer Tax Roll.

E. to remove the names of the former City Manager and City Clerk from the City's bank accounts and to add the name of the Interim City Manager.

VOTE: 6 – 0, Motion Carried.

7. DISCUSSION ITEMS.

A. **VanDuren** discussed a potential Visiting Municipal Facilities policy and stated she felt this was covered under the Council's Leadership Policy and City Charter. She stated she would work with Councilor Clark and bring back the policy for further discussion at the July meeting.

8. ACTION ITEMS.

A. **Motion by Conley, supported by Hopkins, to accept the resignation of the City Clerk.**

VOTE: 6 – 0, Motion Carried.

B. **Motion by Conley, supported by Hopkins, to approve Resolution No. 2016 – 13, a resolution amending the 2015 – 16 Fiscal Year Budget.**

VOTE: 6 – 0, Motion Carried.

- C. **Motion by Conley, supported by Truesdale, to approve a roofing bid for 58 S. Main St. from Britton Builders Inc. in an amount not-to-exceed \$5,500.00.**

VOTE: 6 – 0, Motion Carried.

- D. **Motion by Conley, supported by Powell, to waive Policy 12 to act on Resolution No. 2016 – 14, at first consideration.**

VOTE: 6 – 0, Motion Carried.

1. **Motion by Conley, supported by Powell, to approve Resolution No. 2016 – 14, a resolution approving the CS Public Library’s Summer Reading Celebration as a Community Event.**

VOTE: 6 – 0, Motion Carried.

- E. **Motion by Conley, supported by Hopkins, to waive Policy 12 to act on Resolution No. 2016 – 17, at first consideration.**

VOTE: 6 – 0, Motion Carried.

1. **Motion by Conley, supported by Hopkins, to approve Resolution No. 2016 – 17, a resolution approving the CS Area Parks & Recreation Concerts in the Park as Community Events.**

VOTE: 6 – 0, Motion Carried.

- F. **Motion by Conley, supported by Hopkins, to waive Policy 12 to act on Resolution No. 2016 – 18 at first consideration.**

VOTE: 6 – 0, Motion Carried.

1. **Motion by Hopkins, supported by Powell, to approve Resolution No. 2016 – 18, a resolution approving the Alpha Family Circle Life Walk as a Community Event.**

VOTE: 6 – 0, Motion Carried.

9. **Communications included the following:**

- A. **Right Place Monthly Update.**
- B. **May 12, 2016 and May 20, 2016 GVMC Weekly Updates.**
- C. **May 24, 2016 Solon Township Letter.**
- D. **Region 8 News.**
- E. **Michigan Municipal League Letter.**

- 10. Department Reports were offered from the following:
 - A. Interim City Manager.
 - B. Department of Public Works.
 - 1. Infrastructure Alternative’s operational & maintenance report.
 - C. Police Department.
 - D. Fire Department.
 - E. City Clerk.
 - F. Finance Director/Treasurer.
 - 1. Cash Summary Report.
 - 2. Revenue/Expenditure Report.
 - G. Code Enforcement.
 - H. Building Inspection.
 - I. Board and Commission Minutes from the following:
 - 1. May 3, 2016 Planning Commission meeting.
 - 2. April 25, 2016 CS Library Board meeting.

11. COUNCIL COMMENTS.

Powell – a Kent County Trail Patrol meeting was held the day before and four new residents have expressed interest in volunteering for patrols.

Conley – is excited about the new events coming to town as well as the Renaissance Faire that was coming that weekend.

Hopkins - the Renaissance Faire was this weekend and the Chamber would be holding a Christmas in July event with a concert to be held at night.

Truesdale – likes the tenure of the City Council and employees; they were moving on and was excited about the things that were coming.

Nixon – thanked the City Clerk for her service and her passion for voting.

Hall - it was his present to the Clerk for the short meeting that evening.

12. **Motion by Conley, supported by Hopkins, to adjourn.**

VOTE: 6 – 0, Motion Carried.

The meeting adjourned at 7:46 p.m.

Linda Christensen, City Clerk

Gerald Hall, Mayor