



**ANNUAL REORGANIZATIONAL MEETING  
CEDAR SPRINGS CITY COUNCIL  
AGENDA**

**Thursday, November 10, 2016**

**6:15 p.m. Workshop  
7:00 p.m. Meeting**

**Cedar Springs City Hall  
66 S. Main St.  
Cedar Springs, Michigan**

1. The City Clerk Called the Meeting to Order at 7 p.m. The Pledge of Allegiance was recited.

The City Clerk reported the General Election results and issued the Oath of Office to the winning candidates:

- A. Jerry Gross SR
- B. Rose Ellen Powell

The City Clerk opened the floor for nominations for Mayor.

Motion by **Conley**, supported by **Nixon** to nominate **Gerald Hall** for Mayor.

Motion by **Clark**, supported by **Nixon** to close the floor for nominations.

Motion by **Clark**, supported by **Conley** for Roll call Vote of Mayoral candidate Gerald Hall.

|                     |            |
|---------------------|------------|
| Mr. Daniel Clark    | <u>Yes</u> |
| Mr. Perry Hopkins   | <u>Yes</u> |
| Mrs. Molly Nixon    | <u>Yes</u> |
| Ms. Rose Powell     | <u>Yes</u> |
| Mr. Jerry Gross     | <u>Yes</u> |
| Mrs. Pamela Conley, | <u>Yes</u> |
| Mr. Gerald Hall     | <u>Yes</u> |

**Roll Call Vote**

**7-0**

**Motion Carried**

Mayor-Oath of Office  
A. Gerald Hall

Clerk turned the meeting over to Mayor Hall.

Mayor Hall opens the floor for nominations for Mayor Pro Tem.

Motion by **Clark**, supported by **Nixon** to nominate Pam Conley for Mayor Pro Tem.  
Motion by **Powell**, supported by **Nixon** to close nominations for Mayor Pro Tem.

|                     |            |
|---------------------|------------|
| Mr. Daniel Clark    | <u>Yes</u> |
| Mr. Perry Hopkins   | <u>Yes</u> |
| Mrs. Molly Nixon    | <u>Yes</u> |
| Ms. Rose Powell     | <u>Yes</u> |
| Mr. Jerry Gross     | <u>Yes</u> |
| Mrs. Pamela Conley, | <u>Yes</u> |
| Mr. Gerald Hall     | <u>Yes</u> |

**Roll Call Vote**

**7-0**

**Motion Carried**

Mayor Pro Tem-Oath of Office  
A. Pamela Conley

2. ROLL CALL:

|                                   |                |
|-----------------------------------|----------------|
| Mr. Daniel Clark                  | <u>Present</u> |
| Mr. Perry Hopkins                 | <u>Present</u> |
| Mrs. Molly Nixon                  | <u>Present</u> |
| Ms. Rose Powell                   | <u>Present</u> |
| Mr. Jerry Gross                   | <u>Present</u> |
| Mrs. Pamela Conley, Mayor Pro Tem | <u>Present</u> |
| Mr. Gerald Hall, Mayor            | <u>Present</u> |

3. PUBLIC COMMENTS.

*The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.*

*Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state you name and address for the record.*

A. **Curt Mabie**- Land Donation to Habitat for Humanity, but would like consideration for Zero Step senior housing in accordance of the Master Plan. Additionally, Urban Art Initiative is a great idea and would encourage working with the local schools to display art from the school.

B. **Donna Clark**- Book Sale November 11th 10am-6pm and November 12th 10am-5pm at the Senior Center

C. Red Flannel Queen and Court Visit- **Mumina Ciise**- Using Scholarship for Grand Valley in Education, **Kaley Louck**-Michigan State University for Forensics, and **Madison Case**- Grand Rapids Community College for Pediatric Dentistry

4. PUBLIC HEARINGS.

- A. Resolution 2016 - 29 Brooks property transfer-Staff Comments
- B. Motion by **Hopkins**, supported by **Conley** to open public hearing.

**Roll Call Vote                      7-0                      Motion Carried**

The Brooks retirement would be a transfer of land from Solon Township to City of Cedar Springs. This request includes connecting to City water and sewer. DPW supervisor Stressman, There should not be any additional lines run from the property. There must be a 33 foot easement for any repairs as requested by city engineers.

Motion by **Hall**, supported by **Clark** to close the public hearing on the brooks property transfer.

**Roll Call Vote                      7-0                      Motion Carried**

5. ADOPTION OF AGENDA.

Motion by **Clark**, supported by **Conley** to adopt the agenda.

**Voice Vote                      7-0                      Motion Carried**

6. CONSENT AGENDA.

*Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.*

A. Approval of the minutes of the Regular Meeting of October 13, 2016.

|   |                       |
|---|-----------------------|
| B. Approval of the Checks Paid Prior #s 39282-39356 | totaling \$391,479.38 |
| the October Accounts Payable #s 39357-39360         | totaling \$1,612.24   |
| and Electronic Transfers                            | totaling \$59.03      |
| The total of all checks and transfers is            | \$393,681.65          |

Motion by **Hopkins**, supported by **Nixon** to adopt the consent agenda.

**Roll Call Vote                      7-0                      Motion Carried**

7. DISCUSSION ITEMS:

A. Veterans Day/Martin Luther King Day-City Hall Closed to public but working holiday- No concerns presented by council. **Powell** discussed the possibility of

annual dates for this purpose. **Hopkins** suggested Presidents day as an additional day for working holiday.

B. Recording Council Meetings Policy-Requested by Jerry Gross- Policy states videos must be uploaded in 10 days because the Dropcam/Nest software deletes the video after 10 days.

C. Suspension or modification of City's Policy #12-Minority Vote draft- **Gross** discussed the need to use the policy infrequently. **Womack** explained majority can always postpone a meeting, but the minority of 2 may postpone an item. Comments/suggestions need to be sent to the City Manager for review.

D. Humane Pet Acquisition Ordinance- **Clark** discussed that an ordinance of this nature is not needed. Continued growth and discussion of farmer's market would deem if there was necessity of the ordinance.

E. Council Biographies for City Website- Mayor Hall requested city councilors submit or stop in city hall to complete.

F. Americinn hotel feasibility study donations- **Womack** requested council members taking to community members for donations. **Hall** suggested looking at the next tier of the study if donations exceed the lowest study cost.

G. Land donation to Habitat for Humanity, 174 and 158 Pine Street- **Womack** was open to donations to other organizations. **Nixon** suggested senior housing Christian Urban League or zero step.

H. Walking Trail Park at 256 E Maple St. and 280 Oak St.- **Womack** reported if the trail is converted to a natural park preserve it would be beneficial to the city.

I. IT Right will be in City Hall November 16th to setup their service, Council issues- Any concerns will be addressed on this day. Council members will be able to let the City Manager know if they have any concerns if they need anything.

J. Main Street Façade improvement and real estate catalogue- **Womack** expressed concerns that the Main Street area needs improvements to the outside.

K. Urban Art Initiative- **Womack** expressed wanting to bring color to the city. **Nixon** suggested art club as a possible contributor. **Hopkins** suggested sidewalk art and murals.

L. Public Park Smoking Ban- **Hopkins** expressed that Mr. Morley donated the land with the intention of an adult park. **Nixon** reported that smokers tend to self-police and offer a designated area for smokers. **Kelly** reports that smoking bans can be difficult to enforce.

M. Riggle Park Dog Park- **Conley** suggested North Park. **Hall** reported severe vandalism in the past at North Park.

- N. Library Appointment-December- **Hall** reported anyone who would like to be considered please let Mayor Hall know.
- O. Small Business Saturday Banner at City Hall-Requested by Perry Hopkins- City will display sign that promotes all small business.
- P. CBDT Amendment to License and Development Agreement- Womack CBDT would like to start to clear out the brush. City Manager will have something ready for the next council meeting.

8. ACTION ITEMS:

A. Darla Falcon Appointment

Motion by **Hopkins**, second by **Nixon** to appoint Darla Falcon for Finance Director and appointment of Darla Falcon to the Cedar Springs Parks and Recreation Board

**Roll Call Vote**                      **7-0**                      **Motion Carried**

a. Oath of Office

B. Motion to approve Resolution 2016-31 the Mingle with Kris Kringle Community Event Application

Motion by **Clark**, supported by **Conley** to approve Resolution 2016-31 Mingle with Kris Kringle Community Event Application.

**Hopkins** reports a small change in the events that has Santa in the American Legion to get the children out of the elements. Officer will be available to direct traffic. Mayor Hall will light the tree.

**Roll Call Vote**                      **7-0**                      **Motion Carried**

C. Motion to approve Resolution 2016 - 29 Brooks property transfer

Motion by **Hopkins**, supported by **Clark** Resolution 2016 - 29 Brooks property transfer.

**Gross** reports that section 4 the Township pays construction/costs. **Hall** reports that it must still go to the Planning Commission and then back to city council. **Stressman** reports that the water needs to abide by city requirements up to the property lines.

**Roll Call Vote**                      **7-0**                      **Motion Carried**

D. Motion to approve Resolution 2016-30 to approve the regular meeting dates of the city council from January 2017 through December 2017

Motion by **Conley**, supported by **Hopkins** to approve Resolution 2016-30 to approve the regular meeting dates of the city council from January 2017 through December 2017.

Mayor Hall will not be present for the regularly scheduled meeting in February 2017.

**Roll Call Vote**

**7-0**

**Motion Carried**

E. Motion to seek designation as a "Trail Town" by the North Country Trail Association  
Motion by **Conley**, supported by **Clark** to seek designation of Cedar Springs Trail Town.

**Roll Call Vote**

**7-0**

**Motion Carried**

9. COMMUNICATIONS:

A. GVMC Newsletter 10-28-16

B. GVMC Newsletter 11-03-16

C. Kent County Report Newsletter November 2016

10. DEPARTMENT REPORTS:

A. City Manager

- a. Visit my office to see the new white board for some long term projects.
- b. CBDT Board walk will be seeking letters of support.
- c. Solar Arrays to help provide clean energy and some low cost repayment.

B. Department of Public Works.

- a. Infrastructure Alternative's operational and maintenance report.
- b. Thanks to the efforts of SGT Kelly and Deputy Vandyke for the recovery to the Veteran's monument. The repairs were made and the bill was \$550.
- c. Attended the Kent County Road Commission meeting and thanked them for all of the help on North Main Street.

C. Police Department

D. Fire Department.

- a. City Summary
- b. Monthly Report
- c. FEMA Grant has been submitted for turn out gear and for a Jaws of Life in the amount of \$136,000 with a 5% match.

E. City Clerk.

- a. Reported that the election went smoothly. The voter turnout was 1,264. With just under 2,300 registered voters. Thanked Election workers for their hard work. Thanked council for allowing Christine Witt to stay on board to train and prepare new clerk for election. Reported that Cedar Springs will not be audited.
- b. Cedar Springs Manufacturing IFT application and will have a meeting soon.

F. Finance Director/Treasurer.

- a. Cash Summary Report.
- b. Revenue/Expenditure Report.

G. Code Enforcement.

H. Building Inspection.

I. Board and Commission Minutes:

- a. Library Board Minutes September 26, 2016
- b. Terry Fales Library Board Application for vacant position
- c. Earla Alber Library Board Letter

11. COUNCIL COMMENTS.

**Clark-** Marty is doing well. CBDT reported that the video is not ready, but will be soon.

**Powell-** Library book sale will need help with moving the books following the sale.

**Conley-** Was glad to see City Hall open on Halloween. Thanked Clerk for work in Elections. Glad to see Cedar Springs move forward.

**Gross-** Thank you for everyone who voted for me. He is glad that we can all work together.

**Hopkins-** Thanked Department heads and fire department for participation in the Bryson Rickert Fundraiser. This year was the highest turnout for Spooktacular and it included the 425 area.

**Nixon-** Thankful for clean water, fire protection and a smooth election.

**Hall-** Halloween went well and ran out of candy. We had 18 bags but will make sure we have more. Thanked everyone for entrusting me as Mayor. He reports, "there is no I in team".

12. ADJOURNMENT at 9:17pm

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Rebecca Newland, City Clerk

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Gerald Hall, Mayor