



**SPECIAL MEETING  
CEDAR SPRINGS CITY COUNCIL  
MINUTES**

**Wednesday, December 21, 2016**

**5:00 p.m. Meeting**

**Cedar Springs City Hall  
66 S. Main St.  
Cedar Springs, Michigan**

1. The meeting was called to Order by **Hall** at 5 pm and the Pledge of Allegiance was recited.

2. ROLL CALL:

Mr. Daniel Clark	<u>Present</u>
Mr. Perry Hopkins	<u>Present</u>
Mrs. Molly Nixon	<u>Present</u>
Mr. Jerry Gross	<u>Present</u>
Mrs. Rose Powell	<u>Present</u>
Mrs. Pamela Conley	<u>Present</u>
Mr. Gerald Hall	<u>Present</u>

3. PUBLIC COMMENTS.

*The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.*

*Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state you name and address for the record.*

**No members of the public in attendance**

4. PUBLIC HEARINGS.

A. No Public Hearings

5. ADOPTION OF AGENDA.

Motion by **Hopkins** supported by **Clark** to approve the adoption of the agenda with one change to from resolution 2016-31 to resolution 2016-33

**Roll Call Vote**

**7-0**

**Motion Carried.**

6. CONSENT AGENDA.

*Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.*

A. Approval of the minutes of the Regular Meeting of December 8, 2016.

Motion by **Hopkins** supported by **Nixon** to approve the consent agenda.

**Roll Call Vote**

**7-0**

**Motion Carried.**

7. DISCUSSION ITEMS:

A. No Discussion Items

8. ACTION ITEMS:

A. Motion to approve the following Mayoral Appointments:

a. Planning Commission

i. Appointment of Sarah Hendricks to Planning Commission to fill the seat of Sherri Foster.

b. Parks and Recreation Board

i. Removal of Rick Knapp from the Recreation Board because he no longer lives inside the jurisdiction.

ii. Appointment of Allen Razor to the Parks and Recreation Board to fill the seat of Rick Knapp.

c. Zoning Board of Appeals

i. Appointment of Craig Owens to the Zoning Board of Appeals to fill the seat of Sherri Foster.

Motion by **Nixon** supported by **Hopkins** to approve the mayoral appointments as presented.

**Roll Call Vote**

**7-0**

**Motion Carried.**

B. Motion to approve Resolution 2016-33 A RESOLUTION DEDICATING A PARK IN THE CITY OF CEDAR SPRINGS

**Gross** voiced concerns with the water level in the area for a park. **Hall** reported that the CBDT will clear trees and muck out in the spring and looking into increasing the size of the culverts to divert water away from walking path. **Conley** discussed that it would be helpful in grant finding for the property to be designated as a park.

Motion by **Hopkins** supported by **Conley** to approve resolution 2016 – 33.

**Roll Call Vote**

**7-0**

**Motion Carried.**

9. COMMUNICATIONS:

A. No Communication

10. DEPARTMENT REPORTS:

A. City Manager **Womack** is happy with the proceedings with the city and wishes a Happy Holidays to everyone. The grand opening of Biggby Coffee will be January 10, 2017.

B. Department of Public Works

C. Police Department

B. Fire Department.

E. City Clerk **Newland** will send out updated contact listing for 2017 Boards and Commissions. Please review contact information or accuracy.

F. Finance Director/Treasurer.

G. Code Enforcement.

H. Building Inspection.

I. Board and Commission Minutes:

11. COUNCIL COMMENTS.

**Powell-** Asked about the Master Plan and was informed that it was on the website in the upper right hand corner. She wished everyone a Happy Christmas.

**Conley-** Reported she was pleased with the information from the Clerk regarding election equipment.

**Gross-** Merry Christmas and Happy New Year. Reminded everyone that for every action there is a reaction regarding water drainage in the city.

**Hopkins-** Merry Christmas.

**Nixon-** Happy Holidays.

**Hall-** Thanked everyone for attending and wished a Merry Christmas and a Happy New year. He reminded councilors of the upcoming 6 month evaluation of the City Manager.

12. ADJOURNMENT.

**Hall** adjourned the meeting at 5:23 p.m.

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Rebecca Newland, City Clerk

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Gerald Hall, Mayor