



**REGULAR MEETING
CEDAR SPRINGS CITY COUNCIL
MINUTES**

Thursday, April 13, 2017

7:00 p.m. Meeting

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. The meeting was called to order at 7:02 p.m. and the Pledge of Allegiance was recited.

2. ROLL CALL:

Mr. Daniel Clark	<u>Present</u>
Mrs. Pamela Conley, Mayor Pro Tem	<u>Present</u>
Mr. Jerry Gross Sr.	<u>Present</u>
Mr. Gerald Hall, Mayor	<u>Present</u>
Mr. Perry Hopkins	<u>Present</u>
Mrs. Molly Nixon	<u>Present</u>
Ms. Rose Powell	<u>Present</u>

3. PUBLIC COMMENTS.

The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record.

Donna Clark- Reported that \$225 dollars have been raised for the little library project. The little library project will build a barn, train depot, and phone booth and will placed

at the museum, staging area, and City Hall. Donations may be made to the Cedar Springs Public Library. The grand opening of the library will be May 13th.

David Anderson- stated he was a state representative for the senator McGregor and that if there were any concerns they want to bring back to let him know.

4. PUBLIC HEARINGS.

None

5. ADOPTION OF AGENDA.

Motion by **Hopkins** supported by **Nixon** to approve the adoption of the agenda.

Roll Call Vote

7-0

Motion Carried.

6. CONSENT AGENDA.

Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.

A. Approval of the minutes of the Regular Meeting of March 9, 2017 and April 3, 2017.

B. Approval of the Checks Paid Prior #s 39727-39813	totaling\$408,385.45
; the January Accounts Payable #s 39814-39815	totaling \$ 1,106.90
and Electronic Transfers	totaling \$1,135.45
The total of all checks and transfers is	\$410,627.80.

C. Nelson Fire Agreement 2017-2018

D. Motion to approve the agreement with National Hose Testing.

a. **Gross** asked if they would get a contract with Kent county. **Fraser** at this time no.

E. Approval of Cedar Springs Renaissance Faire Community Event Application for May 19th to May 21st

F. Approval of Alpha Family Center Life-walk Community Event Application

G. June 9th-10th Movies in the park and sidewalk sales community event application (first review)

H. July 14-15th Xmas in July Movie and Sidewalk Sales (first review)

I. Community Event Application- Ham Radio (first review)

- a. **Henry Greib-** stated that the event is a 24 hour test of radios. The event will begin Saturday at 2pm and will end on Sunday at 2pm. They do plan to use generators, but can use battery power if needed.

Motion by **Nixon** supported by **Hopkins** to approve the consent agenda.

Roll Call Vote

7-0

Motion Carried.

7. DISCUSSION ITEMS:

- A. Cost of placing humane pet acquisition Ordinance on the ballot: Clerk Spoke with Susan DeSteiguer the Kent county election coordinator regarding placing a question/community poll on the ballot. She reported that Michigan election law does not permit polls/questions to be placed on the ballot.
 - a. Sections 4.10-4.12 of Charter discuss Referendary Petitions.

- B. Draft Ordinance to permit chickens or ducks in the City of Cedar Springs

Womack reported that he has contacted the City of Grand Rapids and since they now allow the planning commission to decide the approval/denial they have had very few problems. **Gross** would like to see ducks removed from the proposed ordinance because they are generally noisier than chickens.

Straw Poll with the removal of ducks

Yes- Nixon, Hopkins, Conley

No- Clark, Powell, Gross, Hall

- C. New Fire Department Barn Rendering
 - a. How to pay for the new fire barn?

Hall reported that the original estimate was \$1.4-1.75 Million, but it will likely be closer \$1,700,000. **Womack** reported that the cost of the project could be paid back over 10 years with 1-2 millage levy.

- D. Little libraries cost estimate \$435
 - a. Donations can be made to "Cedar Springs Public Library"

Womack stated that White Creek Lumber is providing the materials at cost.

- E. Website Security

Womack reported the top number of attempted computer hacks in one week.

- F. New paid time off personnel policies

Powell said that it is your time and you should be able to use it as you need it.

- G. Planning Commission approved Master Plan

Womack explained that the Planning Commission has the normal approval of the Master plan, but in the past it has been sent to the City Council for final approval. He suggested that the council do nothing, make a motion to support, or to tell Planning Commission that Council is the authority to approve the Master Plan.

Motion by **Clark** supported by **Conley** to support the 2017 Master Plan as adopted by the Planning Commission.

Roll Call Vote **7-0** **Motion Carried.**

8. ACTION ITEMS:

- A. RESOLUTION NO. 2017 – 07 A RESOLUTION TO COLLECT 100 % OF THE GRAND RAPIDS COMMUNITY COLLEGE SCHOOL DISTRICT PROPERTY TAX IN THE SUMMER OF 2017 AS REQUESTED PURSUANT TO SECTION 144 OF THE COMMUNITY COLLEGE ACT OF 1966, AS AMENDED, AND PART 26 OF THE SCHOOL CODE OF 1976, AS AMENDED.

Motion by **Clark** supported by **Hopkins** to approve RESOLUTION NO. 2017 – 07 A RESOLUTION TO COLLECT 100 % OF THE GRAND RAPIDS COMMUNITY COLLEGE SCHOOL DISTRICT PROPERTY TAX IN THE SUMMER OF 2017 AS REQUESTED PURSUANT TO SECTION 144 OF THE COMMUNITY COLLEGE ACT OF 1966, AS AMENDED, AND PART 26 OF THE SCHOOL CODE OF 1976, AS AMENDED.

Roll Call Vote **7-0** **Motion Carried.**

- B. RESOLUTION 2017-08 TO APPOINT THE 2017 ELECTION COMMISSION

Motion by **Nixon** supported by **Hopkins** to approve RESOLUTION 2017-08 TO APPOINT THE 2017 ELECTION COMMISSION.

Roll Call Vote **7-0** **Motion Carried.**

- C. General Fund – Fund Balance Designations Approve
 - a. Motion to direct the finance director to make her April 5th recommended changes in fund balance designations in compliance with GASB 54 and City policy.

Nixon clarified that with this change that the funds would now be earmarked for a specific project.

Motion by **Hopkins** supported by **Gross** to approve General Fund – Fund Balance Designations.

- D. Introduce 2017-2018 budget and Set Public Hearing for May 11th council meeting

Motion by **Nixon** supported by **Conley** to set a public hearing for May 11, 2017 for the 2017-2018 Budget.

Roll Call Vote **7-0** **Motion Carried.**

E. Set 2017-2018 Budget Workshop dates

Motion by **Clark** supported by **Conley** to set the 2017-2018 budget workshop for May 4, at 6 p.m.

Roll Call Vote

7-0

Motion Carried.

F. Motion to approve the Amendment to License and Development Agreement Vegetation and walking path

Motion by **Nixon** supported by **Clark** to approve the Amendment to License and Development Agreement Vegetation and walking path.

Roll Call Vote

7-0

Motion Carried.

G. Main Street Planning professional services agreement

Motion by **Powell** supported by **Nixon** to agree to the Main Street Planning Professional services agreement with Tim Johnson.

Roll Call Vote

7-0

Motion Carried.

9. COMMUNICATIONS:

A. Cedar Springs Historical Society & Museum Letter

B. US 131 Construction Project Information

C. Canna Medical Group

a. Crockery Township Ordinance

D. GVMC 4-6-17

E. Request from Cedar Springs Free Methodist church (The Springs) to place directional signs in the public right of way-Follow Up

10. DEPARTMENT REPORTS:

A. City Manager. Vacation between April 21st and 26th

a. Farmers Market Draft Rules

B. Department of Public Works.- #4 well needs to be replaced and estimated cost is \$20,000

a. Infrastructure Alternative's operational and maintenance report.

C. Sheriff's Department

D. Fire Department.- Acknowledged donations and fundraisers. Also thanked everyone for their support.

E. City Clerk- Kent County has decided to use Dominion Election Equipment.

F. Finance Director/Treasurer.

a. Cash Summary Report.

b. Revenue/Expenditure Report.

G. Code Enforcement.

H. Building Inspection.

I. Board and Commission Minutes:

a. CBDT Team Agenda February 21, 2017

b. CBDT Team Agenda March 21, 2017

c. GVMC Update 3-23-2017

d. February Library Minutes

11. COUNCIL COMMENTS.

Clark- We have a wonderful new library and we will be proud of it for decades.

Powell- Reminder of the Library GALA and that library tours begin at 4:30 p.m.

Conley- Happy about the new library and reminded to make checks out to the CBDT for the GALA Donation.

Gross- Welcomed the Finance Director's husband to Howard City Manager and reported that good things are happening.

Hopkins- Many community events to attend, GALA, community night, and earth day cleanup.

Nixon- Thank you Mr. Womack for the chicken ordinance.

Hall- Community night is Thursday May 20th from 6-8:30pm. Thanked Mrs. Falcon for her work on the budget.

12. ADJOURNMENT.

The meeting adjourned at 9:01 p.m.

Rebecca Newland, City Clerk

Gerald Hall, Mayor