

Motion by **Conley** supported by **Gross** to close the public hearing for City of Cedar Springs Community Development Block Grant (CBDG) City of Cedar Springs, Cedar Springs, MI, to consider potential projects for which funding may be applied under the CBDG Small Cities Program for Program Year 2017-2018 at 7:37 p.m.

Voice Vote

6-0

Motion Carried.

C. 425 Agreement Regarding Transfer Of 4042 17 Mile Rd (41-02-30-100-044) And 13900 White Creek Ave (41-02-36-100-035) From Solon Township To The City Of Cedar Springs.

Motion by **Gross** supported by **Powell** to open the public hearing for the 425 Agreement Regarding Transfer Of 4042 17 Mile Rd (41-02-30-100-044) And 13900 White Creek Ave (41-02-36-100-035) From Solon Township To The City Of Cedar Springs at 7:38 p.m.

Voice Vote

6-0

Motion Carried.

Gary Kuhlman stated that he was available if there were any questions regarding the transfer request. He reported that they would likely begin construction in March of 2019 and open in July.

Motion by **Atchison** supported by **Conley** to close the public hearing for 425 Agreement Regarding Transfer Of 4042 17 Mile Rd (41-02-30-100-044) And 13900 White Creek Ave (41-02-36-100-035) From Solon Township To The City Of Cedar Springs at 7:41 p.m.

Voice Vote

6-0

Motion Carried.

5. ADOPTION OF AGENDA.

Motion by **Atchison** supported by **Conley** to approve the agenda with the following changes to the agenda

Addition to 6Cf Construction Board of Appeals

- iii. Remove Darrin Caudill (2017-2018)
- iv. Appoint Duane McIntyre (2017-2018)

Change Item 6Co) GVMC Transportation Technical Committee

- i. David Ducat (2018)
- ii. Darla Falcon (2018)

Roll Call Vote

6-0

Motion Carried.

6. CONSENT AGENDA.

Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.

A. Approval of the minutes of the Regular Meeting of November 9, 2017.

B. Approval of the Checks Paid Prior #s 40259-40459 totaling \$654,485.47
and Electronic Transfers totaling \$3,140.87
The total of all checks and transfers is \$657,626.34

C. Motion to approve the following Mayoral Appointments:

- a. Local Government Liaison Committee
 - i. Mayor Gerald Hall (2018)
 - ii. Mayor Pro Tem Pamela Conley (2018)
 - iii. City Manager Mike Womack (2018)
- b. Zoning Board of Appeals
 - i. Linda Nead (2018-2020)
 - ii. Steven Schmitz (2018-2020)
- c. DDA Board of Directors/Brownfield Committee
 - i. Sally Howland (2018-2021)
 - ii. Todd Vriesenga (2018-2020)
- d. Board of Review (One year term requested by Assessor to get everyone on the same term)
 - i. Joe Jernigan (2018)
 - ii. Shandell Naperiaralski (Alternative) (2018)
 - iii. Art Probst (2018)
- e. Planning Commission
 - i. Daniel McGrath (2018-2020)
 - ii. Clint Conley (2018-2020)
 - iii. John Nixon (2018-2020)
 - iv. Craig Owens (2018-2020)
- f. Construction Board of Appeals
 - i. Pat Ensley (2018-2019)
 - ii. Keith Williams (2018-2019)
 - iii. Remove Darrin Caudill (2017-2018)
 - iv. Appoint Duane McIntyre (2017-2018)
- g. IFT Advisory Committee
 - i. Mayor Gerald Hall (2018)
 - ii. Kathy Bremmer (2018)
 - iii. City Assessor Brian Jager (2018)
 - iv. City Manager Mike Womack (2018)
 - v. City Finance Director Darla Falcon (2018)
 - vi. Lisa Atchison (2018)
- h. Local Officer's Compensation Board
 - i. Joe Jernigan (2018-2022)
 - ii. Mark Laws (2018-2020)
- i. Cedar Springs Area Parks and Recreation Board
 - i. Allen Razor (2018)
 - ii. Darla Falcon (2018)
- j. Grand Valley Metro Council
 - i. Mike Womack (2018)
- k. REGIS Board of Directors
 - i. Mike Womack (2018)
 - ii. David Ducat-Alternate (2018)
- l. GVMC Policy Transportation Committee
 - i. Mike Womack (2018)

- ii. David Ducat-Alternate (2018)
- m. Election Commission
 - i. Shandell Naperiaralski (2018)
 - ii. Rebecca Newland (2018)
 - iii. Stacey Velting (2018)
- n. West Michigan Regional Planning Commission
 - i. Mike Womack (2018)
- o. GVMC Transportation Technical Committee
 - i. David Ducat (2018)
 - ii. Darla Falcon (2018)
- p. Library Board
 - i. Remove Amy Hall (2015-2020)
 - ii. Appoint Lissa Weidenfeller (2015-2020)

D. Motion to approve Resolution 2017-24 A Resolution To Approve Policy & Guidelines For Use By The Board Of Review For Granting Poverty Exemptions For Tax Year 2018

E. Motion to approve paying for City Manager Womack's membership with the Michigan State Bar Association

F. Motion to approve Resolution 2017-25 A Resolution To Approve Regular Meeting Dates Of The City Council From January 2018 Through December 2018

G. Motion to approve Dispatch Agreement Amendment dated 11-28-2017 and direct the City Manager to execute the agreement.

H. Motion to approve water sampling and analysis for \$2,000

I. Motion to approve revision to Personnel Policy to allow DPW Staff \$150 Uniform Allowance yearly and allow DPW to carry over up to \$150 into the next year and not to exceed \$300.

Atchison discussed that the payment of the City Managers State Bar Association dues should be amended to be included in his contract.

Motion by **Gross** supported by **Nixon** to approve the consent agenda.

Roll Call Vote

6-0

Motion Carried.

7. ACTION ITEMS:

A. Motion to adopt Ordinance 200 An Ordinance To Approve The 2017 Development And Tax Increment Finance Plan Proposed By The Downtown Development Authority Of The City Of Cedar Springs And To Provide For The Collection Of Tax Increment Revenues As Second Reading.

Motion by **Conley** supported by **Powell** to adopt Ordinance 200 An Ordinance To Approve The 2017 Development And Tax Increment Finance Plan Proposed By The Downtown Development Authority Of The City Of Cedar Springs And To Provide For The Collection Of Tax Increment Revenues As Second Reading.

Roll Call Vote

6-0

Motion Carried.

- B. Motion to adopt Resolution 2017- 26 To Approve Community Development Block Grant Funding Application For ADA Compliant Sidewalks
- a. Recommendation Report
 - b. Application Draft

Motion by **Gross** supported by **Powell to** adopt Resolution 2017- 26 To Approve Community Development Block Grant Funding Application For ADA Compliant Sidewalks

Roll Call Vote

6-0

Motion Carried.

- C. Motion To Approve Resolution 2017 – 27 A Resolution Approving City Water And Sanitary Sewer Service To And Affecting The Conditional Transfer Of Certain Real Property From The Jurisdiction Of Solon Township To The Jurisdiction Of The City Pursuant To The Development Cooperation Agreement Between The City And The Township Dated As Of December 30, 1999.

Motion by **Nixon** supported by **Atchison** to Approve Resolution 2017 – 27 A Resolution Approving City Water And Sanitary Sewer Service To And Affecting The Conditional Transfer Of Certain Real Property From The Jurisdiction Of Solon Township To The Jurisdiction Of The City Pursuant To The Development Cooperation Agreement Between The City And The Township Dated As Of December 30, 1999.

Roll Call Vote

6-0

Motion Carried.

- D. Motion to approve Verizon One Talk and authorize the City Clerk to execute any agreements necessary for the change in services.
- a. Abilita
 - i. Long Distance Abilita Recommendation
 - ii. Fusion Recommendation
 - b. Verizon One Talk

Motion by **Nixon** supported by **Powell** to approve Verizon One Talk and authorize the City Clerk to execute any agreements necessary for the change in services.

Roll Call Vote

6-0

Motion Carried.

- E. Motion to approve Chassis Bid from Truck and Trailer Specialties for the 2018 Peterbuilt Truck in the amount of \$87,297.00

Bill Larose stated that the estimate was a little high, but they were able to get a competitive bid on the chassis. He contacted other municipalities that have and are using the Truck and Trailer Specialties Chassis and they reported that it was working well.

Motion by **Nixon** supported by **Atchison** to approve Chassis Bid from Truck and Trailer Specialties for the 2018 Peterbuilt Truck in the amount of \$87,297.00

Roll Call Vote

6-0

Motion Carried.

- F. Motion to Approve Purchase of Orion Dual Star Meter for the Waste Water Treatment Plant in the amount of \$1849.50

Womack reported that this purchase would be used on a daily basis and that the plant needed a new one ASAP, but because the purchasing policy it needed to wait until the Council could approve it. He would like to discuss the possibility of increasing the purchase policy to \$5,000 without council approval.

Motion by **Conley** supported by **Nixon** to Approve Purchase of Orion Dual Star Meter for the Waste Water Treatment Plant in the amount of \$1849.50

Roll Call Vote

6-0

Motion Carried.

- G. Motion to approve of the interpretation of Ordinance 193.

Motion by **Powell** supported by **Conley** to approve of the interpretation of Ordinance 193

Roll Call Vote

6-0

Motion Carried.

8. DISCUSSION ITEMS:

A. Business Licenses

Nixon would like to see how this proposed use of business licenses would work and would like additional information at the next council meeting. **Conley** would like to determine what establishes temporary business vs permanent business.

B. Medical Marijuana

- a. **Grower**-A licensee that is a commercial entity located in this State that cultivates, dries, trims, or cures and packages marijuana for sale to a processor or provisioning center
 - i. Class A-500 plants
 - ii. Class B-1000 plants
 - iii. Class C 1500 plants
- b. **Processor**-A licensee that is a commercial entity located in this State that purchases marijuana from a grower and that extracts resin from the marijuana or creates a marijuana infused product for sale and transfer in packaged form to a provisioning center.
- c. **Provisioning Center**-A licensee that is a commercial entity located in this State that purchases marijuana from a grower or processor and sells, supplies, or provides marijuana to registered qualifying patients, directly or through their registered primary caregivers.

- d. **Secure Transporter**-A licensee that is a commercial entity located in this State that stores marihuana and transports it between marihuana facilities for a fee.
- e. **Safety Compliance Facility**-A licensee that is a commercial entity that receives marihuana from a marihuana facility or registered primary caregiver, tests it for contaminants and for tetrahydrocannabinol (THC) and other cannabinoids, returns the test results, and may return the marihuana to the facility

Nixon would like to know how the city could be liable if the Federal Government still sees this as illegal. **Hall** wanted to get recommendations from the MML and an opinion from the city legal team.

9. COMMUNICATIONS:

- A. Cedar Springs Library Board 2018 Meeting Schedule
- B. Cedar Springs Parks and Recreation 2018 Meeting Schedule
- C. MIIAMP Monthly Newsletter
- D. ZBA Public Hearing Sign Variance for Perrin Construction on behalf of The Brook scheduled for December 28th, 2017 at 6pm.
- E. City Council Special Workshop Meeting scheduled for January 25th, 2017 at 7pm.
- F. Kent County Administrator/Controller Flyer

10. DEPARTMENT REPORTS:

- A. City Manager reported this is the best staff he has ever worked with.
- B. Department of Public Works stated he has been working on the CBDG Grant and Asset Management.
 - a. Infrastructure Alternative's operational and maintenance report.
- C. Police Department
- D. Fire Department.
- E. City Clerk reported that the city will be opting into the 2020 LUCA Census project.
 - a. MML Elected Officials Academy Weekender February 23rd-24th Frankenmuth, MI
 - b. MML Elected Officials Advanced Weekender February 23rd-24th Frankenmuth, MI
- F. Finance Director/Treasurer.
 - a. Cash Summary Report.
 - b. Revenue/Expenditure Report.
 - c. Balance Sheet

d. 2017 CVRTS Report for City of Cedar Springs

G. Code Enforcement.

H. Building Inspection.

I. Board and Commission Minutes:

a. Library Board Meeting Minutes 10-23-2017

b. CSPR Minutes November 6th, 2017

11. COUNCIL COMMENTS.

Atchison will be attending training on January 23rd. She also met with the City Manager and City Clerk to get information on what the roles of each department are.

Conley Thank you.

Gross stated that Bob Towns passed away and that he served on the Fire Department for many years. He was disappointed that the old fire engine couldn't make it to his funeral. He also wished everyone Seasons Greetings.

Nixon thanked City Manager and Staff and wished a Merry Christmas.

Powell was happy to see new a new phone system coming to City Hall and wished a Happy Holidays.

Hall stated that we are moving fast and furious. Thanked Police, Fire and DPW for all of their work in the community.

12. ADJOURNMENT.

Hall adjourned the meeting at 8:51 p.m.

Rebecca Newland, City Clerk

Gerald Hall, Mayor