



**REGULAR MEETING
CEDAR SPRINGS CITY COUNCIL
MINUTES**

Thursday, January 11, 2018

7:00 p.m. Meeting

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. **Conley** called the meeting to order at 7:04 p.m. and Pledge of Allegiance was recited.

2. <u>ROLL CALL:</u>	Mrs. Lisa Atchison	<u>Present</u>
	Mrs. Pamela Conley, Mayor Pro Tem	<u>Present</u>
	Mr. Jerry Gross Sr.	<u>Excused</u>
	Mr. Perry Hopkins	<u>Present</u>
	Mrs. Molly Nixon	<u>Present</u>
	Ms. Rose Powell	<u>Present</u>
	Mr. Gerald Hall, Mayor	<u>Excused</u>

Motion by **Conley** supported by **Powell** to excuse Hopkins and Nixon.

Voice Vote

5-0

Motion Carried.

3. PUBLIC COMMENTS.

The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record.

Peter McGregor- State Rep and is available to discuss any needs or concerns. He may be reached at 616-581-2025.

Gary Nead- stated that he wanted to check on the progress of changing the ordinance to allow campers to be plugged in during the summer.

Jimmy McHugh- last event went well, but the track is too bumpy. He would like to add dirt to the site. He will pay for the entire new fill to be brought in and leveled.

4. PUBLIC HEARINGS.

A. None.

5. ADOPTION OF AGENDA.

Motion by **Hopkins** supported by **Nixon** to approve the agenda with the following changes to the agenda

Removal of items 6F and 8A

Addition of Item 8D Water Asset Management Plan Proposal

Roll Call Vote

5-0

Motion Carried.

6. CONSENT AGENDA.

Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.

A. Approval of the minutes of the Regular Meeting of December 14, 2017.

B. Approval of the Checks Paid Prior #s 40552-40629 totaling \$ 204,602.35
and Electronic Transfers totaling \$3,021.02
The total of all checks and transfers is \$207,623.37

C. Motion to approve of the \$6,000.00 annual disbursement to the Cedar Springs Area Parks and Recreation.

D. Motion to approve Resolution 2018-01 A Resolution To Collect 100% Of The Kent Intermediate School District Property Tax In The Summer Of 2018 As Requested Pursuant To Act 451, Public Acts Of Michigan, 1976, As Amended.

E. Motion to approve Resolution 2018-02 A Resolution To Collect 100 % Of The Grand Rapids Community College School District Property Tax In The Summer Of 2018 As Requested Pursuant To Section 144 Of The Community College Act Of 1966, As Amended, And Part 26 Of The School Code Of 1976, As Amended.

F. Motion to approve Resolution 2018 – 04 Cash Handling Policy, Cash Handling Procedures, Ach & Electronic Transaction Policy, And Credit/Gas Card Use Policy

- a. Ach And Electronic Transactions Policy
- b. Cash Handling Policy
- c. Cash Handling Procedures
- d. Credit Card/Gas Card Use Policy

G. Motion to approve revised Library Terms.

- a. Louise King (2014-2018) ---- No changes
- b. Lissa Weidenfeller (2015-2019) ---- Revise to 5 year term
- c. Becky Powell (2017-2021) ---- No changes
- d. Paul Stark (2018-2022) ---- Revise to reflect replacement of Earla (2017) and reappointment for the next term

Motion by **Hopkins** supported by **Nixon** to approve the consent agenda.

Roll Call Vote

5-0

Motion Carried.

7. ACTION ITEMS:

A. Motion to approve Purchase Policy Amendment

Hopkins stated that he would be supportive of an increase to \$3,000, but not up to \$5,000.

Motion by **Powell** supported by **Nixon** to approve Purchase Policy Amendment.

Roll Call Vote

5-0

Motion Carried.

B. Ordinance 194 repeal and replace (Farmer's Market) (first reading)

Womack stated that this ordinance would repeal and replace Ordinance 194. The language is almost identical and removes language that was conflicting with previous versions of the Municipal Code that prevented it from being codified.

C. Sign Ordinance (first reading)

Womack stated that there were a couple of changes that were needed. 1) Clarify language so that Digital signs on pole signs permitted in the HC district. 2) Add language to clarify that sandwich board signs are exempted from permitting if they are placed on private property. **Hopkins** waived fees for 2 year through the end of 2018.

D. Revised Bee Ordinance (first reading)

Womack reported that there were minor changes by the Planning Commission. The commission also will be requiring a 6ft fence to surround the hive.

E. Motion to set Public Hearings for Feb. 8th, 2018 at next Regular Council meeting.

Motion by **Nixon** supported by **Hopkins** to set a 3 public hearings for the Repeal of Ordinance 194, Sign Ordinance and the Revised Bee Ordinance.

Roll Call Vote

5-0

Motion Carried.

8. DISCUSSION ITEMS:

A. 2018 IRON BELLE TRAIL PROJECT PROPOSAL Grant Application

Womack submitted a grant under his name for the 2018 Iron Belle Trail Project Proposal for the opportunity to receive \$30,000 for a the bridge on the White Pine Trail.

B. 2018 Citizen Survey Draft

a. Cost to send out survey

Hopkins likes the idea of allowing citizens to have a voice in the city. **Conley** would like to have the citizen available for the entire city. **Womack** will bring back a resolution that would work for the issue of delivering to renters/homeowners.

C. March Planning Commission and City Council meetings-City Manager on vacation

Womack stated that Darla, Rebecca, and Dave will be available at the meeting to assist the Council.

D. Water System Asset management Plan

Ducat stated that the DEQ required Water System Asset Management Program (AMP) by January 1, 2018. He has been working since he started to begin get an AMP in place. It is likely that in the future the DEQ may require Storm and Sewer systems to also have an AMP. He stated that Infrastructures Water AMP proposal only covers the basic requirements of the plan.

9. COMMUNICATIONS:

A. Potential State Proposals for November 2018 Election.

B. Cedar Thai LLC: Transfer Ownership 2017 Class C Licensed Business with Sunday Sales Permit (PM) and Dance-Entertainment Permit from Muncey, Inc.; New SDM License Issued under MCL 436.1533(5)(A) Non-Transferable to be held in conjunction, Outdoor Service Area, Extended Hours Permit (Dance-Entertainment), Living Quarters Permit and Add Space.

C. Kent County Newsletter 01-18

10. DEPARTMENT REPORTS:

A. City Manager. Talk at WMU in Kalamazoo Jan. 24th, City Manager's conference in Ann Arbor Jan 29th-Feb 1st., Started Citizen Planner Classes, Vacation March 5th-March 15th

B. Department of Public Works.

a. Infrastructure Alternative's operational and maintenance report.

C. Police Department

D. Fire Department.

E. City Clerk.

F. Finance Director/Treasurer.

a. Cash Summary Report.

b. Revenue/Expenditure Report.

c. Balance Sheet

G. Code Enforcement.

H. Building Inspection.

I. Board and Commission Minutes:

a. November Library Board Minutes

11. COUNCIL COMMENTS.

None.

12. ADJOURNMENT.

Conley adjourned the meeting at 8:24 p.m.

Rebecca Newland, City Clerk

Pamela Conley, Mayor Pro Tem