



**REGULAR MEETING
CEDAR SPRINGS CITY COUNCIL
MINUTES**

Thursday, March 8, 2018

7:00 p.m. Meeting

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. **Hall** called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

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| 2. <u>ROLL CALL:</u> | Mrs. Lisa Atchison | <u>Present</u> |
| | Mrs. Pamela Conley, Mayor Pro Tem | <u>Present</u> |
| | Mr. Jerry Gross Sr. | <u>Present</u> |
| | Mr. Perry Hopkins | <u>Present</u> |
| | Mrs. Molly Nixon | <u>Present</u> |
| | Ms. Rose Powell | <u>Present</u> |
| | Mr. Gerald Hall, Mayor | <u>Present</u> |

3. PUBLIC COMMENTS.

The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record.

Donna Clark stated that the library will be donating some space in the news flyer to the city/chamber for a list of the events during the week. She reported that the theme this year would be "Library Rocks".

4. PUBLIC HEARINGS.

None.

5. ADOPTION OF AGENDA.

Motion by **Conley** supported by **Hopkins** to approve the agenda as presented.

Voice Vote

7-0

Motion Carried.

6. CONSENT AGENDA.

Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.

A. Approval of the minutes of the Regular Meeting of February 8, 2018.

| | |
|---|-----------------------|
| B. Approval of the Checks Paid Prior #s 40722-40789 | totaling \$294,191.56 |
| and Electronic Transfers | totaling \$2,535.42 |
| The total of all checks and transfers is | \$296,726.98 |

C. Motion to approve Resolution 2018-09 A Resolution To Petition The Kent County Drain Commissioner For The Maintenance, Relocation, And Improvement Of The Cedar Springs Drain.

D. Ordinance To Amend 40, Article IV, Division 2, Sec 40-447.-Landscaping Requirements Of The City Code Of Ordinances. (First Reading)

E. Ordinance To Amend Chapter 40, Article Ii Division 2, Section 40-47 Through Section 40-58 Site Plan Review Of The City Code Of Ordinances (First Reading)

F. Ordinance To Amend 40, Article II, Division 2, Sec. 40-570. - Application Procedures Of The City Code Of Ordinances. (First Reading) (SLU)

G. Ordinance To Amend Article Iii, Division 13, Sec 40-408.-Table Of District Regulations Of The City Code Of Ordinances. (First Reading)

Motion by **Conley** supported by **Nixon** to approve the consent agenda.

Roll Call Vote

7-0

Motion Carried.

7. ACTION ITEMS:

- A. Set Budget Workshop for March 27th/29th at 6pm.

Motion by **Atchison** supported by **Hopkins** to set budget workshop for March 27th, 2018 and April 2, 2018 at 6pm.

Roll Call Vote

7-0

Motion Carried.

- B. Motion to approve Resolution 2018-08 To Approve The Revised Community Development Block Grant Sidewalk Project Plan
- a. CDBG Target Area Map
 - b. City Manager's preferred map
 - c. DPW potential maps

Ducat reviewed the proposed plans and stated that there would be no assessments to property owners for the sidewalk project. **Gross** would like the small walk way bridge near North Park to become ADA accessible in the future if it isn't included in the proposed changes. **Conley** would like to continue the former sidewalk program that would allow for city funds to match up to 50% for sidewalks on major streets and up to 25% on local streets. **Ducat** stated that because of the funding source there cannot be any additional programs utilized in conjunction with the grant. **Gross** suggested keeping in mind if the CBDT would need any type of driveway to the proposed Amphitheater site prior to installing new sidewalk.

Motion by **Nixon** supported by **Conley** to approve Resolution 2018-08 To Approve The Revised Community Development Block Grant Sidewalk Project Plan

Roll Call Vote

7-0

Motion Carried.

- C. Motion to allow the City Manager to place a sign on city property on behalf of the Cedar Springs Farmer's Market.

Motion by **Hopkins** supported by **Conley** to allow the City Manager to place a sign on city property on behalf of the Cedar Springs Farmer's Market, but the sign cannot be placed on the clock tower or block the clock tower.

Roll Call Vote

6-1 (Powell)

Motion Carried.

- H. Motion to approve Library Budget Amendments as presented.

Falcon explained the necessary changes caused by increased donations and increased expenses.

Motion by **Hopkins** supported by **Conley** to approve Library Budget Amendments as presented.

Roll Call Vote

7-0

Motion Carried.

- I. Motion to pay \$30 to secure booth at April 19th, 2018 Cedar Springs Community Night

Motion by **Powell** supported by **Nixon** to pay \$30 to secure booth at April 19th, 2018 Cedar Springs Community Night.

Roll Call Vote

7-0

Motion Carried.

- J. Motion to allow Fire Department to use the Cedar Springs Fire Department symbol for fundraising during summer festival.

Motion **Gross** supported by **Conley** to allow Fire Department to use the Cedar springs Fire Department symbol for fundraising during the summer festival

Withdrawn by Gross and Conley.

Fraser stated that he was not in favor allowing the logo to be placed on t-shirts. He stated that the patch should be worn with the utmost respect and that there may be some who misuse the representation if they wear a t-shirt with the patch on it. **Gross** agreed that the patch should not be used, but would like to see something like "We support the Fire Department".

- K. Motion to approve DPW FTCH Bridge Inspection Proposal 2018 for an amount not to exceed \$2150.

Ducat explained that the inspection is required by MDOT every two years and that he last inspection was April 2016. **Hall** stated that the inspection could lead to bridge repair in the future.

Motion by **Gross** supported by **Nixon** to approve DPW FTCH Bridge Inspection Proposal 2018 for an amount not to exceed \$2150.

Roll Call Vote

7-0

Motion Carried.

- L. Motion to approve non-binding engagement to Baird as Placement Agent or Underwriter for tax bond financing.

Falcon explained that the service is needed to begin working on gathering the information for the potential fire station ballot proposal in November.

Motion by **Powell** supported by **Hopkins** to approve non-binding engagement to Baird as Placement Agent or Underwriter for tax bond financing.

Roll Call Vote

7-0

Motion Carried.

M. Starkbierfest 2018 Community Event Application April 7th, 2018

Newland stated that the event has been held without incident in the past and that is why it was placed on the consent agenda. She stated that she would be happy to answer any questions and reiterated that the event would be held prior to the next City Council meeting. **Hopkins** stated that the event is entirely contained on private property and the application was submitted as a courtesy.

Motion by **Powell** supported by **Nixon** to approve the Starkbierfest 2018 Community Event Application April 7th, 2018.

Roll Call Vote

7-0

Motion Carried.

8. DISCUSSION ITEMS:

A. Cedar Springs Summer Celebration event June 16th and 17th

1. Application
2. Map

Hopkins stated that the weeklong event has had many groups commit to hosting various events. He will need to revise the event application to include June 15th as well.

B. Councilor Hopkins Requested items

1. Citizen Sponsored Benches along Main St.

Overall the council was receptive of the potential for citizen sponsored benches along Main Street. Concerns addressed included: no advertising, removal and set up (who and how much), and that there should not be benches placed in front of businesses that do not want them.

2. Whether or not the city should allow banners to be displayed on the clock tower or other monuments/memorials.

Overall the council was in agreement that no banners/signs etc be placed on the clock tower. Concerns addressed included: no sign should be allowed on a monument and that there would be damage to the clock tower even if temporary.

C. Motion to approve the Morley Park reservation fees (Resident-\$20 Non-Resident-\$30) and application form.

Newland stated that the City Manager was looking for feedback on if the fees were appropriate. She reminded them that the council did not need to act on the item immediately, but that there are community partners that are waiting for the application to be approved.

Motion by **Hopkins** supported by **Nixon** to approve the Morley Park reservation fees (Resident-\$20 Non-Resident-\$30) and application form.

Roll Call Vote

7-0

Motion Carried.

9. COMMUNICATIONS:

- A. 2016 Planning Commission Index
- B. 2017 Planning Commission Index
- C. Oasis Medical Marijuana License Application Notice
- D. 32nd Annual Cedar Springs Community Night Thursday April 19, 2018.
- E. Citizen Survey Comment

10. DEPARTMENT REPORTS:

- A. City Manager.
- B. Department of Public Works.
 - 1. Infrastructure Alternative's operational and maintenance report.
 - 2. DPW FTCH Agreement Sidewalk 2018
- C. Police Department
- D. Fire Department.
- E. City Clerk.
- F. Finance Director/Treasurer.
 - a. Cash Summary Report.
 - b. Revenue/Expenditure Report.
 - c. Balance Sheet
- G. Code Enforcement.
- H. Building Inspection.
- I. Board and Commission Minutes:

- a. CBDT Board Agenda 2-12-18, Team Agenda 2-20-18, Team Minutes 1-16-18
- b. Library Board Meeting 1-22-18

Gross- requested that the library consider if the person renting the community room is already paying for upkeep on the library via taxes.

11. COUNCIL COMMENTS.

Conley thanked city staff for their work on the sewer collapse and the sidewalk grant.

Gross reported that he appreciated that Powell pulled some items off of the consent agenda. He also stated that he did not vote to allow Red Flannel on the clock tower for the same reasons that the council stated for not wanting to allow any signs on the clock tower.

Hopkins thanked everyone for their hard work and stated that he would be unable to attend the April 12th meeting.

Nixon apologized that she was unable to make it to the last council meeting. She also stated that after senator McGregor's visit the state is continuing water testing in schools in Flint.

Powell stated that there is a lot of progress happening and wished everyone a happy St. Patrick's day.

Hall stated that anyone may pull off a consent agenda item if they need to get clarification on it prior to voting. He thanked all the department heads for their hard work. He wanted to remind everyone to keep the big picture in mind. He also attended a City Council and Planning Commission meeting while in Florida. He passed a pin around and wanted the city to consider getting pins to exchange with those who visit city meetings.

12. ADJOURNMENT.

Hall adjourned the meeting at 8:50 p.m.

Rebecca Newland, City Clerk

Gerald Hall, Mayor