



**REGULAR MEETING
CEDAR SPRINGS CITY COUNCIL
MINUTES**

**Thursday, June 14, 2018
7:00 p.m. Meeting**

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. The meeting was called to order at 7:00 p.m. and Pledge of Allegiance was recited.

2. <u>ROLL CALL:</u>	Mrs. Lisa Atchison	<u>Present</u>
	Mrs. Pamela Conley, Mayor Pro Tem	<u>Present</u>
	Mr. Jerry Gross Sr.	<u>Present</u>
	Mr. Perry Hopkins	<u>Present</u>
	Mrs. Molly Nixon	<u>Present</u>
	Ms. Rose Powell	<u>Present</u>
	Mr. Gerald Hall, Mayor	<u>Present</u>

3. PUBLIC COMMENTS.

The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record.

- A. **Donna Clark**-reported that the summer reading program is off to a great start. There were approximately 1,550 in attendance on Monday. She also thanked the sponsors that helped make the day possible.
- B. **Kurt Mabie**- stated that they are working to have the base of the amphitheater in by this fall. They are working with the DEQ and DNR for final approval. They will also be working on replacing the bridge.
- C. Kent District Library Presentation.
- D. Introduction of Sergeant Todd Probst.

4. PUBLIC HEARINGS.

- A. None

5. ADOPTION OF AGENDA.

Motion by **Gross** supported by **Conley** to approve the agenda as presented with the addition of 6G Motion to approve Cedar Springs Community Summer Celebration July 20-22 at second reading, to remove “delinquent miscellaneous receivable’s and” from item 6E, remove item 8F KDL, and add item 8F Pocket Park.

Roll Call Vote.

7-0

Motion Carried.

6. CONSENT AGENDA.

Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.

- A. Approval of the minutes of the Regular Meeting of May 10, 2018 and the minutes of the Special Meeting of May 24, 2018.
- B. Approval of the Checks Paid Prior #s 40929-41015 totaling \$411,252.36
and Electronic Transfers totaling \$724.83
The total of all checks and transfers is \$411,977.19
- C. Motion to approve the annual disbursement to the Cedar Springs Museum in the amount of \$4,000
- D. Ordinance 208 AN ORDINANCE TO AMEND Sec. 10-44. – Adopted THROUGH Sec. 10-46. - Local Standards OF THE CITY CODE OF ORDINANCES – Second Reading (International Property Maintenance Code)
- E. Motion to place ~~delinquent miscellaneous receivables~~ and delinquent utility billing onto the 2018 Summer Taxes.

F. Motion to approve resolution 2018-21 the Installment Purchase Agreement (IPA) for financing of 2018 Peterbuilt Plow and attachments.

G. Motion to approve Cedar Springs Community Summer Celebration July 20-22 at second reading.

Motion by **Hopkins** supported by **Nixon** to approve the consent agenda as presented.

Roll Call Vote. 7-0 Motion Carried.

7. ACTION ITEMS:

A. Motion to approve the community event application for the Parks and Recreation Concert in the park July 19th and August 16th at second reading.

Motion by **Hopkins** supported by **Nixon** to approve the community event application for the Parks and Recreation Concert in the park July 19th and August 16th at second reading.

Roll Call Vote. 7-0 Motion Carried.

B. Motion to approve the presented budget amendments for the 2017-2018 budget.

Motion by **Hopkins** supported by **Nixon** to approve the presented budget amendments for the 2017-2018 budget.

Roll Call Vote. 7-0 Motion Carried.

C. Motion to adopt the 2018 Premises Identification Policy.

- a. Street Address vs Street and Apartment Address- Common Door
- b. Street Address vs Street and Apartment Address- Common Staircase

Motion by **Nixon** supported by **Hopkins** to table the 2018 Premises Identification Policy until more information is brought to the city council.

Roll Call Vote. 7-0 Motion Carried.

8. DISCUSSION ITEMS:

A. 4 Day Work Week Review

Conley stated that overall she likes it. **Hopkins** stated having someone who wanted to make a payment on a Friday, but overall it works well.

B. Street Sweeping

Motion by **Nixon** supported by **Conley** to approve the quote for West MI Street Sweeping from the current budget year not to exceed \$2,100.

Roll Call Vote.

7-0

Motion Carried.

C. Fire Department

- a. RFQ
- b. Architecture Services
- c. Ballot Language

Motion by **Conley** supported by **Nixon** to approve the City Manager and the Mayor to approve of a contract with an architecture firm for the Fire Department and to sign a contract with the CBDT and the City to pay for the Fire Department architecture service.

Roll Call Vote.

7-0

Motion Carried.

D. Acceptance of Sculpture Estimated value \$10,000

Motion by **Hopkins** supported by **Gross** to accept the sculpture and let the City Manager determine the best placement in the Heart of Cedar Springs.

Roll Call Vote.

7-0

Motion Carried.

E. Draft Mobile Food Vending Units ordinance

Hopkins suggested potentially having an escrow or mobile food vending units to cover expenses if someone leaves trash or other waste. **Nixon** would like to see veteran language removed. **Hall** requested that any other changes or suggestions be emailed to the City Manager.

~~F. KDL~~

F. Pocket Park

Powell stated that she likes the new pocket park, but grieves the loss of the handicap spaces. She suggested taking the north end of the park and converting it to a handicap space. **Womack** stated that the concrete is not suitable for parking cars.

9. COMMUNICATIONS:

A. Library Wetland Plans

- B. BOD Storm Drain
- C. Water Quality Report
- D. PFAS Testing
- E. Pro Tech
- F. Citizen Survey question #6
- G. Storm Drain Options

10. DEPARTMENT REPORTS:

- A. City Manager.
- B. Department of Public Works.
 - a. Infrastructure Alternative's operational and maintenance report.
- C. Police Department
- D. Fire Department.
- E. City Clerk.
- F. Finance Director/Treasurer.
 - a. Cash Summary Report.
 - b. Revenue/Expenditure Report.
 - c. Balance Sheet
- G. Code Enforcement.
- H. Building Inspection.
- I. Board and Commission Minutes:
 - a. Library Board April 23, 2018
 - b. CBDT Board April 17, 2018

11. COUNCIL COMMENTS.

Atchison welcomed Todd Probst and thanked everyone for their hard work.

Powell stated that the garden club is having a plant sale from 10am-2pm this weekend.

Conley thanked the CBDT for the new sculpture.

Gross thanked all of the department heads and reminded everyone to be safe during the upcoming holiday.

Hopkins stated that he had over 15 organizations working together on the start of summer celebration and wanted to thank everyone for their hard work.

Nixon reported that it was astonishing how everyone worked together to make the week happen.

Hall thanked Hopkins for his hard work on the summer celebration and also thanked the department heads.

12. ADJOURNMENT.

The mayor adjourned the meeting at 9:12 pm

Rebecca Johnson, City Clerk

Gerald Hall, Mayor