



**REGULAR MEETING  
CEDAR SPRINGS CITY COUNCIL  
AGENDA**

**Thursday, November 8, 2018**

**7:00 p.m. Meeting**

**Cedar Springs City Hall  
66 S. Main St.  
Cedar Springs, Michigan**

1. The City Clerk Called the Meeting to Order at 7:01pm. The Pledge of Allegiance was recited.

The City Clerk reported the General Election results and issued the Oath of Office to the winning candidates:

558 - Renee Race and 545 - Pamela Conley

The City Clerk opened the floor for nominations for Mayor. The Clerk issued the Oath of Office to the Mayor.

Motion by **Conley** seconded by **Nixon** to elect Gerald Hall as Mayor.

**Roll Call Vote** **7-0** **Motion Carried.**

The Clerk turned the meeting over to the Mayor.

The Mayor opened the floor for nominations for Mayor Pro Tem. The Clerk issued the Oath of Office to the Mayor Pro Tem.

Motion by **Nixon** seconded by **Powell** to elect Pamela Conley as Mayor Pro Tem.

**Roll Call Vote** **7-0** **Motion Carried.**

2. ROLL CALL: Ms. Lisa Atchison Present

Mrs. Pamela Conley, Mayor Pro Tem	<u>Present</u>
Mr. Jerry Gross Sr.	<u>Present</u>
Mrs. Molly Nixon	<u>Present</u>
Ms. Rose Powell	<u>Present</u>
Mrs. Renee Race	<u>Present</u>
Mr. Gerald Hall, Mayor	<u>Present</u>

3. PUBLIC COMMENTS.

*The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.*

*Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record if you would like.*

**Womack** read a prepared statement regarding the proposed ordinance to ban Marihuana sales in the city limits.

**John France** reported that the city would lose out on part of the taxes generated if they ban marihuana sales.

4. PUBLIC HEARINGS.

None.

5. ADOPTION OF AGENDA.

Motion by **Conley** seconded by **Atchison** to approve the agenda with the following changes: Add 7b Appointment to Planning Commission and move item 6E to 7C.

**Roll Call Vote**

**7-0**

**Motion Carried.**

6. CONSENT AGENDA.

*Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.*

- A. Approval of the minutes of the Regular Meeting of October 11, 2018.
- B. Approval of the Checks and Electronic Transfers Paid Prior  

Check #41381-41486 totaling	\$298,788.39
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- C. Motion to approve the Kent County Fire Commission Agreement and authorize the City Manager to execute the agreement.
- D. Motion to approve Ordinance 213 an amendment to add Chapter 4, Sections 4-80 through 4-82, Article III marihuana establishments and facilities at the second Reading.
- ~~E. Motion to approve Resolution 2018-29 Resolution To Purchase, Acquire And Construct Capital Improvements And To Publish Notice Of Intent To Issue Municipal Securities~~
- F. Motion to approve Effluent Pump rebuild for the Waste Water Treatment Plant with Richland Machine in an amount not to exceed \$19,918.
- G. Motion to approve 20 year inspection on the Hydro-dyne fine screen at the Waste Water Treatment Plant with Hydro-dyne Engineering in an amount not to exceed \$2,900.
- H. Motion to approve the purchase and installation of dehumidifiers in the basement for the Waste Water Treatment Plant with Quest Hi-E Dry 195 in an amount not to exceed \$7,557.69.
- I. Motion to approve Resolution 2018-28 A Resolution Recognizing The Retirement Of Kent County Sheriff Larry Stelma.

Motion by **Conley** seconded by **Powell** to approve the consent agenda as amended.

**Roll Call Vote** **7-0** **Motion Carried.**

7. ACTION ITEMS:

- A. Motion to appoint \_\_\_\_\_ to DDA board for the remaining Term 2016-2019.
  - a. Laura Ensley
  - b. Ryanne Donahue

Motion by **Powell** seconded by **Gross** to appoint Laura Ensley to DDA board for the remaining Term 2016-2019.

**Roll Call Vote** **7-0** **Motion Carried.**

- B. Motion to appoint Shandell to Planning Commission to vacant seat.

Motion by **Conley** seconded by **Powell** to appoint Shandell to Planning Commission to vacant seat.

**Roll Call Vote**

**7-0**

**Motion Carried.**

C. Motion to approve Resolution 2018-29 Resolution To Purchase, Acquire And Construct Capital Improvements And To Publish Notice Of Intent To Issue Municipal Securities

Motion by **Conley** seconded by **Powell** to approve Resolution 2018-29 Resolution To Purchase, Acquire And Construct Capital Improvements And To Publish Notice Of Intent To Issue Municipal Securities

**Roll Call Vote**

**7-0**

**Motion Carried.**

8. DISCUSSION ITEMS:

A. Michigan Winter Fest-First Reading

- a. 1-12-2019
- b. 2-16-2019
- c. McHugh letter to the Mayor
- d. Pictures of debris in Lagoon fields
- e. Picture of sign screwed into tree

**McHugh** is willing to work with the city to make the event happen. He is willing to pay for/place deposits on the property if needed. **Womack** stated that there have been several problems with the pattern of behavior on the property. He left items in the field, dug into the dirt, screwed signs into the trees, and has failed to provide an adequate safety plan. **Hall** requested a copy of the agreement that he used at the Barry Expo center. **Nixon** reminded Mr. McHugh that the city is not in business as an expo center and that we do not have the resources to run like an expo center.

B. Proposed Vacant/Abandoned Property Ordinance-First Reading

**Gross** stated that he appreciates the ordinance and wished that other communities that he works in had an ordinance like this one.

C. Citizen Survey Results

**Womack** reported the results of the community survey. He also noted that there were very few rental survey returned and that it could have been a flaw in how the addresses were collected.

D. Update Personnel Policy - first reading

**Conley** suggested adding some additional nondiscrimination language to the personnel policy.

E. Salary Study-First Reading

**Gross** would like to see some information regarding the comparison on social/economic grouping/cash income.

F. Disability Advocates Report

- a. Council Chamber desk

G. City Flag-requested by Councilor Powell

**Powell** reported that if the city were to consider a city flag that the slogan “cherishing the past... embracing the future” be used.

H. Second and Maple parking lot

- a. Up to \$5000 for engineering

Motion by **Conley** seconded by **Nixon** to approve an amount not to exceed \$5,000

9. COMMUNICATIONS:

A. Adopt a Pot Results

- a. Online votes winner and overall winner-Nikki and Co. with 93 online votes and 103 votes altogether.
- b. Paper votes winner-Cedar Chest with 45 paper votes and 4 online votes

B. Betty Townes – 10-11-2018

C. CBDT North Country Trail Map – 10-11-2018

D. MML Pavement Warranty Letter

E. Newly Elected Official Training

10. DEPARTMENT REPORTS:

A. City Manager – reminded the council of his vacation scheduled for May 2019.

B. Department of Public Works.

- a. Infrastructure Alternative’s operational and maintenance report.

C. Police Department

D. Fire Department – thanked the public for coming to vote and welcomed new council members.

E. City Clerk- Reported a 47% turnout for the November 6<sup>th</sup> General election a 13% increase from the November 2014 General Election

F. Finance Director/Treasurer.  
a. Cash Summary Report.  
b. Revenue/Expenditure Report.  
c. Balance Sheet  
d. MERS PA 202 Pension Report

G. Code Enforcement.

H. Building Inspection.

I. Board and Commission Minutes:

11. COUNCIL COMMENTS.

**Powell** welcomed Race and Conley. She also stated that she thought the council took the right course of action regarding marihuana sales in the city.

**Conley** thanked the Clerk for a smooth election and is thrilled to be working towards a new Fire Station.

**Gross** thanked the Department heads and reminded the council to stay on task during the meeting.

**Race** reported that she is very excited because she has lived in Cedar Springs for 12 years and is glad to give something back to the community.

**Nixon** glad that we do not make the news often. While the city takes no official view of marihuana I or we are tasked with dealing with unintended consequences. There may at some point in the future time be room for a marihuana facility, but at this time we cannot see the unintended consequences because the law is unclear we have to protect the city.

**Hall** welcomed Race and Conley.

12. ADJOURNMENT.

**Hall** adjourned the meeting at 8:58pm

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**Rebecca Johnson, City Clerk**

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**Gerald Hall, Mayor**