





*Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.*

- A. Approval of the minutes of the Regular Meeting April 11, 2019.
- B. Approval of the Checks Paid Prior #s 41935 thru 42010 totaling \$700,527.96 and Electronic Transfers totaling \$4,011.65. The total of all checks and transfers is \$704,539.61
- C. Motion To Approve Resolution 2019- 14 A Resolution To Adopt The City Of Cedar Springs' 2019-2020 Annual Budget
  - a. 2019-2020 Cedar Springs Budget Document
- D. Motion To Approve Resolution 2019-15 A Resolution To Establish The Millage Rate For Real And Personal Property In The City Of Cedar Springs For The Fiscal Year 2019 – 2020
- E. Motion To Approve Resolution 2019-16 A Resolution To Adopt The 2019 Fees And Charges For Municipal Services.
- F. Motion to approve the MML Liability & Property Pool coverage proposal in the amount not to exceed \$39,656 and the MML Worker's Comp coverage proposal for a price not to exceed \$7,169.
- ~~G. Motion to approve and authorize the City Clerk to begin Archive Social for the remainder of the fiscal in an amount not to exceed \$318.34 and to authorize the Clerk to enter into the yearly price after the current fiscal year not to exceed \$2,388 annually.~~
- H. Motion to approve the Chamber of Commerce Summer Celebration June 15<sup>th</sup>-19<sup>th</sup> Community Event Application at the second reading.
  - a. Garden Club request
- I. Motion to approve the Library Summer Reading Kickoff June 17th Community Event Application at the second reading.
  - a. Circus act addition
- J. Motion to approve the Grand Rapids Amateur Radio Association Community Event Application at the second reading.
- K. Motion to approve CBDT Outdoor Concert & Gala June 21<sup>st</sup> Community Event Application at the second reading.

L. End of Summer Reading Celebration Park Party Community Event Application  
July 31, 2019, first reading.

a. Pavilion Rental

M. Motion to approve Resolution 2019-17 A Resolution To Dissolve The Local  
Development Financial Authority.

N. Motion to approve Resolution 2019-18 A Resolution To Approve The Submission  
Of The Economic Development Administration Grant For The West Street  
Business Park.

O. Motion to approve of the DDA purchase and the installation of street-light  
wayfaring signs at **2)** Business District / <3 of Cedar Springs / City Hall - west  
facing, located at W Muskegon and Second St. **3)** Identical as Site 2 - east  
facing, located at E. Muskegon and First St.. **5)** <3 of Cedar Springs - north &  
south facing (two sided sign, on pole, located at Maple and Main\* **6)** Senior  
Center - north & south facing (two sided sign) on telephone pole, located at **8)**  
Police - north & south facing (two sided sign), located at Ash & Main in an  
amount not to exceed \$721.00

P. Motion to approve the 2019-2022 City Manager Employment Agreement as  
presented and authorize the Mayor to execute the agreement on behalf of the  
City Council.

Q. Concerts in the Park 1<sup>st</sup> reading

Motion by **Gross** seconded by **Conley** to approve the consent agenda as amended.

**Voice Vote**

**4-0**

**Motion Carried.**

7. ACTION ITEMS:

A. Motion to approve Ordinance 216 An Ordinance To Amend Chapter 40-Zoning,  
Sec. 40-2, Sec. 40-6 Sec. 40-176, Sec. 40-177, Sec. 40-178, Sec. 40-200, Sec.  
40-201, Sec. 40-202, Sec. 40-223, Sec. 40-224, Sec. 40-225, Sec. 40-246, Sec.  
40-247, Sec. 40-248, Sec. 40-316, Sec. 40-317, Sec. 40-318, Sec. 40-292, Sec.  
40-293, Sec. 40-294, Sec. 40-340, Sec. 40-341, Sec. 40-342, Sec. 40-363, Sec.  
40-364, Sec. 40-365, Sec. 40-385, Sec. 40-386, Sec. 40-387 OF The City Code  
Of Ordinances at the third reading.

Motion by **Gross** seconded by **Powell** to approve Ordinance 216 as presented An  
Ordinance To Amend Chapter 40-Zoning, Sec. 40-2, Sec. 40-6 Sec. 40-176, Sec. 40-  
177, Sec. 40-178, Sec. 40-200, Sec. 40-201, Sec. 40-202, Sec. 40-223, Sec. 40-224,  
Sec. 40-225, Sec. 40-246, Sec. 40-247, Sec. 40-248, Sec. 40-316, Sec. 40-317, Sec.  
40-318, Sec. 40-292, Sec. 40-293, Sec. 40-294, Sec. 40-340, Sec. 40-341, Sec. 40-  
342, Sec. 40-363, Sec. 40-364, Sec. 40-365, Sec. 40-385, Sec. 40-386, Sec. 40-387  
OF The City Code Of Ordinances at the third reading.

**Voice Vote**

**4-0**

**Motion Carried.**

- B. Motion to approve seeking bids for the construction of a gravel OR paved parking lot at the southwest corner of Second and Maple St.
  - a. Paved Estimate- \$83,000
  - b. Gravel Estimate-\$56,500
  - c. Finance Director Memo

Motion by **Powell** seconded by **Race** to approve seeking bids for the construction of a gravel parking ~~OR paved parking~~ lot at the southwest corner of Second and Maple St.

**Powell** would like to get gravel this year and asphalt next year because there are several projects that may help lower the price. **Gross** supports gravel this year and asphalt next year.

**Roll Call Vote**

**4-0**

**Motion Carried.**

- C. Motion to approve the purchase of six benches and two stock tanks for the City Hall Pocket Park for a price not to exceed \$2638.90.

Motion by **Race** seconded by **Gross** to approve the purchase of six benches and two stock tanks for the City Hall Pocket Park for a price not to exceed \$2638.90.

**Roll Call Vote**

**4-0**

**Motion Carried.**

8. DISCUSSION ITEMS:

- A. 2019 Personnel Policy for the City of Cedar Springs Employees
  - a. Employee Paid Time Off Losses
    - i. Motion to pay full-time City staff 50% of the value of their lost paid time off, one time only, after their 2018-2019 work anniversary date.
  - b. Dating Relationship Policy
- B. Muskegon/WPT Pedestrian Safety Island
  - a. Delineator safety island cost estimate \$1622

- C. Ordinances in the Consent Agenda

Straw Poll: Powell- Action item, Race-Action Item, Gross- Discussion, then Consent Agenda, Conley – Action item.

- D. Community Event Application modification

- a. Draft 2019 Community Event Application

**Gross** would like the City Manager to administratively approve Community Event Applications that have been held in the past without incident. **Powell** would like to still see all community event applications on the agenda. **Womack** will work on revising the

policy for community event applications including a best practice annual meeting each year. Council members will email/contact the manager with any questions/concerns.

- E. Motion to approve and authorize the City Clerk to begin Archive Social for the remainder of the fiscal in an amount not to exceed \$318.34 and to authorize the Clerk to enter into the yearly price after the current fiscal year not to exceed \$2,388 annually.

Motion by **Powell** seconded **Gross** to table the approval and authorization for the City Clerk to begin Archive Social for the remainder of the fiscal in an amount not to exceed \$318.34 and to authorize the Clerk to enter into the yearly price after the current fiscal year not to exceed \$2,388 annually.

**Voice Vote**

**4-0**

**Motion Carried.**

9. COMMUNICATIONS:

- A. Parks and Recreation April 8, 2019 Agenda
- B. MML/CMU Tuition Letter
- C. Friends of Skinner Field Lease Agreement-September 11, 2014 through September 11, 2019
  - a. Friends of Skinner Field bylaws
- D. Drain Commissioner Open House May 30<sup>th</sup> 4-6pm

10. DEPARTMENT REPORTS:

- A. City Manager.
- B. Department of Public Works.
  - a. Infrastructure Alternative's operational and maintenance report.
- C. Police Department
- D. Fire Department.
- E. City Clerk.
- F. Finance Director/Treasurer.
  - a. Cash Summary Report.
  - b. Revenue/Expenditure Report.
  - c. Balance Sheet
- G. Code Enforcement.
- H. Building Inspection.

- I. Board and Commission Minutes:
  - a. Parks and Recreation March 4, 2019
  - b. Library Board March 25, 2019

11. COUNCIL COMMENTS.

**Gross** thanked everyone for their hard work. He also thanked the audience members that stayed through the entire meeting.

**Powell** thanked Laura Ensley for her work on the flowers on Main Street because they look wonderful.

**Race** attended the MML training in Traverse City and is interested in the convention in Detroit.

**Conley** thanked everyone for their hard work on the budget. She is excited for all the new things in town.

12. ADJOURNMENT.

**Conley** adjourned the meeting at 8:37pm

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**Rebecca Johnson, City Clerk**

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**Gerald Hall, Mayor**