



**REGULAR MEETING  
CEDAR SPRINGS CITY COUNCIL**

**AGENDA**

**Thursday, July 11, 2019**

**7:00 p.m. Meeting**

**Cedar Springs City Hall  
66 S. Main St.  
Cedar Springs, Michigan**

1. The meeting was called to order by Mayor **Hall** at 7:00 p.m. The Pledge of Allegiance was recited.

2. <u>ROLL CALL:</u>	Ms. Lisa Atchison	<u>Present</u>
	Mrs. Pamela Conley, Mayor Pro Tem	<u>Excused</u>
	Mr. Jerry Gross Sr.	<u>Present</u>
	Mrs. Molly Nixon	<u>Present</u>
	Ms. Rose Powell	<u>Present</u>
	Mrs. Renee Race	<u>Present</u>
	Mr. Gerald Hall, Mayor	<u>Present</u>

3. PUBLIC COMMENTS.

*The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.*

*Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record if you would like.*

**Andrew Martin** reported that he has lived in the city for a few years and he recently got a letter regarding his fence. He was planning on repairing it, but got another letter a few days later. He is working on completing the repairs on the fence currently. He doesn't want any confrontation, but he needs time to fix it.

**Donna Clark** reported that there were 155 people at the airshow and a total of 1,910 people are signed up for the summer reading program. She thanked Metron of Cedar Springs for the basket they donated and the City for their help with the sidewalk chalk event.

4. PUBLIC HEARINGS.

A. None.

5. ADOPTION OF AGENDA.

Motion by **Nixon** seconded by **Atchison** to adopt the agenda as presented with the following changes: Add 7C Oath of Office- Shandell Napieralski, Add 8G Helpstock Community Event Application, Add 8H City Impact/ En Gedi Community Event Application, and Add 8I Radar Sign.

**Roll Call Vote**

**6-0**

**Motion Carried.**

6. CONSENT AGENDA.

*Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.*

A. Approval of the minutes of the Regular Meeting June 13, 2019.

B. Approval of the Checks Paid Prior #s 42111 thru 42189 totaling \$169,038.64 and Electronic Transfers totaling \$2,327.00. The total of all checks and transfers is \$171,365.64.

C. Motion to approve the CSCOC Summer Celebrations July 20<sup>th</sup>-21<sup>st</sup> Community Event Application at second reading.

D. Motion to approve Ordinance 219 Updating the Official Zoning Map for the City of Cedar Springs - Second Reading.

E. Motion to approve Ordinance 220 An Ordinance To Amend Chapter 40-Zoning, Article IV-Supplemental Regulations, Division 2 Yard, Use, Height, etc. Requirements Sec. 40-462. - Waste receptacles (dumpsters)- Second Reading.

F. Motion to authorize the City Clerk to vote for the persons to serve as Trustees of the Michigan Municipal League Workers' Compensation Fund.

G. Motion to approve and direct the City Manager and Finance Director to undertake all actions necessary to accept the EDA grant regarding the West Street Extension project.

- i. Award Notification
- ii. EDA Standard Terms and Conditions
- iii. GPRA Data Collection
- iv. Real Property Status Report
- v. Revised Construction estimate
- vi. EDA Press Release
- vii. West Street Extension map

Motion by **Gross** seconded by **Atchison** to approve the consent agenda as amended with addendum to item 6C to allow administration to change the date of the community event if needed.

**Roll Call Vote**                      **6-0**                      **Motion Carried.**

7. ACTION ITEMS:

- A. Community Event Application modification
  - a. Draft 2019 Community Event Application

Motion by **Gross** seconded by **Atchison** to approve the Community Event Application as presented.

**Roll Call Vote**                      **6-0**                      **Motion Carried.**

- B. Motion to accept the bike rack donation by Todd Vriesenga of three black 2 hoop bike racks and two black 4 hoop bike racks and to authorize the locations as presented and to approve the DDA board to install with DPW assistance.

Motion by **Powell** seconded by **Atchison** accept the bike rack donation by Todd Vriesenga of three black 2 hoop bike racks and two black 4 hoop bike racks and to authorize the locations as presented and to approve the DDA board to install with DPW assistance.

**Roll Call Vote**                      **6-0**                      **Motion Carried.**

- C. Oath of Office - Shandell Napieralski

Oaths were issued for Deputy Finance Director and Deputy Clerk.

8. DISCUSSION ITEMS:

- A. Metal Detecting policy
  - i. <https://www.smarterhobby.com/metal-detecting/responsible-metal-detecting/#tab-con-4>

- ii. City of O'Fallon Parks and Recreation Department sample

**Gross** reported that Skinner field has an underground sprinkler system that should prohibit individuals from digging on the field.

- B. Labor Day Air Show Community Event Application for September 2, 2019 -First Reading.

Motion by **Gross** seconded by **Powell** to approve item 8B as presented.

**Roll Call Vote**

**6-0**

**Motion Carried.**

- C. Red Flannel Day Community Event Application for September 28, 2019 through October 6, 2019 – First Reading.

**Atchison** inquired if the beer tent would be located at the Heart of Cedar Springs so the band could play at the amphitheater. **Womack** reported that there might be some concerns with the grass at the Heart of Cedar Springs. **Nixon** suggested possibly moving it back to the old library if possible.

- D. Resolution to adopt REU to RTS & Water Rate Change and modify fee schedule

- E. State of Michigan LARA Emergency Rules released

- i. [https://www.michigan.gov/lara/0,4601,7-154-89334\\_79571\\_83994---,00.html](https://www.michigan.gov/lara/0,4601,7-154-89334_79571_83994---,00.html)

**Powell** thought that a public workshop would be a great idea.

- F. Firework Ordinance samples

- i. Madison Heights
- ii. Petoskey
- iii. Saugatuck

- G. Helpstock Community Event Application

**Hall** suggested requiring a letter of support from the organization that is assisting with the event.

- H. City Impact/En Gedi Community Event Application

**Julie Wheeler** reported that the proposed event is for a movie showing for Breakthrough. Rain location would be at the City Impact building.

- I. Radar Sign

**Womack** reported that Mrs. Flacon will have an idea of how much money was saved last fiscal year at the August City Council meeting. He suggested possibly

purchasing an additional radar sign. **Powell** suggested that the city borrow the Kent County radar sign. **Sgt. Probst** will put Cedar Springs on the list.

9. COMMUNICATIONS:

A. Community Events Calendar

**Womack** reported he would like to budget a couple thousand dollars next year to put on a few concerts at the new amphitheater.

10. DEPARTMENT REPORTS:

A. City Manager.

B. Department of Public Works.

- a. Infrastructure Alternative's operational and maintenance report.

C. Police Department- reported that the County is working to repair a few bugs in the new App. He reported that it will be the main communications from the Kent County Sheriff's Department.

D. Fire Department.- welcomed Shandell.

E. City Clerk.

F. Finance Director/Treasurer.- welcomed Shandell and reported that she will be working on year end information, new computers, and the audit scheduled for august 26<sup>th</sup>.

- a. Cash Summary Report.  
b. Revenue/Expenditure Report.  
c. Balance Sheet

G. Code Enforcement.

H. Building Inspection.

I. Board and Commission Minutes:

- a. Library Board Meeting May 28, 2019

11. COUNCIL COMMENTS.

**Powell** reported that Sand Lake 4<sup>th</sup> of July celebration was great.

**Atchison** is looking forward for all toe upcoming community events.

**Gross** thanked everyone for their hard work. He thanked the Kent County Sherriff Department for the assistance in Sand Lake.

**Race** thanked everyone for their work on the board. She reported summer is here and to enjoy it.

**Nixon** thanked the board for coming and the City Employees for their hard work.

**Hall** reflected on all the hard work over the last few years. He reminded everyone to always look forward and never look back.

12. ADJOURNMENT.

**Hall** adjourned the meeting at 8:24pm

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**Rebecca Johnson, City Clerk**

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**Gerald Hall, Mayor**