



**REGULAR MEETING
CEDAR SPRINGS CITY COUNCIL**

MINUTES

Thursday, August 08, 2019

7:00 p.m. Meeting

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. **Hall** called the meeting to order at 7:00pm and Pledge of Allegiance was recited.

2. <u>ROLL CALL:</u>	Ms. Lisa Atchison	<u>Present</u>
	Mrs. Pamela Conley, Mayor Pro Tem	<u>7:39pm</u>
	Mr. Jerry Gross Sr.	<u>Present</u>
	Mrs. Molly Nixon	<u>Present</u>
	Ms. Rose Powell	<u>Present</u>
	Mrs. Renee Race	<u>Present</u>
	Mr. Gerald Hall, Mayor	<u>Present</u>

Motion by **Nixon** seconded by **Gross** to excuse Conley.

Voice Vote	6-0	Motion Carried.
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3. PUBLIC COMMENTS.

The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during

the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record if you would like.

Gabe Park reported that he is looking to host an event August 24th at the amphitheater called Helpstock. He wants to raise money, clothing, and food for those in need.

Robert Park asked the council for their compassion while reviewing his sons' event. He reported that he is a senior in high school and is looking to benefit his community by hosting this event.

4. PUBLIC HEARINGS.

A. None.

5. ADOPTION OF AGENDA.

Motion by **Nixon** seconded by **Atchison** to adopt the agenda as amended with the addition of 7H Helpstock.

Roll Call Vote

6-0

Motion Carried.

6. CONSENT AGENDA.

Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.

A. Approval of the minutes of the Regular Meeting July 11, 2019.

B. Approval of the Checks Paid Prior #s 42190 thru 42279 and EFT's totaling \$389,285.25.

C. Motion to approve Mike Womack to be the City of Cedar Springs official representative to cast the vote of the municipality and the annual MML meeting and to approve Rose Powell as the official alternative.

D. Motion to Approve Resolution 2019-20 A Resolution To Adopt Waiver Of Interest And Penalty For Personal Tax Affidavits.

E. Motion to approve Resolution 2019-21 A Resolution To Adopt Property Exemption Guidelines For Use By The City Assessor, Board Of Review And Attorney For Granting Exemptions From Property Taxation

F. Motion to adopt revisions as presented to Policy 14: Policy Regarding Public Inspection of Assessing Records.

- G. Motion to reimburse the City Manager \$400 for additional expenses related to the 2019 Alpena Michigan Municipal Manager's conference.

Motion by **Gross** seconded by **Nixon** to approve the consent agenda as presented.

Roll Call Vote

6-0

Motion Carried.

7. ACTION ITEMS:

- A. Motion to approve Red Flannel Day Community Event Application for September 28, 2019 through October 6, 2019 at the second reading.

Nancy Diamond reported that there were a few minor changes to the community event application previously submitted. **Gross** reminded everyone that the antique fire truck does not belong to the fire department, but rather to the city.

Motion by **Atchison** seconded by **Nixon** to approve Red Flannel Day Community Event Application for September 28, 2019 through October 6, 2019 at the second reading.

Roll Call Vote

6-0

Motion Carried.

- B. Motion to approve Resolution 2019-22 A Resolution Approving Possession And Consumption Of Alcoholic Beverages On City Property By The Red Flannel Festival.

Motion by **Nixon** seconded by **Race** to approve Resolution 2019-22 A Resolution Approving Possession And Consumption Of Alcoholic Beverages On City Property By The Red Flannel Festival.

Roll Call Vote

6-0

Motion Carried.

- C. Motion to approve the En Gedi Community Event Application – Saturday September 7th, 2019 at second reading.

Womack is looking to donate a screen for the amphitheater. **Hall** suggested getting written permission from the Community Building Development Team if the property has not been turned over to the city by the event.

Motion by **Powell** seconded by **Powell** to approve the En Gedi Community Event Application – Saturday September 7th, 2019 at second reading.

Roll Call Vote

6-0

Motion Carried.

- D. Motion to adopt Resolution 2019-23 A Resolution To Adopt New Fees And Charges For Municipal Water Service.

Race clarified that the rates have not been updated since 2015. **Womack** reported that the rates should be changed each year and will be bringing an ordinance to the City Council for their review.

Motion by **Gross** seconded by **Nixon** to adopt Resolution 2019-23 A Resolution To Adopt New Fees And Charges For Municipal Water Service.

Roll Call Vote

6-0

Motion Carried.

- E. Motion to approve the purchase of a TC 600S Radar Sign for a price to exceed \$4010.00.

Conley Arrived at 7:39pm

Motion by **Nixon** seconded by **Race** to table the discussion on the purchase of a Radar Sign until next month or until a later date

Roll Call Vote

7-0

Motion Carried.

- F. Motion to approve the 2019 Personnel Policy for the City of Cedar Springs Employees.
 - a. Parental Leave Policy

Motion by **Conley** seconded by **Nixon** to approve the 2019 Personnel Policy for the City of Cedar Springs Employees.

Roll Call Vote

7-0

Motion Carried.

- G. Motion to approve the placement of three Downtown Development Signs on City property located at 1) "Welcome to Cedar Springs" South Facing at West St. and the White Pine Trail 2) "Welcome to Cedar Springs" North Facing just south of Cedar Springs Ave and White Pine Trail 3) "Welcome to Cedar Springs Business District" at Maple & White Pine Trail.

Motion by **Nixon** seconded by **Atchison** to approve the placement of three Downtown Development Signs on City property located at 1) "Welcome to Cedar Springs" South Facing at West St. and the White Pine Trail 2) "Welcome to Cedar Springs" North Facing just south of Cedar Springs Ave and White Pine Trail 3) "Welcome to Cedar Springs Business District" at Maple & White Pine Trail.

Roll Call Vote

7-0

Motion Carried.

- H. Helpstock

Nixon thanked the event coordinator for thinking of the community and reminded him that it can take several years before events take off. **Gross** wanted to be sure that the school took note of the public service that Mr. Park doing in our community. **Conley** expressed to the event coordinator that advertising the event would be extremely important because it is a new event and is at a new location.

Motion by **Gross** seconded by **Nixon** to approve the Helpstock community event as approved by the City Manager.

Roll Call Vote

7-0

Motion Carried.

8. DISCUSSION ITEMS:

A. Cemetery Rules

Hall reported that it was overdue to put the rules down on paper. He asked that any concerns be addressed with the City Manager.

B. LARA Adult-Use Marihuana Establishments-Emergency Rules

Consensus of the board was that the City Manager should host a public forum and report back to the City Council.

9. COMMUNICATIONS:

A. Community Events Calendar

B. Shandell Napieralski Letter of Resignation from Planning Commission, Board of Review, and Election Commission

C. MML Convention September 25-27th, 2019

D. Museum Letter

E. GVMC Agenda August 1, 2019

F. Cedar Toberfest Community Event Application October 4-5, 2019

10. DEPARTMENT REPORTS:

A. City Manager-reported that he has a vacation beginning September 15, 2019

B. Department of Public Works-reported that he has be working with the engineers for the Maple Street parking and road reconstruction.

a. Infrastructure Alternative's operational and maintenance report.

C. Police Department-requested that citizens download the Citizen Watch app for up to date information regarding police communications to the public.

D. Fire Department-reported that to his knowledge the Model A will not be ready by Red Flannel Day. If it is ready, it could be used under the control of Fire Department personnel and only be used to escort the Grand Marshal/Queen in the parade.

E. City Clerk.

- F. Finance Director/Treasurer.
 - a. Cash Summary Report.
 - b. Revenue/Expenditure Report.
 - c. Balance Sheet
- G. Code Enforcement.
- H. Building Inspection.
- I. Board and Commission Minutes:
 - a. Library Board Meeting June 24, 2019
 - b. North Kent Community Enrichment June 3, 2019
 - c. North Kent Community Enrichment June 10, 2019

11. COUNCIL COMMENTS.

Atchison thanked staff for their hard work. She is looking forward to the completion of the new amphitheater. She reported that we need more kids like Mr. Park.

Powell attended the first concert at the amphitheater and she reported that the acoustics were wonderful.

Conley apologized for her lateness. She thanked staff regarding their professionalism and their willingness to go above and beyond regarding the citizen burial.

Gross thanked everyone for their work. He applauded everyone on how the cemetery incident was handled.

Race seconded Mr. Gross's comment. She thanked Sgt. Probst for the City Watch app.

Nixon reported that grief is rarely logical and is glad that Gracia was buried.

Hall thanked everyone for the work they do.

12. ADJOURNMENT.

Hall adjourned the meeting at 8:27pm

Rebecca Johnson, City Clerk

Gerald Hall, Mayor