



**REGULAR MEETING
CEDAR SPRINGS CITY COUNCIL**

MINUTES

Thursday, October 10, 2019

7:00 p.m. Meeting

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. Mayor **Hall** called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

2. <u>ROLL CALL:</u>	Ms. Lisa Atchison	<u>7:23pm</u>
	Mrs. Pamela Conley, Mayor Pro Tem	<u>Present</u>
	Mr. Jerry Gross Sr.	<u>Present</u>
	Mrs. Molly Nixon	<u>Present</u>
	Ms. Rose Powell	<u>Present</u>
	Mrs. Renee Race	<u>Present</u>
	Mr. Gerald Hall, Mayor	<u>Present</u>

3. PUBLIC COMMENTS.

The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record if you would like.

A. FTCH SAW Grant Presentation

Deann Folkowski reviewed the presentation on the SAW Grant.

B. Pablo Majano Redevelopment Ready Communities

Pablo Majano reviewed the presentation on Redevelopment Ready Communities

Atchison Arrived at 7:23 p.m.

4. PUBLIC HEARINGS.

A. None.

5. ADOPTION OF AGENDA.

Motion by **Atchison** seconded by **Conley** to approve the agenda as revised with the addition of item 6J Motion to appoint Dale Larson as an alternate to the Construction Board of Appeals and revision to item 7A Motion to approve Buist Electric to complete the Audio/Visual system for the City Hall Council Chambers in an amount not to exceed \$18,695.

Roll Call Vote

7-0

Motion Carried.

6. CONSENT AGENDA.

Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.

A. Approval of the minutes of the Regular Meeting September 12, 2019.

B. Approval of the Checks Paid Prior #s 42381 thru 42478 and Electronic Transfers totaling \$2,011,411.36.

C. Resolution 2019-24 A Resolution To Award The Bid For A Kubota Tractor to Kent Equipment for \$27,532.54

D. Motion to authorize the City Clerk to vote for the persons to serve on the Board of Directors for the Michigan Municipal League Liability and Property Pool.

E. Motion to approve the Dec. 9th, 2019 Chamber of Commerce Community Event Application for Carriage Rides on December 7th as presented.

- F. Motion to approve the December 7th, 2019 Chamber of Commerce Community Event Application for November Tree Lighting and Living Nativity event in the Heart of Cedar Springs public park as presented.
- G. Motion to approve Resolution 2019 – 23B A Resolution To Adopt New Fees And Charges For Municipal Water And Sewer Service.
- H. Motion to approve Resolution 2019 – 24 A Resolution To Revise The 2019 Fees And Charges For Municipal Services.
- I. Motion to approve Dean's to pave the parking lot at 2nd and Maple in an amount not to exceed \$ 23,350.
- J. Motion to appoint Dale Larson as an alternate to the Construction Board of Appeals.

Motion by **Conley** seconded by **Gross** to approve the consent agenda with the addition of item J.

Roll Call Vote **7-0** **Motion Carried.**

7. **ACTION ITEMS:**

- A. Motion to approve Buist Electric to complete the Audio/Visual system for the City Hall Council Chambers in an amount not to exceed \$18,695.
 - a. Buist Electric
 - b. Conference Technologies
 - c. Feyen Zylstra
 - d. SVT

Motion by **Gross** seconded by **Nixon** to approve Buist Electric to complete the Audio/Visual system for the City Hall Council Chambers in an amount not to exceed \$18,695.

Roll Call Vote **7-0** **Motion Carried.**

- B. Motion to award the West Street engineering bid to ROWE Professional Services for a cost not to exceed \$94, 279.

Motion by **Conley** seconded by **Powell** to award the West Street engineering bid to - ROWE Professional Services for a cost not to exceed \$94,279.

Roll Call Vote **7-0** **Motion Carried.**

- C. Emergency Sewer Replacement from Robinson to Johnson to approve Dean's Excavating in an amount not to exceed \$106,297.

Motion by **Conley** seconded by **Nixon** to approve the Emergency Sewer Replacement on Oak Street from Robinson to Johnson to approve Dean's Excavating in an amount not to exceed \$106,297.

Roll Call Vote

7-0

Motion Carried.

8. DISCUSSION ITEMS:

A. Rabbits

- a. Draft Ordinance
- b. Current Ordinance

Womack reviewed the proposed ordinance and requested feedback regarding the proposed language. He will be sending the ordinance to the City Attorney for review. **Hall** suggested defining overcrowding and excessive waste. **Gross** mentioned that he thought that the county required a dog license for 3 or more dogs.

B. Marijuana Public Forum Information

Womack requested feedback from the council regarding the public forum information provided. **Race** noted that she would like to see some information educating the public on the topic. She suggested to send out a mailing and putting together an informational page regarding the topic. **Nixon** noted that it might be good to include information on the drawbacks and challenges that communities face. **Conley** reported that she has not received any negative feedback from citizens regarding the topic. **Gross** reported that he thinks that most individuals are likely staying silent because people do not know how it will impact them.

9. COMMUNICATIONS:

A. Community Events Calendar

- a. Pumpkin Giveaway

B. Allan Rasor- Northern Kent Community Enrichment Letter of Resignation

C. GVMC Meeting Agenda

10. DEPARTMENT REPORTS:

A. City Manager. - **Womack** reported that thinks are going well and he is happy with the economic growth in the city. He will be requesting the Fire Station engineering firm to bid out the building of Fire Station. He would like to begin construction in the spring of 2020.

B. Department of Public Works.

- a. Infrastructure Alternative's operational and maintenance report.

C. Police Department- **Probst** reported there was some vandalism in the City bathrooms, but overall crime is down. He remarked that Red Flannel Day went well.

D. Fire Department.

E. City Clerk.

F. Finance Director/Treasurer. – **Falcon** reported that she has been spending a lot of time with Northern Kent Community Enrichment and that City Hall will now be running their finances. She reported that NKCE will be doing a polar plunge in February of 2020.

- a. Cash Summary Report.
- b. Revenue/Expenditure Report.
- c. Balance Sheet

G. Code Enforcement.

H. Building Inspection.

I. Board and Commission Minutes:

- a. North Kent Community Enrichment Minutes of July 30, 2019.
- b. Library Board Minutes of August 26, 2019.

11. COUNCIL COMMENTS.

Atchison reported that Red Flannel Day was enjoyable, but something needed to be done to keep the kids out of the road during the parade.

Powell announced that Gary Nead received 1st place for his Red Flannel Decorations. She thanked staff, DPW, Fire Department, and Police services for their assistance with Red Flannel Day. She also reported that she has been getting compliments on how much the city has improved over the last 5 years.

Conley reported that Red Flannel day was wonderful. The restaurants were full and the festival makes Cedar Springs a destination. She thanked the Clerk for her work with the upcoming election.

Gross suggested that Red Flannel require parade participants to distribute candy at the curb in the future. He thanked everyone for all that they do and appreciates his community.

Race remarked that Red Flannel Day was wonderful, but that the city needed different trash cans with cigarette disposals. She also mentioned that the rope fence looks really good.

Nixon enjoyed Red Flannel Day and thanked everyone for their hard work.

Hall reported that Red Flannel Day went well. He cant believe how much this community has changed in the last 5 years.

12. CLOSED SESSION

City Manager Review

The City Manager Requested closed session for a periodic personnel evaluation.

Motion by **Nixon** seconded **Atchison** to go into closed session at 8:39 p.m. to consider a periodic personnel evaluation for the City Manager.

Roll Call Vote

7-0

Motion Carried.

13. RETURN TO OPEN SESSION

Motion by **Conley** seconded by **Nixon** to return to open session at 9:22 p.m.

Roll Call Vote

7-0

Motion Carried.

14. ADJOURNMENT.

Motion by **Powell** seconded by **Atchison** to adjourn at 9: 23 p.m.

Voice Vote

7-0

Motion Carried.

Rebecca Johnson, City Clerk

Gerald Hall, Mayor