



**REGULAR MEETING
CEDAR SPRINGS CITY COUNCIL**

MINUTES

Thursday, November 14, 2019

7:00 p.m. Meeting

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. The Deputy City Clerk Called the meeting to order at 7:00 p.m.. The Pledge of Allegiance was recited.

The Deputy City Clerk reported the General Election results.

The Deputy City Clerk opened the floor for nominations for Mayor.

Conley nominated Hall. The Deputy City Clerk closed the floor for nominations.

Deputy City Clerk called the roll call vote for Hall as Mayor.

Roll Call Vote 5-0 Motion Carried.

The Deputy City Clerk issued the Oath of Office to Mayor Hall.

The Deputy City Clerk turned the meeting over to the Mayor.

The Mayor opened the floor for nominations for Mayor Pro Tem.

Powell nominated Conley. **Hall** closed the floor for nominations.

Hall called the roll call vote for Conley as Mayor Pro Tem.

Roll Call Vote 5-0 Motion Carried.

The Deputy City Clerk issued the Oath of Office to Mayor Pro Tem Conley.

Atchison Arrived at 7:03 p.m.

2. <u>ROLL CALL:</u>	Ms. Lisa Atchison	<u>7:03 p.m.</u>
	Mrs. Pamela Conley, Mayor Pro Tem	<u>Present</u>
	Mr. Jerry Gross Sr.	<u>Present</u>
	Mrs. Molly Nixon	<u>Absent</u>
	Ms. Rose Powell	<u>Present</u>
	Mrs. Renee Race	<u>Present</u>
	Mr. Gerald Hall, Mayor	<u>Present</u>

Motion by **Conley** supported by **Powell** to excuse Molly Nixon.

Voice Vote 6-0 Motion Carried.

3. PUBLIC COMMENTS.

The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record if you would like.

None.

Vredeveld Haefner LLC Auditors Present 2018-2019 Audit

Vredeveld reviewed the presentation for the 2018-2019 Audit.

4. PUBLIC HEARINGS.

None.

5. ADOPTION OF AGENDA.

Motion by **Conley** supported by **Atchison** to approve the agenda with changes to add 7C Rise Up Community Event and 10B DPW Report.

Voice Vote 6-0 Motion Carried.

6. CONSENT AGENDA.

Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.

- A. Approval of the minutes of the Regular Meeting October 10, 2019.
- B. Approval of the Checks Paid Prior #s 42480 thru 42587 totaling \$774,975.48 and Electronic Transfers totaling \$4594.19. The total of all checks and transfers is \$770,381.29.
- C. Motion to approve Resolution 2019-25 A Resolution To Proceed With The Redevelopment Ready Communities (RRC) Program Of The Michigan Economic Development Corporation (MEDC)
- D. Motion to approve the following Mayoral Appointments:
 - a. Board of Review
 - i. Laura Nozal (Alternative) (2019-2020)
- E. Motion to declare the Fire Department's used SCBA's of de minimus value and approve of their disposal

Motion by **Conley** supported by **Race** to approve the consent agenda as presented.

Roll Call Vote **6-0** **Motion Carried.**

7. ACTION ITEMS:

- A. Resolution 2019-26 A Resolution To Adopt The Recommendation Of The Cedar Springs Local Officers Compensation Committee.

Atchison has concern in a couple years no one will want to be on the board if pay is too low. **Conley** suggested to accept it a couple years. **Gross** said if pay amount is the reason to be on the board, that is the wrong reason.

Motion by **Powell** supported by **Race** to adopt Resolution 2019-26 A Resolution To Adopt The Recommendation Of The Cedar Springs Local Officers Compensation Committee.

Roll Call Vote **0-6** **Motion Failed.**

- B. Approve North Kent Community Enrichment By-law changes.

Motion by **Conley** supported by **Race** to table the approval to a later date.

Voice Vote **6-0** **Motion Carried.**

- C. Approve Community Event for Rise Up Church for a Christmas Candle Light Sing-a-long and Story Sunday, December 22, 2019.

Motion by **Gross** supported by **Powell** to approve the Community Event for Rise Up Church to allow the event with the City Manager's Approval, presentation of liability insurance and clean up guidelines.

Roll Call Vote

6-0

Motion Carried.

8. DISCUSSION ITEMS:

- A. Ordinance 221 An Ordinance To Amend Chapter 8 – Animals Of The City Code Of Ordinances– First Review

Conley would like to cross reference Kent County Animal Cruelty guidelines.

- B. 2020 City Council Dates & Time

Discussion to move or maintaining the meeting time, with options for 6:00 pm, 6:30 pm, or 7:00 pm. One date in question was December 12th. Council opted to leave dates and time at 7 p.m.

- C. M-TH Holiday Schedule-2020

- a. Friday, April 10, 2020 – Good Friday
- b. Saturday, July 4, 2020 – Independence Day
- c. Friday, November 26, 2019 – Day after Thanksgiving
- d. Friday, December 25, 2020 – Christmas Day

Womack asked the Council to review the Holiday time off policy in conjunction to days that City Hall is open to the public. He had concerns for fairness for all staff as well as office hours open to the citizens. Womack states that other municipalities have twelve (12) scheduled days off compared to the nine (9) for the City of Cedar Springs.

Gross voiced concerns about changing policies that were negotiated in the past without proper review.

Council opted to give Womack the discretion to make a decision.

- D. Fire Station Construction site plan

- a. Site Plan Checklist
- b. Motion to accept and approve the proposed site plan as presented and direct the City Manager to undertake any actions necessary to move forward with the project.

Jessie Morgan presented for Hubble Roth & Clark planning for the Fire Station is mostly complete. Plans are at 90 %. Construction is slated for April 2020. **Conley** inquired if the County Drain had been addressed a temporary solution in place. **Morgan** responded that drains and environmental have been addressed and the time is approaching to take bids to secure contractors for Spring.

Motion by **Conley** supported by **Powell** approve the proposed site plan as presented and direct the City Manager to undertake any actions necessary to move forward with the project.

Roll Call Vote

6-0

Motion Carried.

- E. City Manager conference budget amendment-\$2500
 - a. 2020 Michigan Municipal Executives conference

Motion by **Conley** seconded by **Race** to provide necessary and appropriate expenses for the City Manager to attend the 2020 Michigan Municipal Executives Conference.

Roll Call Vote

6-0

Motion Carried.

9. COMMUNICATIONS:

- A. PA 202 of 2017 MERS pension Report
- B. 2019 Act 51 Report
- C. Elected Officials Training
- D. Annual F65 Report
- E. Community Events Calendar
- F. Marijuana Public Forum Information November 15th and December 12th @ 5:30p.m. at Cedar Springs Public Library
 - a. 750 foot map from schools
 - b. 1000 foot map from schools

Womack discussed the upcoming forum for Citizens to voice what kind of related businesses should be allowed and where.

- G. West Street Projects
 - a. EDA Financial Assistance Award
 - b. SPECIFIC AWARD CONDITIONS
 - c. POST AWARD CONFERENCE AGENDA FOR APPROVED CONSTRUCTIONPROJECTS

10. DEPARTMENT REPORTS:

- A. City Manager.

Womack learned a lot on the trip to Colorado. Initially, he had concerns about smells that were contained with filtration systems. He reported on the different kinds of businesses and related concerns.
- B. Department of Public Works.

- a. Infrastructure Alternative's operational and maintenance report.
- B. Police Department.
Probst recommended using the Vacation Check-Ins. He announced the upcoming Tea with a Deputy. He wished Darla Falcon a happy birthday.
- C. Fire Department.
Fraser reported it has been a busy month.
- F. City Clerk.
Napieralski stated that the election, her first, went well.
- F. Finance Director/Treasurer.
 - a. Cash Summary Report.
 - b. Revenue/Expenditure Report.
 - c. Balance Sheet**Conley** complimented, "Fabulous job, great report!"
- G. Code Enforcement.
Womack stated upcoming court dates for non-compliance.
- H. Building Inspection.
- I. Board and Commission Minutes:
 - a. Library Board Minutes September 23, 2019
 - b. NKCE Board Minutes September 9, 2019

11. COUNCIL COMMENTS.

Atchison stated that she was glad to see the Fire Station coming true. She thanked Darla and City Staff for all the hard work.

Powell enjoyed Halloween; it's a good event.

Conley thanked Mayor Hall for another year of service. She agreed Halloween is developing into a safe, fun event. She also remarked how the Election is important.

Gross thanked everyone for their hard work. He thanked Citizen Nead for attending for the public. He reported the project on Oak Street was efficient and a good job with Dean's Asphaltting.

Race agreed with Gross. She thanked everyone for keeping the City looking good.

Hall thanked everyone for team effort. He noted that people see the change and are impressed with the growth. He reminded that efforts are important and someone is noticing.

12. ADJOURNMENT.

Hall to adjourned the meeting at 8: 23 p.m.

Shandell Napieralski, Deputy City Clerk

Gerald Hall, Mayor