



**REGULAR MEETING  
CEDAR SPRINGS CITY COUNCIL**

**MINUTES**

**Thursday, December 12, 2019**

**7:00 p.m. Meeting**

**Cedar Springs City Hall  
66 S. Main St.  
Cedar Springs, Michigan**

1. **Mayor Hall** called the meeting to order at 7:00 p.m. and The Pledge of Allegiance was recited.

Deputy City Clerk Issued Molly Nixon Oath of Office.

2. **ROLL CALL:**

Ms. Lisa Atchison		<u>Present</u>
Mrs. Pamela Conley, Mayor Pro Tem		<u>Excused</u>
Mr. Jerry Gross Sr.		<u>Present</u>
Mrs. Molly Nixon		<u>Present</u>
Ms. Rose Powell		<u>Present</u>
Mrs. Renee Race		<u>Present</u>
Mr. Gerald Hall, Mayor		<u>Present</u>

Motion by **Nixon** seconded by **Atchison** to excuse Conley.

**Voice Vote** **6-0** **Motion Carried.**

3. **PUBLIC COMMENTS.**

*The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.*

*Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record if you would like.*

**Darrin Lee** from Green Harvest Accounting explained that she would be available to assist in any questions regarding marijuana businesses that relate to accounting, taxes, and banking. She also reported that she is knowledgeable in a wide variety of marijuana business issues and offered her assistance.

4. PUBLIC HEARINGS.

None.

5. ADOPTION OF AGENDA.

Motion **Powell** seconded by **Atchison** to adopt the agenda as presented with the addition 8C Sidewalk Snow Removal.

**Voice Vote**

**6-0**

**Motion Carried.**

6. CONSENT AGENDA.

*Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.*

A. Approval of the minutes of the Regular Meeting November 14, 2019.

B. Approval of the Checks Paid Prior #s 42588 thru 42688 totaling \$571,643.61 and Electronic Transfers totaling \$3,340.06. The total of all checks and transfers is \$574,983.67.

C. Motion to approve the following Mayoral Appointments:

- a. Planning Commission
  - i. Dale Bray (2020-2022)
  - ii. Kathy Bremmer (2020-2022)
  - iii. Harrison Owens (2020-2022)
- b. DDA Board of Directors/Brownfield Committee
  - i. Gerald Hall (Mayor Established by statute)
  - ii. Bernie Beier (2020-2022)
  - iii. Laura Ensley (2020-2022)
- c. Zoning Board of Review
  - i. Craig Owens (2020-2022)
  - ii. Rose Powell (2020-2022)
  - iii. \_\_\_\_\_ (2020-2022)
- d. Election Commission

- i. City Clerk Rebecca Johnson (2020)
    - ii. Nancy Fraser (2020)
    - iii. Stacey Velting (2020)
  - e. IFT Advisory Committee
    - i. Mayor Gerald Hall (2020)
    - ii. Kathy Bremmer (2020)
    - iii. City Assessor Brian Jager (2020)
    - iv. City Manager Mike Womack (2020)
    - v. City Finance Director Darla Falcon (2020)
    - vi. Lisa Atchison (2020)
  - f. Construction Board of Appeals
    - i. Pat Ensley (2020-2021)
    - ii. Keith Williams(2020-2020)
    - iii. Dale Larson Alternate (2020-2021)
  - g. Northern Kent Community Enrichment
    - i. \_\_\_\_\_ (2020)
    - ii. Darla Falcon (2020)
  - h. Library Board
    - i. Lissa Weidenfeller (2020-2024)
  - i. Local Government Liaison Committee
    - i. Mayor Gerald Hall (2020)
    - ii. Mayor Pro Tem Pamela Conley (2020)
    - iii. City Manager Mike Womack (2020)
  - j. Grand Valley Metro Council
    - i. City Manager Mike Womack (2020)
  - k. REGIS Board of Directors
    - i. City Manager Mike Womack (2020)
    - ii. DPW Supervisor Bill LaRose-Alternate (2020)
  - l. GVMC Policy Transportation Committee
    - i. City Manager Mike Womack (2020)
    - ii. DPW Supervisor Bill LaRose-Alternate (2020)
  - m. West Michigan Regional Planning Commission
    - i. City Manager Mike Womack (2020)
  - n. GVMC Transportation Technical Committee
    - i. DPW Worker Tanya Baker (2020)
    - ii. DPW Supervisor Bill LaRose (2020)
- D. Motion to approve Resolution 2019-27 A Resolution To Approve Regular Meeting Dates Of The City Council From January 2020 Through December 2020
- E. Motion to approve Resolution 2019-28 A Resolution To Approve Policy & Guidelines For Use By The Board Of Review For Granting Poverty Exemptions For Tax Year 2020
- F. Motion to approve Ordinance 221 An Ordinance To Amend Chapter 8 – Animals Of The City Code Of Ordinances– Second Review
- G. Motion to approve the ELECTRONIC TRAFFIC CONTROL DEVICES MAINTENANCE AGREEMENT with the City of Grand Rapids

- a. Signal Maintenance Guidelines
- b. Signal Maintenance Checklist
- c. Signals List
- d. Traffic Signals Emergency Call Backs

H. Motion to approve ROWE Engineering contract amendment for \$7,970-West St Project

Motion by **Gross** seconded by **Atchison** to approve the consent agenda as presented.

**Roll Call Vote**

**6-0**

**Motion Carried.**

7. ACTION ITEMS:

None.

8. DISCUSSION ITEMS:

A. Option to spread out 5-year maintenance contract with Election Source

Consensus from the board to permit Mrs. Johnson and Mrs. Flacon to decide how to proceed with the 5-year maintenance contract with Election Source.

B. Amphitheater Policy Document

**Hall** suggested the council to send any comments or concerns to Mr. Womack. **Womack** has been focusing on coordinating some musical acts for summer 2020. He would like any feedback now regarding the policy and will bring it back for approval in the Spring.

C. Sidewalk Snow Removal

**Womack** reported that since he has been with the city, he has not issued any tickets for failure to remove snow from the sidewalks. He stated that the city has been working to write letters, door hangers, etc. to encourage residents to shovel the sidewalk. **Powell** thought that Grand Rapids snow removal policy was reasonable. The policy states that snow must be removed within 24 hours, if it's not removed within 24 hours they are issued a warning, if not removed within 48 hours they get a second warning, if not removed by 72 hours the city removes it and charges the resident. **Womack** reported that the city does have the authority to remove the snow for the resident and charge them, but he doesn't think he can put a lien on the property or put the charge on their taxes. **Powell** suggested providing some information on snow removal service in the warning letter. **Gross** if you warn the resident and they don't comply then they should get a ticket. He also suggested in the warning letter to identify when the snow must be removed and resources if they need them for snow removal. **Nixon** reported that 17 Mile is too busy to have people walking in the road. If the property owner does not clear the sidewalk there should be a consequence.

**Womack** remarked that the city stops at West Street, picks up at Taco Bell, stops again after Taco Bell and then picks up again at Advanced Auto.

9. COMMUNICATIONS:

- A. Community Event Calendar
- B. CVTRS & CIP Compliance Report
- C. Mrs. Cook's 3<sup>rd</sup> Grade Class
- D. Cedar Springs Historical Museum Letter & Calendars
- E. NKCE Agenda December 2, 2019

10. DEPARTMENT REPORTS:

- A. City Manager was happy to hold the second marijuana forum today. He is hoping to have a draft to review at the February meeting.
- B. Department of Public Works.
  - a. Infrastructure Alternative's operational and maintenance report.
- C. Police Department reported that shop with a sheriff is December 15<sup>th</sup> at 7am.
- D. Fire Department stated that there is a Fire Station Meeting December 16<sup>th</sup> at 5:30pm. He thanked everyone for their hard work on the new Fire Station.
- E. City Clerk.
- F. Finance Director/Treasurer.
  - a. Cash Summary Report.
  - b. Revenue/Expenditure Report.
  - c. Balance Sheet
- G. Code Enforcement.
- H. Building Inspection.
- I. Board and Commission Minutes:
  - a. 10-28-2019 Library Board Minutes
  - b. 10-7-19 NKCE Board Minutes
  - c. Recycling & Education Center to stop accepting plastic bags, shredded paper by the end of 2019

11. COUNCIL COMMENTS.

**Atchison** was at the marijuana forum and she reported that the council is looking to hear both sides of the opinion. She also thanked staff for all that they do.

**Powell** wished everyone a Merry Christmas. She appreciated the marijuana forum tonight and wanted listen to the voters.

**Gross** reported that there are still a lot of questions and still do not have the answers yet. He thinks that there are many people's opinion that are not being heard. He is open minded, but just because it illegal now it does not have to be in the City. Thank you to everyone for their hard work. He wished everyone a Merry Christmas and Seasons Greetings. He is looking forward to a prosperous new year.

**Race** is disappointed that the citizens are not voicing their opinion when given the opportunity. She lives in the community and wants what is best for everyone.

**Nixon** we cannot guess at a silent majority. We do our best to represent our community and do our best with the information that we have available. She wished everyone a wonderful holiday.

**Hall** reported that he and the City Manager have been working on the marijuana ordinance for a long time. If we do not allow it in the city, the surrounding townships will permit it and the residents will bring it back to the city. The city is not going to be making a ton of money on marijuana sales. He thanked staff for their hard work and wished everyone a Merry Christmas and a Happy New Year. We have a lot of good things moving forward. He thanked the committee members present and the ones appointed tonight.

12. ADJOURNMENT.

**Hall** adjourned the meeting at 7:434:41pm

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**Shandell Napieralski, Deputy City Clerk**

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**Gerald Hall, Mayor**