



**REGULAR MEETING
CEDAR SPRINGS CITY COUNCIL**

MINUTES

Thursday, October 08, 2020

7:00 p.m. Meeting

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. The meeting was called to order by Mayor **Hall** and the Pledge of Allegiance was recited.

2. ROLL CALL:

Ms. Lisa Atchison	<u>7:53pm</u>
Mrs. Pamela Conley, Mayor Pro Tem	<u>Present</u>
Mr. Jerry Gross Sr.	<u>Excused</u>
Mrs. Molly Nixon	<u>Present</u>
Ms. Rose Powell	<u>Present</u>
Mrs. Renee Race	<u>Present</u>
Mr. Gerald Hall, Mayor	<u>Present</u>

3. PUBLIC COMMENTS.

The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record if you would like.

No online public comment.

No in person public comment

Vredeveld Haefner LLC Auditors Present 2019-2020 Audit- reviewed the audit. Overall the audit was clean and no significant findings.

4. PUBLIC HEARINGS.

None.

5. ADOPTION OF AGENDA.

Motion by **Conley** seconded by **Nixon** to approve the agenda as presented with the following additions 8E Ordinance Amendment To The Recreational Marijuana Regulator Ordinance- First Reading, 8F Ordinance Amendment To The Recreational Marijuana Zoning Ordinance-First Reading, 8G Planning Commission Members.

Roll Call Vote

5-0

Motion Carried.

6. CONSENT AGENDA.

Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.

- A. Approval of the minutes of the Regular Meeting September 10, 2020.
- B. Approval of the Checks Paid Prior #s 43458 thru 43547 totaling \$3,162,117.55 and Electronic Transfers totaling \$3,586.25. The total of all checks and transfers is \$3,165,703.80.
- C. Approve annual payment to North Kent Community Enrichment in the amount of \$7,000.00
- D. Budget Amendments for October, 2020
- E. Approval Resolution # 2020-13 to dissolve the LDFA originally created in 1993.
- F. Approval of moving \$175,514.27 from General Fund Non-Spendable MERS Pension to Unrestricted Fund Balance in General Fund
- G. Motion to appointed Jody Arp of the Red Bird Bistro to the Downtown Development Authority Board of Directors (2019-2022).

Motion by **Conley** seconded by **Powell** to approve the consent agenda as presented.

Roll Call Vote

5-0

Motion Carried.

7. ACTION ITEMS:

- A. Motion to approve the purchase of two Automatic External Defibrillators at a cost not to exceed \$4975.00

Motion by **Powell** seconded by **Race** to approve the purchase of two Automatic External Defibrillators at a cost not to exceed \$4975.00

Roll Call Vote

5-0

Motion Carried.

- B. Motion to approve of the Cedar Springs Museum's Zoning Application for storage construction.
 - a. Zoning map
 - b. Museum Pictures

Motion by **Powell** seconded by **Race** to approve of the Cedar Springs Museum's Zoning Application for storage construction.

Roll Call Vote

5-0

Motion Carried.

- C. Motion to approve and adopt the October 5th, 2020 COVID19 Preparedness and Response Administrative Order regarding the health and safety of the use of public buildings in the City of Cedar Springs. This motion shall remain in effect until rescinded by the Mayor.
 - a. COVID19 Preparedness and Response Plan

Motion by **Conley** seconded by **Nixon** to adopt policy for safety and policing measures for COVID 19.

Roll Call Vote

5-0

Motion Carried.

8. DISCUSSION ITEMS:

- A. 2019-2020 Funds returned to Fund Balance

Falcon reviewed the funds that were returned to fund balance.

- B. Consumers Energy Assessment Report

Womack would like to move forward with getting an RFP together to replace the fluorescent bulbs with LED.

- C. WWTP Tour-Late October

Womack invited the City Council and other boards and commissions to a waste water treatment plant tour on November 13, 2020 at 12 p.m.

- D. White Pine Trails Neighborhood

- a. Site Plan
- b. PUD and Condo Development
- c. Master Deed
- d. Stormwater Agreement
- e. City Planner Report
- f. City Engineer
- g. Public Notices

Atchison arrived 7:53 p.m.

Womack reviewed the proposed plan.

Atchison departed 8:00 p.m.

Motion by **Nixon** seconded by **Conley** to table the request until next month.

Roll Call Vote

5-0

Motion Carried.

- E. Ordinance Amendment To The Recreational Marijuana Regulator Ordinance-First Reading

Atchison arrived 8:05 p.m.

Womack discussed the proposed ordinance and offered a temporary solution of enacting a moratorium on new applications until the City Council decides how they would like to proceed.

Atchison departed 8:15 p.m.

Motion by **Nixon** seconded by **Conley** to put in place a moratorium for on all marijuana applications for the City of Cedar Springs pending the resolution of consideration of the proposed ordinance.

Roll Call Vote

5-0

Motion Carried.

- F. Ordinance Amendment To The Recreational Marijuana Zoning Ordinance-First Reading

- G. Planning Commission Members

Womack thanked the members of the for all their hard work, but reported that membership has dwindled and it has been difficult to find interested volunteers. He offered three potential solutions 1) permit non-residents to be on the board 2) reduce the total number of seats to 7 or 5 members 3) pay a stipend to the members.

Hall took a straw poll to see if the Council was in favor of allowing non-residents to serve on the Planning Commission

No- Conley, Nixon, Powell, Race, and Hall.

Yes- None.

Hall took a straw poll to see if the council preferred 9, 7, or 5 members.

9 members- None.

7 members- None.

5 members- Conley, Nixon, Powell, Race, and Hall.

Womack reported he would bring back an ordinance next month to change the Planning Commission members to 7.

Hall surveyed the Council on if they should provide a stipend.

Conley reported that it costs the volunteers money and their time to serve the board. **Hall** reported that 3 of the members could financially gain from the stipend and suggested waiting until the entire Council could provide input.

9. COMMUNICATIONS:

- A. Green Family Pumpkin Giveaway Event
- B. Fire Station Progress Report

10. DEPARTMENT REPORTS:

- A. City Manager reported that he will be working on the dog park and thanked the DDA and Vanderhyde Ford for funding the Straw bales.
- B. Department of Public Works.
 - a. Infrastructure Alternative's operational and maintenance report.
- C. Police Department
- D. Fire Department.
- E. City Clerk-thanked the Deputy Clerk Shandell Napieralski for her work with the August Election and thanked the rest of City Hall Staff for taking on extra duties while she was on maternity leave.
- F. Finance Director/Treasurer.
 - a. Cash Summary Report.
 - b. Revenue/Expenditure Report.
 - c. Balance Sheet
- G. Code Enforcement.
- H. Building Inspection.
- I. Board and Commission Minutes:
 - a. NKCE Minutes for August 2020

b. NKCE Minutes for September 2020

11. COUNCIL COMMENTS.

Conley thanked everyone who makes the election happen.

Nixon wished election staff the best of luck for the upcoming election and appreciates everyone's hard work.

Powell reported its going to be an exciting election and she thanked the Planning Commission for their hard work.

Hall reported that everyone is doing the best for the community and that it is very hard to engage new members for the Planning Commission. He thanked staff for everything they do.

12. ADJOURNMENT.

Hall adjourned the meeting at 8:52 p.m.

Rebecca Johnson, City Clerk

Gerald Hall, Mayor