



**REGULAR MEETING
CEDAR SPRINGS CITY COUNCIL**

MINUTES

Thursday, December 10, 2020

7:00 p.m. Meeting

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. Mayor Hall called the meeting to order at 7:06pm and the Pledge of Allegiance was recited.

2. <u>ROLL CALL:</u>	Ms. Lisa Atchison	<u>Zoom- Cedar Springs, MI</u>
	Mrs. Pamela Conley	<u>Zoom- Cedar Springs, MI</u>
	Mr. Jerry Gross Sr.	<u>Present</u>
	Mrs. Molly Nixon	<u>7:13 pm- Zoom- Cedar Springs, MI</u>
	Ms. Rose Powell	<u>Present</u>
	Mrs. Renee Race	<u>Present</u>
	Mr. Gerald Hall	<u>Present</u>

3. PUBLIC COMMENTS.

The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record if you would like.

Donna Clark reported that the library has already given away all 230 of their Christmas kits and they are working to make 140 more. The library is continues to have in person services with 12 people max.

Ashley Hammel said hello to everyone.

Brynadette Powell wished everyone a happy holiday and thanked everyone for all the work they do.

Molly Nixon arrived via Zoom at 7:13pm

4. PUBLIC HEARINGS.

None.

5. ADOPTION OF AGENDA.

Motion by **Gross** seconded by **Race** to add item 7E Motion to appoint Mr. Hogg and Ms. Hamel to the Planning Commission and to amend item 6E to move the January 7 Council Meeting to January 14 and to approve the agenda as amended.

Roll Call Vote

7-0

Motion Carried.

6. CONSENT AGENDA.

Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.

A. Approval of the minutes of the Regular Meeting November 12, 2020 and Special Meeting November 19, 2020.

B. Approval of the Checks Paid Prior #s 43654 thru 43719 and Electronic Transfers totaling \$391,023.46.

C. Motion to approve the following Mayoral Appointments:

a. Planning Commission

i. Daniel McGrath (2021-2023)

ii. Clinton Conley (2021-2023)

iii. John Nixon (2021-2023)

iv. VACANT (2019-2021)

v. VACANT (2020-2022)

b. DDA Board of Directors/Brownfield Committee

i. Gerald Hall (Mayor Established by statute)

ii. Perry Hopkins (2021-2024)

iii. Dave Ringler (2021-2024)

c. Zoning Board of Review

i. Steven Schmitz (2021-2023)

ii. Linda Nead (2021-2023)

- iii. **VACANT (2020-2022)**
 - d. Board of Review
 - i. **Art Probst (2021-2022)**
 - ii. Stacey Velting (2021-2022)
 - iii. Joe Jernigan (2021-2022)
 - iv. **Laurie Nozal (Alternate 2021-2022)**
 - e. Election Commission
 - i. City Clerk Rebecca Johnson (2021)
 - ii. Shandell Napieralski (2021)
 - iii. Stacey Velting (2021)
 - f. IFT Advisory Committee
 - i. Mayor Gerald Hall (2021)
 - ii. Kathy Bremmer (2021)
 - iii. City Assessor Brian Jager (2021)
 - iv. City Manager Mike Womack (2021)
 - v. City Finance Director Darla Falcon (2021)
 - vi. Lisa Atchison (2021)
 - g. Local Officer's Compensation Committee
 - i. Art Tiethoff (2021-2024)
 - ii. Larry Young (2021-2024)
 - h. Construction Board of Appeals
 - i. Duane McIntyre (Alternate 2021-2022)
 - ii. Aaron Kindel (Alternate 2021-2022)
 - i. Cedar Springs Area Parks and Recreation Board
 - i. Darla Falcon (2020)
 - j. Library Board
 - i. _____ **(2020-2024)**
 - k. Local Government Liaison Committee
 - i. Mayor Gerald Hall (2021)
 - ii. Mayor Pro Tem Pamela Conley (2021)
 - iii. City Manager Mike Womack (2021)
 - l. Grand Valley Metro Council
 - i. City Manager Mike Womack (2021)
 - m. REGIS Board of Directors
 - i. City Manager Mike Womack (2021)
 - ii. DPW Supervisor Bill LaRose-Alternate (2021)
 - n. GVMC Policy Transportation Committee
 - i. City Manager Mike Womack (2021)
 - ii. DPW Supervisor Bill LaRose-Alternate (2021)
 - o. West Michigan Regional Planning Commission
 - i. City Manager Mike Womack (2021)
 - p. GVMC Transportation Technical Committee
 - i. Finance Director Darla Falcon (2021)
 - ii. DPW Supervisor Bill LaRose (2021)

D. Motion to approve Resolution 2020-14 A Resolution To Approve Policy & Guidelines For Use By The Board Of Review For Granting Poverty Exemptions For Tax Year 2021

- E. Motion to approve Resolution 2020-15 A Resolution To Approve Regular Meeting Dates Of The City Council From January 2021 Through December 2021
- F. Motion to approve and authorize the City Clerk to sign the NASPO Master Service Agreement as presented for the purpose of discounted contract pricing with Verizon Wireless ending August 11, 2024.
- G. Motion to authorize the City Manager and Finance Director to act on accepting CARES Act funds from Kent County on behalf of the City for COVID related expenses.
- H. Motion to approve of the approved vendor list for water and sewer work in the City

Motion by **Atchison** seconded by **Powell** to approve the consent agenda as presented.

Roll Call Vote **7-0** **Motion Carried.**

7. ACTION ITEMS:

- A. Paid Time Off buyback change to Personnel Policies

Womack explained the proposed changes. He explained that some positions are more difficult to take time off. He suggested to table to discussion so he could clarify the proposed change. **Conley** expressed that everyone should have the opportunity to be able to take it vacation or pay out for the vacation. **Gross** requested some information on a hybrid Deputy Manager for a cost comparison for a new position to the amount of lost paid time off.

Motion by **Conley** seconded by **Powell** to table.

Roll Call Vote **7-0** **Motion Carried.**

- B. Motion to offer up to \$1500 towards the policing and other municipal services related to the Cedar Blitz Gravel Bike Race- May 22nd, 2021

Motion by **Nixon** seconded by **Gross** to offer up to \$1500 towards the policing and other municipal services related to the Cedar Blitz Gravel Bike Race- May 22nd, 2021.

Roll Call Vote **7-0** **Motion Carried.**

- C. Motion to approve of a sidewalk waiver at 13903 White Creek Ave conditional upon their installation of a sidewalk in the event that a sidewalk reaches either their north or south property line.

Powell stated that as the City we could do better and we need sidewalks out there. **Womack** agreed and thought of possibly special assessing properties in that area for sidewalk installation next year.

Motion by **Race** seconded by **Powell** to approve of a sidewalk waiver at 13903 White Creek Ave conditional upon their installation of a sidewalk in the event that a sidewalk reaches either their north or south property line.

Roll Call Vote

6-1 (Powell)

Motion Carried.

D. Motion to appoint _____ to the Cedar Springs Library Board 2020-2024.

Motion by **Powell** seconded by **Nixon** to appoint Maryevelyn Vu to the Cedar Springs Library Board 2020-2024.

Roll Call Vote

7-0

Motion Carried.

E. Motion to appoint Mr. Hogg and Ms. Hamel to the Planning Commission.

Motion by **Powell** seconded by **Race** to appoint Mr. Hogg and Ms. Hamel to the Planning Commission.

Roll Call Vote

7-0

Motion Carried.

8. DISCUSSION ITEMS:

- A. Kent County Drain Project
 - a. Sample Residential Letter
 - b. Apportionment List
 - c. Drainage District Map
 - d. Construction Bids received December 18th
 - e. Review of Apportionments January 15th

Womack reminded the council that this is a County project not a City project. The city will be charged 40-50% of the county drain. **Hall** remarked to make sure the county is aware of the preferred water and sewer vendors.

9. COMMUNICATIONS:

- A. CVTRS Annual Report
- B. Fire Station Progress Report

10. DEPARTMENT REPORTS:

- A. City Manager will have a tour of the new fire station on Saturday at noon. He wished everyone a Happy Hanukkah and city hall will be reopening on Monday.
- B. Department of Public Works.
 - a. Infrastructure Alternative's operational and maintenance report.
- C. Police Department
- D. Fire Department.

E. City Clerk.

F. Finance Director/Treasurer wished everyone a happy holidays and hopes everyone stays safe!

- a. Cash Summary Report.
- b. Revenue/Expenditure Report.
- c. Balance Sheet

G. Code Enforcement.

H. Building Inspection.

I. Board and Commission Minutes:

- a.

11. COUNCIL COMMENTS.

Powell reported at Meijer will have food bank cards available for purchase. Meijer will double the value of the card for our local food banks. The blood drive has been doing well and she reminded everyone to remember to donate on Tuesday.

Gross also reminded everyone that donating blood is very important because it saves lives. He also thanked the board and employees for all their hard work. He really appreciated those that have stepped up to volunteer on the vacant boards and commissions. He wished everyone season's greetings!

Race hopes that everyone stays safe and healthy through the holidays. She wished everyone a happy holiday.

Conley happy Hanukkah! Thanked the chamber and CBDT for the beautiful Christmas tree. The FDA was meeting on a vaccine for COVID-19.

Nixon reported that convalescent plasma is one of the most effective treatments for COVID-19 and encouraged everyone who has had it to donate plasma.

Atchison wished everyone a happy holiday and hopes that there are lots of new economic development.

Hall echoed the concerns and best wishes. He thanked North West Kent Mechanical for their poinsettia at City Hall. Thanked everyone for serving on the boards.

12. ADJOURNMENT.

Hall to adjourned the meeting at 8:03 p.m.

Rebecca Johnson, City Clerk

Gerald Hall, Mayor