



**REGULAR MEETING
CEDAR SPRINGS CITY COUNCIL**

MINUTES

Thursday, April 15, 2021

7:00 p.m. Meeting

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. **Mayor Pro Tem Conley** called the meeting to order at 7:16pm and the Pledge of Allegiance was recited.

2. <u>ROLL CALL:</u>	Ms. Lisa Atchison	<u>Present</u>
	Mrs. Pamela Conley, Mayor Pro Tem	<u>Present- Zoom- Cedar Springs, MI</u>
	Mr. Jerry Gross Sr.	<u>Excused</u>
	Mrs. Molly Nixon	<u>Present</u>
	Ms. Rose Powell	<u>Present</u>
	Mrs. Renee Race	<u>Present- Zoom- Cedar Springs, MI</u>
	Mr. Gerald Hall, Mayor	<u>Present- Zoom- Gatlinburg, Tennessee</u>

Motion by **Nixon** seconded by **Atchison** to excuse councilor Gross.

Voice Vote 5-0 (Hall abstained) Motion Carried.

3. PUBLIC COMMENTS.

The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during

the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record if you would like.

Kayla Nixon would like to plan a creek clean up event where the community could assist in cleaning up Cedar Creek and surrounding areas. Molly Nixon explained that Kayla's Girl Scout group would like to organize a clean up event for the town.

4. PUBLIC HEARINGS.

None.

5. ADOPTION OF AGENDA.

Motion by **Race** seconded by **Nixon** to adopt the agenda as written.

Voice Vote

5-0 (Hall abstained)

Motion Carried.

6. CONSENT AGENDA.

Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.

A. Approval of the minutes of the Regular Meeting March 11, 2021 and Special Meeting March 18, 2021.

B. Approval of the Checks Paid Prior #s 45080 thru 45162 and Electronic Transfers. Grand total \$337,535.50.

C. Motion to set public hearing for the 2021-2022 Budget for May 13, 2021.

D. Fire Code Update Draft Ordinance- Second Reading

~~E. Motion to approve of the Jayde Farms Sidewalk request to defer the installation of sidewalks to a future date.~~

F. Motion to approve of the WWTP Aeration Blower Assembly Replacement for a price not to exceed \$8,208.31

~~G. Motion to approve of the SweetChinMusic, LLC's request to defer the installation of sidewalks to a future date.~~

Manager Womack reported that Mr. Hall has full voting privileges and does not need to abstain simply because he is not in the State.

Motion by **Nixon** seconded by **Powell** to approve the consent agenda with the following revisions: Move Item 6E to 7C and 6G to 7D.

Roll Call Vote

6-0

Motion Carried.

7. ACTION ITEMS:

- A. Motion to approve of the Cedar Springs Social District and Resolutions 21-XX, 21-XX and 21-XX and the participation of the CS Brewing Company and the Red Bird Bistro.
 - a. CS Brewery
 - b. Red Bird Bistro

Motion by **Nixon** seconded by **Atchison** to approve of the Cedar Springs Social District and Resolutions 2021-08, 2021-09 and 2021-10 and the participation of the CS Brewing Company and the Red Bird Bistro.

Voice Vote

6-0

Motion Carried.

- B. Motion to approve of the Cedar Blitz Gravel Bicycle Race May 22nd 2021 6am to 2pm community event application
 - a. City and DDA have offered to pay up to \$2500 worth of municipal services towards this event, organizer responsible for additional costs.
 - b. Current high estimate for deputies is \$3,700 for the event.

Marty Mrozinski reviewed the event.

Motion by **Hall** seconded by **Nixon** to approve of the Cedar Blitz Gravel Bicycle Race May 22nd 2021 6am to 2pm community event application.

Voice Vote

6-0

Motion Carried.

- C. Motion to approve of the Jayde Farms Sidewalk request to defer the installation of sidewalks to a future date.

Nixon was not opposed to deferring the installation of sidewalks, but wanted to begin the discussion on starting to require businesses to install sidewalks. **Powell** remarked that for the location of this project it is not practical to install sidewalks in the industrial district.

Motion by **Nixon** seconded by **Powell** to approve of the Jayde Farms Sidewalk request to defer the installation of sidewalks to a future date.

Roll Call Vote

6-0

Motion Carried

- D. Motion to approve of the SweetChinMusic, LLC's request to defer the installation of sidewalks to a future date.

Hall left the meeting at 7:53pm.

Powell would like to begin requiring businesses in the business district to begin installing sidewalks because people are currently walking in ditches and on the side of busy roads. **Conley** suggested doing a large sidewalk project to save money.

Motion by **Nixon** seconded by **Race** to approve of the SweetChinMusic, LLC's request to defer the installation of sidewalks to a future date.

Roll Call Vote

5-0

Motion Carried

8. DISCUSSION ITEMS:

A. Preliminary Budget

- a. Proposed 2021-2022 Budget

Powell thought the budget looked good. **Conley** thanked the Finance Director for putting together an understandable budget.

B. City Sidewalks

- a. Conduct sidewalk audit
 - i. Fixing Broken and Dangerous sidewalks
 - ii. Installing new sidewalks to improve pedestrian accessibility
- b. Develop a sidewalk CIP
- c. Determine how to pay for sidewalks
 - i. CDBG funding
 - ii. Special Assessment
 - iii. General Fund budgeting
 - iv. Payments to non-motorized transportation fund in lieu of installation of sidewalks. Plainfield Twp. Ordinance

Womack reported that he will be working to complete a sidewalk audit of the sidewalks in the city during the upcoming summer. **Powell** discussed possibly having a sub committee to assist in discussing sidewalks. **Conley** reported that in the past the City has offered incentives to citizens to install sidewalks. She reported that if the council was going to seek a sidewalk millage that they would want some public input. **Nixon** was hesitant to pursue a millage because coming soon there will be the addition of the fire station millage and the Kent County drain assessment. **Powell** wanted to get rid of waivers and deferrals.

Hall returned at 8:16pm.

C. Pickleball Courts at Hilltop

- a. Pickleball Interlocal Agreement
- b. Pickleball Budget

Womack reported that he has been working with Sue Wolfe to explore options for a pickleball court in the City. He reported that Cedar Springs Public Schools is willing to permit the use of Hilltop tennis courts, but

because the proposed use does not involve children, they would not be willing to fund the renovation. This is an estimated \$45,000 renovation. **Atchison** wanted to see if Ms. Wolfe could fundraise some of the funds. **Race** also wanted to see if Ms. Wolfe could fundraise for the project and also thought that the project was not a necessity at this time. **Powell** wanted to see a better budget and some fundraising efforts. **Nixon** reported that she had concerns with using city funds for upgrading property owned by the school. She had reservations because of unmet terms of the former Skinner Field Agreement. **Conley** questioned who would maintain the property and how the city could ensure full public access to the site. **Hall** found the proposed location at the school as problematic. **Powell** reported that she thought using some money on an adult project would be beneficial. **Race** expressed having some concern spending money on something that could be considered a trend.

D. Road Resurfacing Projects

- a. Church St. estimate \$76,000
- b. Marie St. estimate \$26,000
- c. Second St. estimate \$128,000

E. Strategic Planning Session Week of July 12th or 19th weekday evening or Saturday morning

Womack requested that the council members email him with availability.

F. Chamber Community Event Applications

- a. Chamber Family Fun Night June 16th
- b. Sidewalk Sales/Art in the Heart June 19th

Womack reported that there may be a conflict with the proposed concerts in the Heart of Cedar Springs and he will work with the organizer to resolve.

G. Cedar Springs Public Library Curtilage Agreement

Library events at the Amphitheater:

- a. Picnic with Princesses June 17th 11am-1pm
- b. Family Storytime June 18th 10:30am-12N
- c. Animal Tales Program June 24th 1:00pm-3:30pm
- d. Family Storytime June 25th 10:30am-12N
- e. Nerf Wars July 8th 5pm-8pm
- f. Family Storytime July 9th 10:30am-12N
- g. Family Storytime July 16th 10:30am-12N
- h. Family Storytime July 23rd 10:30am-12N
- i. Foam Party July 23rd 12N-3pm
- j. Family Storytime July 30th

9. COMMUNICATIONS:

- A. Starkbierfest Community Event Approved 04-17-21, 2pm-9pm
- B. Run Michigan Cheap Event Approved 06-26-21, 6am-12:30pm
- C. Kent County Declaration for a Local State of Emergency
- D. Cedar Springs Drainage District drain bonds continuing disclosure
- E. NKCE Concerts in the Park Community Event Approved 06-17, 07-15 and 08-19
- F. Public Notice from Solon Twp. Planning Commission regarding CTA sports field at 350 Pine St.

10. DEPARTMENT REPORTS:

- A. City Manager apologized for the technical difficulties.
- B. Department of Public Works.
 - a. Infrastructure Alternative's operational and maintenance report.
- E. Police Department wished Shandell well in her future endeavors.
- F. Fire Department.
 - a. Rev/Exp ending 6-30-2020
- E. City Clerk.
- F. Finance Director/Treasurer.
 - a. Cash Summary Report.
 - b. Revenue/Expenditure Report.
 - c. Balance Sheet
- G. Code Enforcement.
- H. Building Inspection.
- I. Board and Commission Minutes:
 - a. NKCE Minutes of February 2021
 - b. Library Board February 2021

11. COUNCIL COMMENTS.

Hall reported enjoying Gatlinburg, Tennessee thanked everyone for attending.
Atchison is looking forward to the new business development in the City and the upcoming summer events.
Nixon is glad that the Brewery is able to have a community event and encouraged citizens to visit shops in Cedar Springs.

Powell thanked everyone and she reported that she is looking forward to not having to wear masks.

Race is looking forward to seeing everyone all together and thanked everyone for being part of a great team.

Conley remarked that she was excited that everyone can get the COVID vaccination.

12. ADJOURNMENT.

Conley adjourned the meeting at 9:00 p.m.

Rebecca Johnson, City Clerk

Pamela Conley, Mayor Pro Tem