



**REGULAR MEETING
CEDAR SPRINGS CITY COUNCIL**

MINUTES

Thursday, May 13, 2021

7:00 p.m. Meeting

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. **Mayor Pro Tem Conley** called the meeting to order at 7:04pm and the Pledge of Allegiance was recited.

2. ROLL CALL:

Ms. Lisa Atchison	<u>Present</u>
Mrs. Pamela Conley, Mayor Pro Tem	<u>Present- Zoom- Cedar Springs, MI</u>
Mr. Jerry Gross Sr.	<u>Present</u>
Mrs. Molly Nixon	<u>Present -zoom -Cedar Springs, MI</u>
Ms. Rose Powell	<u>Present</u>
Mrs. Renee Race	<u>Present</u>
Mr. Gerald Hall, Mayor	<u>Present- Zoom- Location?</u>

3. PUBLIC COMMENTS.

The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record if you would like.

Donna Clark received over \$3,500 in donations for summer reading program, "Tales in Tails". Congratulated city on beautiful new fire station! June 12 will be a big day for the

city, concerts, rt in park, book sale, etc. Received \$3,000 from the Giving Tree for new books, \$1,000 general donation. Donna celebrated 20 year anniversary with city!

Mission Point Health Care did presentation on their company and services offered.

4. PUBLIC HEARINGS.

A. 2021-2022 Budget

Motion by **Hall**; seconded by **Nixon** to open public hearing at 7:23 pm

Voice Vote **7-0** **Motion Carried**

NO comments from public.

Motion by **Atchison** seconded by **Race** to close public hearing at 7:24 pm

Voice Vote **7-0** **Motion Carried**

5. ADOPTION OF AGENDA.

Motion by **Hall** seconded by **Atchison** to adopt the agenda as written.

Voice Vote **7-0** **Motion Carried.**

6. CONSENT AGENDA.

Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.

A. Approval of the minutes of the Regular Meeting April 15, 2021.

B. Approval of the Checks Paid Prior #s 45163 thru 45244 and Electronic Transfers. Grand total \$480,452.41.

C. Motion to Approve Resolution 2021-11 A Resolution to Adopt The City of Cedar Springs' 2021-2022 Annual Budget

D. Motion to Approve Resolution 2021-12 A Resolution to Establish the Millage Rate for Real and Personal Property in The City of Cedar Spring For the fiscal year 2021-2022

E. Motion to Approve Resolution 2021-13 A Resolution to Adopt the 2021 Fees and Changes for Municipal Services.

F. Motion to approve the MML Liability & Property Pool coverage proposal in the amount of \$47,396 and the MML Worker's Comp coverage proposal for a price not to exceed \$5,585.00.

G. Motion to approve a contract to Michigan Paving and Materials Co. for a price not to exceed One Hundred Twenty Thousand Nine Hundred Ninety Nine and 40/100 Dollars (\$120,999.40) for the Cedar Springs 2021 Streets Resurfacing Project

- a. Bid Tab
- b. Notice of Award
- c. Bid Bond

H. Motion to approve an easement for sanitary sewer at 457 Main St as described in exhibit B of the easement document and direct the City Manager to sign that document on behalf of the City.

Motion by **Atchison** seconded by **Race** to approve the Consent Agenda.

Roll Call Vote **7-0** **Motion Carried**

7. ACTION ITEMS:

A. Motion to approve of the Cedar Springs Public Library Curtilage Agreement

Manager Womack explained that the agreement covers the land and area around the Library Building for their needs.

Jerry Gross asked if this agreement gives the Library “exclusive use” **Manager Womack** said “no”

Motion by **Hall** supported by **Atchison** to table the agreement until Library board has time to review the agreement.

Voice Vote **5-2 (Race & Gross)** **Motion Carried**

B. Motion to approve the Chamber Events

- a. Family Fun Night/Community Summer Celebration Community Event. Application June 16, 2016 – Updated April 28, 2021
- b. Sidewalk Sales/Art in the Heart June 12th (to coincide with fire station Grand Opening) – Updated April 28, 2021
Anticipate adding a BBDT concert from 4 pm to 10 pm at the Amphitheater and HOCS.

Motion by **Race** seconded by **Powell** to approve the Chamber events at presented.

Roll Call Vote **7-0** **Motion Carried.**

C. Motion to approve of the City Events

- a. Summer Concert Series from June 16th through August 18th on Wednesdays 7 pm to 9 pm, coinciding with the social district and commons area from 5 pm to 10 pm on those same dates.

- b. Fire Station Grand Opening June 12th from 10:30 am to 3 pm

Motion by **Powell** seconded by **Hall** to approve the City Events.

Roll Call Vote

7-0

Motion Carried.

- D. Motion to approve spending up to \$78,000 of general fund balance to finalize payment for the new fire station project.

Motion by **Nixon** seconded by **Powell** to spend up to \$78,000 of General Fund balance to finalize the fire station project

Roll Call Vote

7-0

Motion Carried

- E. Motion to set a Special Meeting to conduct a Strategic Planning session on July 15th from 6-10 pm

Nixon mentioned she will be camping that week; if close enough she'll attend.

Motion by **Hall** seconded by **Race** to approve Strategic Planning Session on July 15th from 6-10 pm.

Voice Vote

7-0

Motion Carried.

8. DISCUSSION ITEMS:

- A. Discussion on House Bill No 4722
 - a. Short Term Rental Legislation Reintroduced
- B. Discussion on AN ORDINANCE TO AMEND CHAPTER 40, ARTICLE III, DIVISION 13 SECTION 40-409 ENTITLED "COMMERCIAL AND INDUSTRIAL SIDE AND REAR SETBACK REDUCTIONS" OF THE CODE OF ORDINANCES FOR THE CITY OF CEDAR SPRINGS – First Reading

9. COMMUNICATIONS:

- A. Cedar Springs Brewing Company Cedar Blitz Afterparty Community Event May 22, 2021 – Approved.
- B. White Pine Trail Notice of Intent To Establish Condominium
- C. Consumers Energy Summer Peak Rate
 - a. FAQ
- D. Joe Jernigan Planning Commission Application.
- E. Community Event Calendar
- F. DEGLE House Budget Recommendation

G. Western Michigan MPA Brochure

H. Drain Project Expected Street Closures Summer 2021

10. DEPARTMENT REPORTS:

A. City Manager.

B. Department of Public Works.

a. Infrastructure Alternative's operational and maintenance report.

C. Police Department.

D. Fire Department.

E. City Clerk.

F. Finance Director/Treasurer.

a. Cash Summary Report.

b. Revenue/Expenditure Report.

c. Balance Sheet

G. Code Enforcement.

H. Building Inspection.

I. Board and Commission Minutes:

a. NKCE Minutes of April 12, 2021

b. Library Board March 2021

11. COUNCIL COMMENTS.

Atchison Thanked city staff. Glad to see roads getting worked on. Hopes COVID has passed us. She encouraged everyone to get your vaccine! Enjoys working with this council.

Gross Encourages everyone to get vaccinated! He does not like the mask. The vaccine didn't affect him, no side effects. Don't let fear of shot stop you from getting it. Sorry he was not here last month.

Nixon Thanked city staff. She is looking forward to new fire station.

Powell The CBDT April meeting was postponed to May 20th at 6:30 at Library. Looking forward to Memorial Day at Elmwood Cemetery-199 flags! The Welcome Sign at the staging area is drop dead gorgeous! Thanked the City Clerk for the calendar of events – excellent! Carry on, let's have some fun.

Race by looking at city calendar, a lot is going on! Happy to help out where she can. DPW – thank you for cleaning up the stumps – looks nice!

Conley Encourages everyone to get vaccinated! She is excited for the fire station ribbon cutting!

Hall would like to invite city council candidates to the strategic planning session?

12. ADJOURNMENT.

Conley adjourned the meeting at 8:25 p.m.

Darla Falcon, Finance Director

Pamela Conley, Mayor Pro Tem