



**REGULAR MEETING
CEDAR SPRINGS CITY COUNCIL**

MINUTES

Thursday, October 14, 2021

7:00 p.m. Meeting

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. **Mayor Hall** called the meeting to order at 7:00pm and Pledge of Allegiance was recited.

2. <u>ROLL CALL:</u>	Ms. Lisa Atchison	<u>Present</u>
	Mrs. Pamela Conley, Mayor Pro Tem	<u>Present</u>
	Mr. Jerry Gross Sr.	<u>Present</u>
	Mrs. Molly Nixon	<u>Present</u>
	Ms. Rose Powell	<u>Present</u>
	Mrs. Renee Race	<u>Zoom-Cedar Springs, MI</u>
	Mr. Gerald Hall, Mayor	<u>Present</u>

3. PUBLIC COMMENTS.

The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.

Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record if you would like.

Ron Howell expressed a formal complaint regarding Mr. Hall. He urged him to stay on the City Council.

Sue Wolfe reported that there are a couple of pickle ball courts at Hilltop and a few more if the school sinking bond passes. On behalf of the CBDT she presented a certificate of appreciation to Gerald Hall for his years of service to the community.

Kurt Mabie thanked Mr. Hall for his many years as a civil servant and for his dedication to leadership within the community.

Ashely Hamel is seeking to be elected to the City Council and is looking forward to representing the citizens of Cedar Springs if elected.

Vredeveld Haefner LLC Auditors Present 2020-2021 Audit

Doug Vredeveld reported that the audit was a clean review and reported no significant findings. He reviewed highlights of the audit.

4. PUBLIC HEARINGS.

None.

5. ADOPTION OF AGENDA.

Motion by **Conley** seconded by **Atchison** to approve the agenda as amended with the revision of 6G to amend \$27,450 to \$34,255, to add item 6H Accept Pat Ensley's resignation from the Construction Board of Appeals, and to add item 8H Ash Street Plans.

Roll Call

7-0

Motion Carried.

6. CONSENT AGENDA.

Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.

A. Approval of the minutes of the Regular Meeting September 09, 2021.

B. Approval of the Checks Paid Prior #s 45588 thru 45682 and Electronic Transfers totaling \$2,805,062.85.

C. Motion to approve the permanent part-time paid time off and holiday pay policy.

D. Motion to approve resolution 2021-19 **REVISED** A Resolution Approving City Water And Sanitary Sewer Service To And Affecting The Conditional Transfer Of Certain Real Property From The Jurisdiction Of Solon Township To The Jurisdiction Of The City Pursuant To The Development Cooperation Agreement Between The City And The Township Dated As Of December 30, 1999.

- E. Motion to approve the purchase of a Cummins Natural Gas Generator for the West St. lift station for a price not to exceed \$39,850.00
- F. RESOLUTION IN SUPPORT OF COMPLETING THE PAVING OF THE WHITE PINE TRAIL
- G. Motion to approve an additional ~~\$27,450~~ \$34,255 towards the Main St. Bridge Project due to low bid cost overruns.
- H. Accept Pat Ensley's resignation from the Construction Board of Appeals

Motion by **Conley** seconded by **Atchison** to approve the consent agenda.

Roll Call **7-0** **Motion Carried.**

7. ACTION ITEMS:

- A. Motion to set the Downtown Halloween Spooktacular trick or treating event for _____ date and time.
 - i. City Wide Trick or Treating

Womack reported that the DDA would like to hold the downtown trick or treating event on Friday, October 29th from 5pm-7pm. **Powell** would like to keep Halloween on Sunday. **Race** preferred downtown on Friday and Saturday for the rest of town. **Atchison** reported that each community will be doing something different, but prefers Downtown on Friday and Sunday for the City. **Conley** preferred Saturday for both downtown and city. **Gross** preferred to have both downtown and city wide trick or treating on Saturday. **Nixon** was in favor of holding the events on Friday.

- B. Motion to approve and accept the Quitclaim and Reservation of Drain Easement for 17 N. Main St. and direct the City Manager to effectuate the transfer.

Motion by **Conley** seconded by **Powell** to approve and accept the Quitclaim and Reservation of Drain Easement for 17 N. Main St. and direct the City Manager to effectuate the transfer.

Roll Call **7-0** **Motion Carried.**

8. DISCUSSION ITEMS:

- A. 2020-2021 Funds returned to Fund Balance

Womack stated that the report is provided for informational purposes.

- B. An Ordinance To: Amend Chapter 40, Article III, Division 12 To Add Section 40-390 Entitled "White Pine Trail Overlay Zone"; To Amend Article III, Division 1,

Section 40-131 Entitled “Zoning Districts” To Add “White Pine Trail Overlay Zone And; To Modify The Map Entitled "The Zoning Map Of Cedar Springs-First Reading

Womack reviewed the proposed changes.

- C. Ordinance ~~XXX~~ An Ordinance To Amend The City Code By Adding A New Article Which New Article Shall Be Designated As Chapter 5 Article III Of Said Code And Entitled “Medical Marihuana Caregiver Operations.” – Fourth Reading.

Womack reviewed the proposed changes.

- D. AN ORDINANCE TO MODIFY CHAPTER 5 ARTICLE II ENTITLED “RECREATIONAL / ADULT USE MARIHUANA ESTABLISHMENTS” FOR THE CODE OF ORDINANCES FOR THE CITY OF CEDAR SPRINGS.

Womack reviewed the proposed changes. The council reported that the section highlighted in purple was the preferred option and wanted the number of permitted businesses limited to each zoning district.

- E. Main St. Bridge Project Bid Summary

Womack reported that the estimates are \$400,000-\$500,000 higher than anticipated.

- F. Library Community Event Applications

- a. Whoville Celebration in the Park Community Event Application Nov. 20th, 2021
- b. Polar Express Christmas Open House

Womack will follow up with the applicant for some missing information.

- G. Discussion on removal/demolition of the old fire station building.
 - a. Request for Proposals
 - i. Asbestos Investigation

Womack informed the board that an asbestos investigation is required before demolition.

- H. Ash Street Plans

Womack reported that he was in discussion with Deans Excavation for a long time and he understood they were dumping 20-30,000 cubic yards of soil so they could put 8-10 homes on the property. He spoke with Deans and they will not be permitted to dump soil on the property until they get an approved site plan by the Planning Commission or if the city provides them special grading permits for the property.

9. COMMUNICATIONS:

- A. Community Event Calendar
- B. Act 51 Annual Report
- C. PA 202 Pension Report
- D. CVTRS & CIP Compliance Report
- E. 2021 MML Liability & Property Pool Dividend Reimbursement \$2,780
- F. 2021 City Council Dates
- G. ARPA Funds Dare You to Dream
- H. CSFRF/CLFRF Fiscal Recovery Funds FAQ

10. DEPARTMENT REPORTS:

- A. City Manager was happy to have good report on the financial audit. He thinks that the City is doing a good job.
- B. Department of Public Works reported that they would miss Mr. Hall.
 - a. Infrastructure Alternative's operational and maintenance report.
- C. Police Department reported that he posted the downtown trick or treating for Friday, but they were not filled. He will switch the event to Saturday and hope to fill the spaces.
- D. Fire Department reported that the department applied for a FEMA grant but they were denied. He thanked Mr. Hall for the foot print he has left on the community.
- E. City Clerk reported the public accuracy testing will be conducted next Monday at 4:30pm. She encouraged the public to attend. She also thanked Mr. Hall for his continued service to the community and urged him to enjoy retirement.
- F. Finance Director/Treasurer reported that the Rotary will be sponsoring the food truck at 4pm on Monday. She asked everyone to spread the word.
 - a. Cash Summary Report.
 - b. Revenue/Expenditure Report.
 - c. Balance Sheet
- G. Code Enforcement.
- H. Building Inspection.
- I. Board and Commission Minutes:
 - a. NKCE Minutes of September 13, 2021

b. Library Board August 2021

11. COUNCIL COMMENTS.

Powell wished Mr. Hall good luck.

Atchison has learned and enjoyed working with Mr. Hall on both the Planning Commission and the City Council. She is seeking reelection and is enjoying working with everyone.

Conley thanked Mr. Hall for the history and knowledge that he has. She reported that she was so happy that he picked Cedar Springs as his home.

Gross reported that he and Mr. Hall have had similar pasts and he appreciates all he has done.

Nixon thanked Mr. Hall for his lifelong service.

Race reported that it was a pleasure to work with Mr. Hall over the last few years and she is excited to see him around town.

Hall reported that he always tells everyone to do your best and to never look back.

Mr. Hall adjourned the meeting at 8:40pm.

Motion by **Conley** seconded by **Nixon** to go into closed session at 8:51pm for City Manager Personnel Review.

Roll Call

7-0

Motion Carried.

12. CLOSED SESSION

City Manager Review

13. RETURN TO OPEN SESSION

Motion by **Atchison** seconded by **Nixon** to return to open session at 9:40pm for City Manager Personnel Review.

Roll Call

7-0

Motion Carried.

A. Comments or Motions related to City Manager review.

Motion by **Conley** seconded by **Nixon** that the board has completed the City Manager Personnel Review.

Roll Call

7-0

Motion Carried.

14. ADJOURNMENT

Motion by **Nixon** seconded by **Conley** to adjourn the meeting at 9:42pm

Roll Call

7-0

Motion Carried.

Rebecca Johnson, City Clerk

Gerald Hall, Mayor