



**REGULAR MEETING  
CEDAR SPRINGS CITY COUNCIL**

**MINUTES**

**Thursday, November 11, 2021**

**7:00 p.m. Meeting**

**Cedar Springs City Hall  
66 S. Main St.  
Cedar Springs, Michigan**

1. The City Clerk called the meeting to order at 7pm. The Pledge of Allegiance was recited.

The City Clerk reported the General Election results and issued the Oath of Office to the winning candidates: Lisa Atchison & Ashley Hamel

The City Clerk opened the floor for nominations for Mayor.

Nixon nominated Conley. Gross nominated Race.

Roll call vote for Conley for Mayor.

Yes- Powell, Atchison, Conley, and Nixon  
No- Race, Hamel, and Gross

Roll call vote for Race for Mayor.

Yes- Race, Hamel, and Gross  
No- Powell, Atchison, Conley, and Nixon

The Clerk issued the Oath of Office to the Mayor Conley.

The Clerk turned the meeting over to the Mayor.

The Mayor opens the floor for nominations for Mayor Pro Tem.

Conley nominated Nixon. Atchison nominated Race.

Roll call vote for Nixon for Mayor Pro Tem.

Yes- Powell, Atchison, Conley, and Nixon  
No- Race, Hamel, and Gross

Roll call vote for Race for Mayor Pro Tem.

Yes- Race, Hamel, and Gross  
No- Powell, Atchison, Conley, and Nixon

The Clerk issued the Oath of Office to Mayor Pro Tem Nixon.

2. <u>ROLL CALL:</u>	Ms. Lisa Atchison	<u>Present</u>
	Mrs. Pamela Conley, Mayor	<u>Present</u>
	Mr. Jerry Gross Sr.	<u>Present</u>
	Mrs. Ashley Hamel	<u>Present</u>
	Mrs. Molly Nixon, Mayor Pro Tem	<u>Present</u>
	Ms. Rose Powell	<u>Present</u>
	Mrs. Renee Race	<u>Present</u>

3. PUBLIC COMMENTS.

*The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, not to act on the public comment at this time. Concerns brought before the Council during the Public Comment portion of the agenda will be referred to the City Manager for action. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.*

*Those citizens wishing to speak on agenda and non-agenda items will be allowed a maximum of four minutes each to address their concerns. This is the only time during the Council meeting that citizens are allowed to address the Council. Please state your name and address for the record if you would like.*

None.

4. PUBLIC HEARINGS.

None.

5. ADOPTION OF AGENDA.

Motion by **Nixon** seconded by **Atchison** to approve the agenda as amended to add item 8B Drain Easement Transfer and 8C 5 Year Recreation Plan.

**Voice Vote**

**7-0**

**Motion Carried.**

6. CONSENT AGENDA.

*Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.*

A. Approval of the minutes of the Regular Meeting October 10, 2021 and the minutes of the Special Meeting October 23, 2021.

B. Approval of the Checks Paid #s 45683 thru 45765 and Electronic Transfers totaling \$215,470.88.

~~C. Motion To Approve Ordinance XXX An Ordinance To: Amend Chapter 40, Article III, Division 12 To Add Section 40-390 Entitled "White Pine Trail Overlay Zone"; To Amend Article III, Division 1, Section 40-131 Entitled "Zoning Districts" To Add "White Pine Trail Overlay Zone And; To Modify The Map Entitled "The Zoning Map Of Cedar Springs-Second Reading~~

~~a. Proposed Parcels for Overlay Zone~~

~~b. Proposed Modified Zoning Map~~

~~c. City Planner Memo regarding Overlay Zone~~

~~D. Motion To Approve Ordinance XXX An Ordinance To Amend The City Code By Adding A New Article Which New Article Shall Be Designated As Chapter 5 Article III Of Said Code And Entitled "Medical Marihuana Caregiver Operations." –Fifth Reading.~~

~~E. Motion To Approve Ordinance XXX An Ordinance To Amend Chapter 40, Article I, Section 40-5 Entitled "Definitions – K – M"; Chapter 40, Article III, Division 12, Section 40-386 Entitled "Permitted Uses" For The I-1 Industrial District; Chapter 40, Article IV, Division 2, Section 40-461 Entitled "Home Occupations"; Chapter 40, Article IV, Division 2, Section 40-468 Of The Code Entitled "Marihuana Establishments And Facilities" Of The Code Of Ordinances For The City Of Cedar Springs.- Second Reading.~~

F. Motion to approve Resolution No. 2021 – 22 A Resolution To Revise The 2021 Fees And Charges For Municipal Services.

G. Motion to approve the Buist Electric quote to install the 125 KW generator at the West St. lift station for a price not to exceed \$9,230.00

Motion by **Powell** seconded by **Atchison** to approve the consent agenda as amended to move items 6C to 7D, 6D to 7E, 6E to 7F.

**Roll Call Vote**

**7-0**

**Motion Carried.**

7. ACTION ITEMS:

- A. Motion to adopt resolution 2021- 23 A Resolution To Adopt The 2021 Recommendation Of The Cedar Springs Local Officers Compensation Committee.

Motion by **Nixon** seconded by **Powell** to adopt resolution 2021- 23 A Resolution To Adopt The 2021 Recommendation Of The Cedar Springs Local Officers Compensation Committee.

**Roll Call Vote** **6-1 (Powell)** **Motion Carried.**

- B. Motion to approve Chamber of Commerce Community Event Applications for the Carriage Rides and Mingle with Kris Kringle.
  - i. Carriage Rides
  - ii. Mingle with Kris Kringle.

**Nixon** was opposed to permitting fire pits because it burns the grass underneath. **Powell** inquired if the on duty officer could assist in the parade.

Motion **Atchison** seconded by **Nixon** to approve Chamber Of Commerce Community Event Applications for the Carriage Rides and Mingle With Kris Kringle with the items discussed and with the City Managers approval.

**Roll Call Vote** **7-0** **Motion Carried.**

- C. An Ordinance To Modify Chapter 5 Article II Entitled “Recreational / Adult Use Marihuana Establishments” For The Code Of Ordinances For The City Of Cedar Springs. -Second Reading

Motion by **Nixon** seconded by **Gross** To Approve Ordinance **233** An Ordinance To Modify Chapter 5 Article II Entitled “Recreational / Adult Use Marihuana Establishments” For The Code Of Ordinances For The City Of Cedar Springs. -Second Reading

**Roll Call Vote** **7-0** **Motion Carried.**

- D. Motion To Approve Ordinance XXX An Ordinance To: Amend Chapter 40, Article III, Division 12 To Add Section 40-390 Entitled “White Pine Trail Overlay Zone”; To Amend Article III, Division 1, Section 40-131 Entitled “Zoning Districts” To Add “White Pine Trail Overlay Zone And; To Modify The Map Entitled "The Zoning Map Of Cedar Springs-Second Reading
  - i. Proposed Parcels for Overlay Zone
  - ii. Proposed Modified Zoning Map
  - iii. City Planner Memo regarding Overlay Zone

Motion by **Nixon** seconded by **Hammel** To Approve Ordinance **234** An Ordinance To: Amend Chapter 40, Article III, Division 12 To Add Section 40-390 Entitled “White Pine Trail Overlay Zone”; To Amend Article III, Division 1, Section 40-131 Entitled “Zoning

Districts” To Add “White Pine Trail Overlay Zone And; To Modify The Map Entitled "The Zoning Map Of Cedar Springs-Second Reading.

**Roll Call Vote**

**7-0**

**Motion Carried.**

E. Motion To Approve Ordinance XXX An Ordinance To Amend The City Code By Adding A New Article Which New Article Shall Be Designated As Chapter 5 Article III Of Said Code And Entitled “Medical Marihuana Caregiver Operations.” – Fifth Reading.

Motion by **Nixon** seconded by **Powell** To Approve Ordinance **235** An Ordinance To Amend The City Code By Adding A New Article Which New Article Shall Be Designated As Chapter 5 Article III Of Said Code And Entitled “Medical Marihuana Caregiver Operations.” – Fifth Reading.

**Roll Call Vote**

**7-0**

**Motion Carried.**

F. Motion To Approve Ordinance XXX An Ordinance To Amend Chapter 40, Article I, Section 40-5 Entitled “Definitions – K – M”; Chapter 40, Article III, Division 12, Section 40-386 Entitled “Permitted Uses” For The I-1 Industrial District; Chapter 40, Article IV, Division 2, Section 40-461 Entitled “Home Occupations”; Chapter 40, Article IV, Division 2, Section 40-468 Of The Code Entitled “Marihuana Establishments And Facilities” Of The Code Of Ordinances For The City Of Cedar Springs.- Second Reading.

Motion by **Atchison** seconded by **Powell** To Approve Ordinance **236** An Ordinance To Amend Chapter 40, Article I, Section 40-5 Entitled “Definitions – K – M”; Chapter 40, Article III, Division 12, Section 40-386 Entitled “Permitted Uses” For The I-1 Industrial District; Chapter 40, Article IV, Division 2, Section 40-461 Entitled “Home Occupations”; Chapter 40, Article IV, Division 2, Section 40-468 Of The Code Entitled “Marihuana Establishments And Facilities” Of The Code Of Ordinances For The City Of Cedar Springs.- Second Reading.

**Roll Call Vote**

**7-0**

**Motion Carried.**

8. DISCUSSION ITEMS:

A. An Ordinance Adopting And Enacting A New Code For The City Of Cedar Springs, Michigan; Providing For The Repeal Of Certain Ordinances Not Included Therein; Providing A Penalty For The Violation Thereof; Providing For The Manner Of Amending Such Code; And Providing When Such Code And This Ordinance Shall Become Effective. – First Reading.

B. Drain Easement Transfer

**Womack** explained that the responsibility of repairs and maintenance of the old drain would become the City’s responsibility.

C. 5 Year Recreation Plan

**Womack** requested comments regarding the proposed plan.

9. COMMUNICATIONS:

- A. Community Event Calendar
- B. 2021 Yearly Calendar
- C. Newly elected Officials Training

10. DEPARTMENT REPORTS:

A. City Manager reported that he expects some difficulties in the next year, but hopes that the board can work together to get through them.

B. Department of Public Works reported that there has been a decrease in the amount of water that has to be treated since the install of the new water drain. A decrease in 55 million gallons since the same time last year.

- a. Infrastructure Alternative's operational and maintenance report.

C. Police Department

D. Fire Department is seeing record setting numbers for calls so far this year.

E. City Clerk.

F. Finance Director/Treasurer.

- a. Cash Summary Report.
- b. Revenue/Expenditure Report.
- c. Balance Sheet

G. Code Enforcement.

H. Building Inspection.

I. Board and Commission Minutes:

- a. NKCE Minutes from October 4, 2021
- b. Library Board Meeting October 2021

11. COUNCIL COMMENTS.

**Atchison** thanked everyone for coming out to vote. She encouraged the public to come out and voice their opinion. She welcomed Mrs. Hamel to the board. She also wanted the board to look forward rather than looking into the past. She also congratulated the Mayor and Mayor Pro Tem.

**Hamel** thanked everyone that voted for her. She thanked everyone for being so welcoming.

**Powell** enjoys everyone on the board and reminded everyone that there is a blood drive on Tuesday November 16<sup>th</sup> from 12pm-7pm. She also noted the new Cemetery Sign.

**Gross** welcomed back Ms. Atchison and Mrs. Hamel. He also reported and thanked the Fire Department for escorting extracurricular activities to and from competitions.

**Race** congratulated everyone on their election. She encouraged to give new individuals the opportunity to advance.

**Nixon** appreciated councilmembers that show up and values differing opinions.

**Conley** will be working to get input from of each of the councilmembers. She would like to see a vision for the City Council. She asked everyone to think about “What direction would you like to see the City go?”.

12. ADJOURNMENT.

**Conley** to adorned the meeting at 9:42pm

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**Rebecca Johnson, City Clerk**

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**Pam Conley, Mayor**