

Donna Clark introduced the new Library Director. She appreciated the 21 years that she worked as the Director.

Kamee Krum-Howe thanked everyone for their hard work in bring a beautiful library to the community and she looks forward to continuing to work together in the future.

4. PUBLIC HEARINGS.

A. 5-year Recreation Plan

Rick Stout explained reviewed the process and procedure for the 5 year Recreation plan. He explained the plan is fluid and may change in the future.

Nixon seconded by **Atchison** to open the public hearing at 7:13pm.

Voice Vote **4-0** **Motion Carried.**

Public Comment:

Donna Clark was proud of the community because the recreation plan meeting was very productive.

Atchison seconded by **Nixon** to close the public hearing at 7:16pm.

Voice Vote **4-0** **Motion Carried.**

5. ADOPTION OF AGENDA.

Motion by **Nixon** seconded by **Atchison** to approve the agenda as presented.

Voice Vote **4-0** **Motion Carried.**

6. CONSENT AGENDA.

Councilmembers may request that any or all items be removed from the Consent Agenda. A motion is then in order to adopt all items not removed from the Consent Agenda. Requesting the removal of an item from the Consent Agenda is a prerogative afforded each councilmember and does not require the support of other councilmembers.

A. Approval of the minutes of the Regular Meeting December 09, 2021.

B. Approval of the Checks Paid Prior #s 45867 thru 45964 and Electronic Transfers totaling \$170745.17.

C. Motion to approve Resolution 2022-01 A Resolution To Collect 100% Of The Kent Intermediate School District Property Tax In The Summer Of 2022 As Requested Pursuant To Act 451, Public Acts Of Michigan, 1976, As Amended.

D. Motion to approve Resolution 2022-02 A Resolution To Collect 100 % Of The Grand Rapids Community College School District Property Tax In The Summer Of 2022 As Requested Pursuant To Section 144 Of The Community College Act Of 1966, As Amended, And Part 26 Of The School Code Of 1976, As Amended.

Roll Call Vote

4-0

Motion Carried.

- D. Motion to approve the Fishbeck Proposal for Professional Construction Engineering and Inspection Services, Main Street over Cedar Creek for a price not to exceed \$242,956.

Motion by **Atchison** seconded by **Gross** to approve the Fishbeck Proposal for Professional Construction Engineering and Inspection Services, Main Street over Cedar Creek for a price not to exceed \$242,956.

Roll Call Vote

4-0

Motion Carried.

- E. Motion to approve Resolution 2022-XX, a Resolution to Approve of the 2022-2026 Five Year Parks and Recreation Plan for the City of Cedar Springs.

Motion by **Atchison** seconded by **Nixon** to approve Resolution 2022-04, a Resolution to Approve of the 2022-2026 Five Year Parks and Recreation Plan for the City of Cedar Springs.

Roll Call Vote

4-0

Motion Carried.

- F. Motion to Approve An Ordinance Adopting And Enacting A New Code For The City Of Cedar Springs, Michigan; Providing For The Repeal Of Certain Ordinances Not Included Therein; Providing A Penalty For The Violation Thereof; Providing For The Manner Of Amending Such Code; And Providing When Such Code And This Ordinance Shall Become Effective. – Third Reading.

Motion by **Nixon** seconded by **Atchison** to Approve An Ordinance Adopting And Enacting A New Code For The City Of Cedar Springs, Michigan; Providing For The Repeal Of Certain Ordinances Not Included Therein; Providing A Penalty For The Violation Thereof; Providing For The Manner Of Amending Such Code; And Providing When Such Code And This Ordinance Shall Become Effective. – Third Reading.

Roll Call Vote

4-0

Motion Carried.

8. DISCUSSION ITEMS:

- A. Discussion on Agenda Creation Policy

Conley will bring language back for board approval next month.

- B. Discussion on Sidewalk Policy

Nixon was in favor of offering a carrot for residents that volunteer and would like to try to help citizens return some of the General Fund dollars that have collected over the years. **Atchison** would like to start allocating money specifically towards sidewalks. **Gross** felt that all residents should bare some of the burden of providing sidewalks even if certain parcels do not have sidewalks currently on their side of the street.

- C. Request For Proposals for former Fire Station Demolition
 - i. Hazardous Materials Report

Nixon clarified that the former fire station was not able to be moved.

Motion by **Gross** seconded by **Nixon** to approve the Request For Proposals for the former Fire Station Demolition pending finalization by staff.

Roll Call Vote

4-0

Motion Carried.

- D. Discussion on the Municode Self-publishing Software

Johnson reported that Municode has a new software that would allow staff to write and approve ordinances online. The proposed software would be an estimated 30% cost savings and allow residents to the most up to date ordinances on our website rather than waiting for supplementation. **Gross** explained that other townships update every 2-3 years and it becomes burdensome to keep track of the ordinances. **Nixon** would like to see the item brought back for action for the rest of the board to weigh in. **Conley** would like the ordinances to be more accessible to the public.

9. COMMUNICATIONS:

- A. Community Event Calendar
- B. 2022 Calendar

10. DEPARTMENT REPORTS:

- A. City Manager Reported that the high temperature in Hawii was 85°F and did 2 dives and saw 5 humpback whales.
- B. Department of Public Works reported that things are going well and that it has been a light winter. **Conley** thanked the department for their hard work clearing the roads during winter weather.
 - i. Infrastructure Alternative's operational and maintenance report.
- C. Police Department reported that Deputy Scott Cook will be starting on days soon and Deputy Jeff Newland started on nightshift earlier this week. **Conley** thanked the department for all of their work especially at community wide events.
- D. Fire Department thanked Donna Clark for years of service. He also thanked Mr. Womack and the board for understanding the need for a new fire truck.
- E. City Clerk reported that the Clerk's Department is very busy preparing for 4 elections in 2022.
- F. Finance Director/Treasurer reported that the CDBG grant program opens on January 14th. She will be working for the next couple of weeks to complete the grant application. She also reported that CDBG grant could also be used for playground equipment.
 - i. Cash Summary Report.

- ii. Revenue/Expenditure Report.
- iii. Balance Sheet

G. Code Enforcement. **Nixon** expressed appreciation that the Code Enforcer sends out thank you notes to residents.

H. Building Inspection.

- I. Board and Commission Minutes:
- i. 11-01-2021 North Kent Community Enrichment Minutes
 - ii. 11-22-2021 Cedar Public Library Minutes

11. COUNCIL COMMENTS.

Gross apologized for missing last month's meeting and the workshop. He thanked all the departments for the work they do.

Nixon wanted to try to get through the meeting before 8pm.

Atchison reported that all of City staff are amazing.

Conley thanked everyone for the public input on the recreation plan and she is very grateful to start some new projects.

12. Proposed 2021 Recodification of the Cedar Springs Ordinances

13. ADJOURNMENT.

Conley adjourned the meeting at 10:40pm

Rebecca Johnson, City Clerk

Pam Conley, Mayor