



**Minutes of the Cedar Springs Planning Commission
Tuesday, March 3, 2015**

7:00 p.m.

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. The Meeting was Called to Order by Chairperson **Craig Owens** at 7:00 p.m. The Pledge of Allegiance was recited.

2. <u>ROLL CALL:</u>	Ms. Lisa Atchison	Present
	Mr. Dale Bray	Present
	Mrs. Kathy Bremmer	Present
	Mr. Clinton Conley	Present
	Ms. Sherri Foster	Present
	Mr. Jerry Hall	Present
	Mr. Perry Hopkins	Present
	Mr. Mark Laws	Excused
	Mr. Craig Owens, Chairperson	Present

3. There were no planning officials, engineering or legal representatives present.
4. **Motion by Atchison, supported by Conley, to approve the minutes of the Regular Meeting of February 2, 2015.**

VOTE: 8 – 0, Motion Carried.

5. **Motion by Hopkins, supported by Foster, to approve the agenda.**

VOTE: 8 – 0, Motion Carried.

6. PUBLIC COMMENTS.

Carolee Cole, Community Building Development Team member, stated the group would like to work with the Planning Commission on the master plan for the community.

7. There were no scheduled public hearings.

8. NEW BUSINESS.

A. Discussion regarding the City Capital Improvement Plan.

City Manager **Thad Taylor** provided background on the City's Capital Improvement Plan. Public Act 33 of 2008 outlined the Planning Commission's responsibility in annually preparing a capital improvement plan, he explained. The Planning Commission was also being asked to approve the plan; but final approval rested with the City Council. This was the first year the Capital Improvement Plan was being presented to the Planning Commission. Such a plan would help with budgeting and future planning for the City. Department Heads were present to outline each department's future needs.

1. Motion by Bremmer, supported by Atchison, to recommend approval of the Capital Improvement Plan to the City Council.

VOTE: 8 – 0, Motion Carried.

B. Owens appointed **Atchison, Foster, Bremmer** and himself to a committee to review the Planning Commission's bylaws.

9. There was no Old Business.

10. OPEN DISCUSSION FOR ISSUES NOT ON THE AGENDA.

A. There was no correspondence.

B. Staff Comments:

1. The City Manager reported Wolverine World Wide was moving from its facility on West Street in 2017 and a new company Display Pack would be moving in. This would increase the traffic on West Street and he would be meeting with officials from the Michigan Economic Corporation, The Right Place, Kent County Road Commission, Michigan Transportation officials and the economic agency of the federal government to look at funding opportunities available for the possible extension of West Street to 16 Mile Road to accommodate the increased traffic.

He also reported Quality Farm & Fleet planned to open in April in the facility vacated by the former Family Fare grocery store.

The City Planner had settled the site plan issue with Advance Auto Parts.

C. There were no Planning Commissioner Comments.

11. There was no report from the City Council representative.

12. There was no report from the Planning Consultant.

13. The Meeting adjourned at 8:37 p.m.

Linda Christensen, City Clerk

Craig Owens, Chairperson