Minutes of the Regular Meeting of the
Cedar Springs Planning Commission

Tuesday, December 1, 2015

7:00 p.m.

Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan

1. The Meeting was Called to Order by Chairperson **Craig Owens** at 7:00 p.m. The Pledge of Allegiance was recited.

2. ROLL CALL:

Ms. Lisa Atchison	Absent
Mr. Dale Bray	Present
Mrs. Kathy Bremmer	Excused
Mr. Clint Conley	Excused
Ms. Sherri Foster	Present
Mr. Jerry Hall	Present
Mr. Perry Hopkins	Present
Mr. Mark laws	Present
Mr. Craig Owens, Chairperson	Present

3. City Planner **Carmine Avantini** and associate **Kathleen Duffy** were recognized as being attendance.

4. **Motion by Hopkins, supported by Bray, to approve the minutes of the Regular Meeting of November 10, 2015.**

   VOTE: 6 – 0, Motion Carried.

5. **Motion by Hall, supported by Hopkins, to approve the agenda.**

   VOTE: 6 – 0, Motion Carried.

6. PUBLIC COMMENTS.

   Duane McIntyre gave an update on on-going projects.

   Kurt Mabie announced the Community Building Development Team had purchased two additional properties that day: 162 2nd St. and 160 2nd St.

7. There were no scheduled public hearings.

8. NEW BUSINESS.

   A. **Motion by Hall, supported by Hopkins, to approve Resolution No. 2015 – 01, a resolution to establish the regular meetings dates of the Planning Commission from January, 2016 through December, 2016.**

VOTE: 6 – 0, Motion Carried.

9. OLD BUSINESS.

   A. Planning Commission Master Plan Workshop.
   Avantini and **Duffy** led a discussion regarding what commissioners would like to see changed, improved upon or stay the same in the City.
   Among the ideas tossed out for improvements were: improving the housing stock; providing variety in housing such as more apartments; enhancing the White Pine Trail and North Country Trail and Riggle Park; making water and sewer available to the White Creek area and extending Cherry St. and West Sts. to allow commercial and industrial growth.

10. OPEN DISCUSSION FOR ISSUES NOT ON THE AGENDA.

   A. Correspondence.
   City Clerk **Linda Christensen** handed out a letter from traffic engineer **Pete LaMourie** regarding his assessment of the site plan for the proposed library.

   B. Staff Comments:
   Christensen reported that Solon Township would be requesting an addition to the 425 area to include a satellite office for Rockford Ambulance to the north of the current Tractor Supply Store and reminded Commissioners of the January meeting which would include the rezoning of the proposed PUD and surrounding areas as well as the PUD application for the Community Building Development Team and Library's proposed projects.

   C. Planning Commission Members:
   Hopkins – stated the DDA was going to buy parking lot signs in the hopes of directing people to city parking lots in the downtown and was working on a welcome sign for the White Pine Trail.

11. REPORT OF THE CITY COUNCIL REPRESENTATIVE.

   Hall said the Council was holding a special meeting that week to hire the MML to conduct the city manager search; there were a lot of meetings coming up in the future; thanked everyone for all their hard work.

12. REPORT OF THE PLANNING CONSULTANT.

   Avantini stated that he had prepared the draft PUD language for the meeting in January.

13. **Motion by Foster, supported by Hall, to adjourn.**

VOTE: 6 – 0, Motion Carried.

The Meeting adjourned at 8:35 p.m.

_____	_____
Linda Christensen, City Clerk	Craig Owens, Chairperson