



**Minutes of the Regular Meeting of the
Cedar Springs Planning Commission**

**Tuesday, August 9, 2016
7:00 p.m.**

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. The Meeting was Called to Order by Chairperson **Craig Owens** at 7:00 p.m. The Pledge of Allegiance was recited.

2. <u>ROLL CALL:</u>	Ms. Lisa Atchison	Present
	Mr. Dale Bray	Present
	Mrs. Kathy Bremmer	Present
	Mr. Clint Conley	Present
	Ms. Sherri Foster	Present
	Mr. Jerry Hall	Excused
	Mr. Perry Hopkins	Present
	Mr. Mark Laws	Excused
	Mr. Craig Owens, Chairperson	Present

3. City Planner **Carmine Avantini** was not in attendance.

4. **Motion by Atchison, supported by Bremmer, to approve the minutes of the July 5, 2016 Regular Meeting.**

VOTE: 7 – 0, Motion Carried.

5. **Motion by Atchison, supported by Bray, to approve the agenda.**

VOTE: 7 – 0, Motion Carried.

6. Public Comments.

Duane McIntyre gave status updates regarding the library construction, the AT&T line being removed, Nikki & Co. is close to occupancy, and The Brook has extended its buy/sell agreement but is still planning on moving forward with the assisted living center.

7. There were no scheduled public hearings.

8. NEW BUSINESS.

A. Discussion – CS Manufacturing – Parking Lot at 292 W. Cherry.

Kurt Mabie spoke about the need for an additional 22 parking spots. He would like to move forward on this as soon as possible. He plans on having a 6 inch gravel base underneath blacktop. He states that the desired location is before the line of delineation for the wetland/stream area. Womack confirmed the need for a site plan before moving forward.

B. CBDT Donation of 8 Acres.

Womack referenced a memo he provided to the Commissioners laying out various options the Commission could consider moving forward with this donation. There was talk about whether a new Phase I Environmental Study was needed and the contaminated soils on the site.

Motion by Owens, supported by Hopkins, to send to City Council with the recommendation that the Council perform their due diligence before acquiring the parcel

VOTE: 7 – 0, Motion Carried.

9. OLD BUSINESS.

A. Master Plan – undergoing minor revisions.

Minor revisions are being made before finalizing the Master Plan. There will be a 45-day comment period. Womack will forward any comments received to the Planning Commission.

B. Prairie Run North – likely ready for September agenda.

There was discussion about the status and location of the project. Womack will provide more information for the September meeting.

C. Biggby Coffee – working with Planner and City Manager.

Biggby is trying work out their final plans for a drive through area.

10. OPEN DISCUSSION FOR ISSUES NOT ON THE AGENDA.

A. There was no correspondence.

B. Staff Comments.

1. There were no comments by the Interim City Manager.

C. Planning Commission Members:

Commission Conley welcomed City Manager Womack to Cedar Springs.

11. REPORT OF THE CITY COUNCIL REPRESENTATIVE.

Hopkins stated that there will be movies in the park and sidewalk sales.

12. REPORT OF THE PLANNING CONSULTANT.

Avantini was not present.

13. **Motion by Foster, supported by Hopkins, to adjourn.**

VOTE: 7 – 0, Motion Carried.

The meeting adjourned at 7:33 p.m.

Christine Witt, Interim City Clerk

Craig Owens, Chairperson